

The regular meeting of Newbury Township Trustees called to order at 7:00 p.m., July 7, 2021, with Bill Skomrock and Greg Trof and Glen Quigley in attendance at the town hall,

Mr. Skomrock opened the meeting with the Pledge of Allegiance.

Mr. Fagan reported calls for the month of June in the amount of 54. There were 15 calls so far in July and total calls year to date were 319.

Ms. Sustar presented June 2021 financials for review.

Receipts:	202,003.22
Payments:	180,128.40
Checking account balance:	358,952.70
Investments balance:	1,665,816.08
Total balance June 30, 2021	2,024,768.78

Trustees reviewed and signed.

Supplemental Appropriation Resolution: 20210707-01

Presentation of resolution in increase appropriations as follows:

Cemetery Fund: Increase materials and supplies by \$600.00 (cost of foundations)
Increase other expenses by \$500.00 (new Munn Cemetery map)

Fire Fund: Increase expense budget for Workers Comp by \$11,000.00
(Previous premiums were based on no compensation of volunteers)

Motion to approve supplemental appropriations was made by Mr. Skomrock, motion was seconded by Mr. Trof.

Voice Vote: Three ayes

Mr. Trof stated that he had contacted the Prosecutor's office for information on the dissolution of the Newbury Joint Recreation Board. The Prosecutor's office confirmed that the organization was formally dissolved but did not have any further documents. The last financial information received indicated that there should have been funds remaining at the time of dissolution. The Recreation Board was organized as a 501c3 nonprofit. Mr. Trof will send a letter to the last treasurer of record requesting bank statements. In addition to funds, there was equipment still unaccounted for.

Mr. Trof also gave the Cemetery update and asked that the trustees go into executive session at the end of the meeting.

Mr. Quigley said that he had contacted the County Engineer's office regarding the recent data, accident at Fairmount and Sperry Road intersection. The Engineer's office informed him that "Cross Traffic Does Not Stop" signs were installed right away. Mr. Skomrock asked if flashing lights could be installed at the stop signs on Fairmount Road. Mr. Quigley reminded him that the township does not have jurisdiction, but he would ask.

The application for the NOPEC Community grant in the amount of \$1,500.00 has been filed. These funds will be used for community events, such as the annual car show.

Mr. Skomrock filed the application for the \$15,000 energy conservation grant. His proposal for an emergency generator at the service garage has been approved, but he still needs a quote from the Illuminating Company for the cost to install lighting facing Veterans Park. Mr. Quigley said that he had talked with the engineering department about the project. He would work on getting a written approval and quote.

Mr. Quigley also stated that he had applied for the Ohio Department of Natural Resources grant in the amount of \$11,000 for the purpose of installing a waterless restroom at Oberland Park. Mr. Quigley opined that the remaining for the estimated \$65,000 project would come from the proceeds from the sale of Grange Park. Net proceeds of sale was \$158,380.24. Also Mr. Quigley is working on sourcing materials for the Avenue of Flags project as Veterans Park.

Mr. Zipperman reported for the road department:
There were two road issues in Kiwanis Lake.

Mickey Rice addressed the trustees regarding the abandonment of a portion of Woodbury Drive. Currently the road is not being maintained. He would like the road to be vacated so that people would stop mistaking his property for the road. Discussion centered on what the process is and how vacating road would affect access to other lots that have frontage on that section of road. Trustees will check with Engineer's office and research how this would affect other property owners. Request cannot be approved if it landlocks other lots.

The driveway issue on Westfield was also discussed. Seems to be a disagreement regarding the actual location of a portion of the road. The trustees will make an official request with the Engineer's office to locate and mark the correct road right of way.

Jim Lang asked to address the trustees regarding a grading issue on Munnberry Oval. He stated that the road has had a flooding issue for many years. Even during a moderate rain, the road floods. Mr. Lang provided pictures of drainage and overflowing water on road. He proposed a solution that he believes will solve the problem and that with the cooperation of the Road Department, it can be reasonably accomplished. Trustees looked at proposal. Mr. Skomrock and Mr. Ziperman will meet with Mr. Lang at the property to view proposed project.

Mr. Ziperman said that this year's major road projects were about 50% complete.

The Ohio Public Works grant for Music Street resurfacing and berms in 2022 had been approved for 50% of project cost. Amount approved is \$180,000. Trustees questioned if that amount would be enough to complete the project. Bill opined that the amount seemed too low for the scope of the project. Mr. Ziperman stated that the \$180,000 represents only half the cost. If the Engineer's office determines that the road needs to be widened and the ditches relocated, that could inflate the cost of the project. Bill will double check with Shane Hjar with the Engineer's office about specifications. Specifically, asking about what tree work would need to be done and if any widening is required. Mr. Skomrock will get more detail on the project.

Mr. Skomrock stated that tonight's meeting was not being video conferenced. The state's Covid mandates that allowed virtual meeting has expired. Due to many difficulties with the video conferencing provider, the trustees would not be renewing the license. Mr. Tropf suggested that an audio recording could be posted to the website in lieu of paying for cloud storage of video recordings.

Mr. Skomrock said the report of calls to the Sheriff's office is about the same as usual.

Mr. Skomrock had received a Farm Bureau survey. They asked for what issues affected the township. Mr. Quigley suggested that the zoning inspector complete the survey.

The zoning assistance had a request for a transient vendor permit. The individual in question wanted a permit for door-to-door sales. Previous discussion indicated the township does not allow door to door sales. Mr. Quigley will contact NOPEC for their No-Knock stickers and make those available at the town hall. Also, he will investigate clarifying the transient vendor restrictions.

Discussion turned to a proposed Fire Levy and resolution of need.

Original levy proposal was in the amount of 5.5 mills. Cost to homeowner would be \$192.50 per \$100,000 market value. Revenues to be used for a 5,125 square foot addition and renovation of the existing Fire Station. Levy would also provide revenue to support full time staffing. Plans and costs for addition and staffing were discussed in detail at the regular meeting held on July 7, 2021.

Mr. Skomrock wondered if the \$3.9 to \$4.2 million price was excessive. He wondered if for the same cost a new station could be constructed, and the Road Department moved to the existing fire station. He reminded the other trustees that they had been discussing new facilities for the Road Department for several years. He also suggested that if the township receives the school property could they move both the fire station and the road department to the same property and have all services combined in one location. Mr. Tropf asked why this is just now being suggested. Mr. Skomrock said that the idea had just come to him the day before.

Fiscal officer reminded the trustees that the timeline for submission of documents to place any levy on the ballot is now less than thirty days. Many steps need to be taken before documents can be submitted to the Board of Elections. If the trustees should decide not to place the issue before the voters by August 4th, all documents could be recalled. Mr. Skomrock said that he did not mean that he was against the levy, only that he wanted more information on the proposed addition. Mr. Fagan reminded the trustees that the proposed drawings and costs were still in the planning stages and that putting a levy on the ballot is just the first step. Fiscal officer opined that without additional revenue, there is no way to secure financing for any construction.

Mr. Skomrock moved to approve Resolution 20210707-02 Certificate of Need. Resolution states need of additional 5.5 mill levy for provided salaries, equipment and buildings for Fire and Emergency Medical services. Mr. Tropf seconded the motion.

Voice vote: Three ayes.

Mr. Tropf moved to invite Mr. Zimperman into executive session at 8:33 pm for the purpose of discussing a personnel issue. Mr. Skomrock seconded the motion.

Out of executive at 9:10 pm with no action taken.

Mr. Quigley will inform employee that they are no longer to act as cemetery sexton. Work hours for the purpose of answering phones and taking messages will be Monday, Wednesday and Friday only, from 9:00 am to 1:00 pm.

Warrants approved by signing prior to or at this Meeting:

229-2021	6/22/21	\$235.00	Ohio Public Employees Deferred Comp
230-2021	6/24/21	\$22.55	Medical Mutual Of Ohio
232-2021	7/2/21	\$498.90	John Boksansky
233-2021	7/2/21	\$937.38	Joseph Colini
234-2021	7/2/21	\$384.92	Timothy H. Hegedus
235-2021	7/2/21	\$1,370.65	Randal O. Hollis
236-2021	7/2/21	\$796.88	Randal R. Hollis
237-2021	7/2/21	\$1,021.12	John H. Mansfield
238-2021	7/2/21	\$1,397.72	Timothy A. Mansfield
239-2021	7/2/21	\$925.43	Glen E. Quigley
240-2021	7/2/21	\$732.43	Lorraine Sevich
241-2021	7/2/21	\$655.26	William J. Skomrock Jr.
242-2021	7/2/21	\$1,360.92	Beverly A Sustar
243-2021	7/2/21	\$659.13	Gregory J. Tropf
244-2021	7/2/21	\$1,561.71	Douglas J. Zimperman
246-2021	6/30/21	\$25.00	Middlefield Banking Company
247-2021	7/7/21	\$235.00	Ohio Public Employees Deferred Comp
248-2021	7/7/21	\$734.32	Treasurer of State
249-2021	7/7/21	\$3,417.34	IRS TAX PYMT
250-2021	7/7/21	\$7,870.54	Ohio Public Employees Retirement
36056	6/30/21	\$738.32	1st Ayd Corporation
36057	6/30/21	\$70.32	Bradford Neal Machinery Inc.
36058	6/30/21	\$150.00	Cassidy Web Creations
36059	6/30/21	\$1,100.48	Cleveland Plumbing Supply Co.
36060	6/30/21	\$4,940.65	Cuyahoga Asphalt Materials
36061	6/30/21	\$247.36	First Energy
36062	6/30/21	\$608.47	Geauga County Treasurer
36063	6/30/21	\$54.00	Green Vision Material
36064	6/30/21	\$1,206.98	Hi-Lite Maintenance Inc.
36065	6/30/21	\$22.99	Iron Man Contractors Supply
36066	6/30/21	\$12.48	Marshall Power Equipment
36067	6/30/21	\$49.10	MT Business Technologies INC.
36068	6/30/21	\$300.00	Patsy Keyes
36069	6/30/21	\$3,700.00	ScapeAbilities (John Suvak)
36070	6/30/21	\$10.00	Sunrise Springs Water Co. Inc.
36071	6/30/21	\$3,082.39	Arms Trucking Co., Inc.
36072	6/30/21	\$994.47	The Flag Store, LLC
36073	6/30/21	\$40.00	ZOOM VIDEO COMMUNICATIONS, INC.
36074	6/30/21	\$75.00	Geauga County Township Association
36075	6/30/21	\$80,000.00	Newbury Volunteer Fire Department
36076	7/2/21	\$483.40	William F Meyers
36077	7/2/21	\$473.71	Jodie K. Swartwout

