

A regular meeting of Newbury Township Trustees called to order at 7:01 p.m., December 15, 2021, with Bill Skomrock, Glen Quigley and Greg Trof in attendance at the town hall.

Mr. Skomrock opened the meeting with the Pledge of Allegiance.

Mr. Fagan reported that Santa Day went well. He estimated at least 70 children attended. This event has a long tradition in the community. After cancellation in 2020, thanks were expressed to be able to hold this event in 2021 and thanks to Fire Department for sponsoring.

Fiscal Officer presented minutes from the December 1, 2021 regular meeting. Mr. Quigley moved to approve the minutes as presented. Mr. Trof seconded the motion. Voice vote: three ayes.

Ms. Sustar presented resolutions as follows:

20211215-01 Supplemental Appropriation for final salary retirement payments and close out of Coronavirus Relief Fund.

Mr. Quigley moved to approve the resolution as presented. Mr. Trof seconded the motion. Voice vote: three ayes.

20211215-02 Certification of amended revenue for 2021. Includes proceeds of sale of Grange Park and unanticipated ARPA federal Grant.

Mr. Quigley moved to approve the resolution as presented. Mr. Trof seconded the motion. Voice vote: three ayes.

20211215-03 Request for tax advances from Geauga County Auditor for all collection of Real Estate taxes in 2022.

Mr. Quigley moved to approve the resolution as presented. Mr. Trof seconded the motion. Voice vote: three ayes.

20211215-04 Temporary Appropriations totaling \$1,874,355.00 for fiscal year 2022.

1000-110-111-0000	Salaries - Trustees	\$40,125.00
1000-110-121-0000	Salary - Township Fiscal Officer	\$23,406.00
1000-110-131-0000	Salary - Administrator	\$14,000.00
1000-110-219-0000	Other - Employer's Retirement Contributions	\$13,200.00
1000-110-221-0000	Medical/Hospitalization	\$66,000.00
1000-110-229-0000	Other - Insurance Benefits	\$4,800.00
1000-110-230-0000	Workers' Compensation	\$2,500.00
1000-110-311-0000	Accounting and Legal Fees	\$25,000.00
1000-110-312-0000	Auditing Services	\$3,000.00
1000-110-313-0000	Uniform Accounting Network Fees	\$3,600.00
1000-110-314-0000	Tax Collection Fees	\$6,500.00
1000-110-315-0000	Election Expenses	\$6,000.00
1000-110-330-0000	Travel and Meeting Expense	\$5,000.00
1000-110-380-0000	Insurance and Bonding	\$12,500.00
1000-110-410-0000	Office Supplies	\$3,500.00
1000-110-599-0000	Other - Other Expenses	\$1,000.00
1000-110-740-0000	Machinery, Equipment and Furniture	\$3,000.00
1000-120-323-0000	Repairs and Maintenance	\$12,500.00
1000-120-350-0000	Utilities	\$12,500.00
1000-120-490-0000	Other - Supplies and Materials	\$1,500.00
1000-120-730-0000	Improvement of Sites	\$70,000.00

1000-130-190-0000	Other - Salaries	\$20,000.00
1000-130-219-0000	Other - Employer's Retirement Contributions	\$6,200.00
1000-130-345-0000	Advertising	\$1,200.00
1000-130-490-0000	Other - Supplies and Materials	\$1,600.00
1000-130-590-0000	Other Expenses	\$1,500.00
1000-190-359-0000	Other - Utilities	\$1,800.00
1000-190-599-0000	Other - Other Expenses	\$20,000.00
1000-220-360-0000	Contracted Services	\$17,500.00
1000-290-360-0000	Contracted Services	\$30,000.00
1000-290-599-0000	Other - Other Expenses	\$500.00
1000-310-360-0000	Contracted Services	\$14,500.00
1000-320-360-0000	Contracted Services	\$17,000.00
1000-410-323-0000	Repairs and Maintenance	\$1,500.00
1000-410-740-0000	Machinery, Equipment and Furniture	\$1,500.00
1000-610-590-0000	Other Expenses	\$15,000.00
2011-330-360-0000	Contracted Services	\$20,000.00
2021-330-360-0000	Contracted Services	\$20,000.00
2021-330-420-0000	Operating Supplies	\$80,000.00
2021-330-720-0000	Buildings	\$50,000.00
2031-330-190-0000	Other - Salaries	\$65,050.00
2031-330-219-0000	Other - Employer's Retirement Contributions	\$9,800.00
2031-330-221-0000	Medical/Hospitalization	\$24,624.00
2031-330-229-0000	Other - Insurance Benefits	\$600.00
2031-330-323-0000	Repairs and Maintenance	\$20,000.00
2031-330-350-0000	Utilities	\$19,000.00
2031-330-360-0000	Contracted Services	\$20,000.00
2031-330-380-0000	Insurance and Bonding	\$19,000.00
2031-330-490-0000	Other - Supplies and Materials	\$100,000.00
2031-330-590-0000	Other Expenses	\$800.00
2031-330-720-0000	Buildings	\$15,000.00
2031-390-314-0000	Tax Collection Fees	\$4,500.00
2041-410-190-0000	Other - Salaries	\$12,000.00
2041-410-219-0000	Other - Employer's Retirement Contributions	\$1,800.00
2041-410-319-0000	Other - Professional and Technical Services	\$8,000.00
2041-410-430-0000	Small Tools and Minor Equipment	\$1,500.00
2041-410-490-0000	Other - Supplies and Materials	\$1,500.00
2041-410-730-0000	Improvement of Sites	\$15,000.00
2111-220-230-0000	Workers' Compensation	\$10,000.00
2111-220-360-0000	Contracted Services	\$160,000.00
2111-220-590-0000	Other Expenses	\$10,000.00
2111-390-314-0000	Tax Collection Fees	\$4,200.00
2141-330-190-0000	Other - Salaries	\$207,000.00
2141-330-219-0000	Other - Employer's Retirement Contributions	\$31,050.00
2141-330-221-0000	Medical/Hospitalization	\$58,000.00
2141-330-229-0000	Other - Insurance Benefits	\$5,000.00
2141-330-230-0000	Workers' Compensation	\$4,500.00
2141-330-360-0000	Contracted Services	\$359,000.00
2141-330-590-0000	Other Expenses	\$18,000.00
2231-330-360-0000	Contracted Services	\$20,000.00
Total Temporary Appropriations:		\$1,874,355.00

Mr. Quigley moved to approve the resolution as presented. Mr. Tropic seconded the motion.
Voice vote: three ayes.

Fiscal Officer presented Subgrant #4 to benefit Newbury Volunteer Fire Department. This grant, in the amount of \$14,337.00, is the final assistance from the COVID Relief Grant. Subgrant reimburses expenses for touchless fixtures in the station and additional equipment. Mr. Quigley moved to approve the subgrant as presented. Mr. Trof seconded the motion. Voice vote: three ayes.

Discussion of Vacation Policy revision. Previous policy did not allow any carryover of unused vacation. Proposed revision to allow up to 80 hours of unused vacation to be carried forward to following year. Also clarified that for full time employees, no vacation can be used in the first 12 months of employment, but five days of vacation will be credited and available for use on the employee's first anniversary date. Mr. Quigley moved to approve the revisions as presented. Mr. Trof seconded the motion. Voice vote: three ayes.

Discussion of extended sick time:
Employees not able to report to work due to illness or injury may use available vacation time, once sick leave has been exhausted.
This was a restatement of existing policy.

Mr. Trof updated the status of the Kiwanis Lake excavation. Excavation is complete for the improvement of the flooding issues. Excavation was done on private property and has been handled by property owners.

There has been no new information from Windstream regarding internet upgrades. Project seems unlikely without financial assistance from Geauga County.

Mr. Quigley said that he would take care of placing the advertisement for replacement and alternate Board of Zoning Appeals members.

Wayne Mansfield gave an update for the Park Board.
Bocce Ball Court had its dedication. It was well attended.
NOPEC Grant – Car Show will be tentative for August 27th. Process will need to be explored for hiring vendors, as the Park Board does not have legal authority to create a financial liability.

Glen Quigley said that he would take care of the NOPEC grant application. He is also aware of Capital Improvement Grants. He will see what the township is eligible for.

Mr. Skomrock stated that there were several Geauga County Township Association committee openings. Regarding the First Quarter meeting, Bill will ask Lorraine to attend so that she can assist with the sign in table. He would also like to extend invitations to The Road Supervisor and Zoning Inspector.

Mr. Skomrock gave the Sheriff's report of 156 calls for the month of November.

Flooding at Pekin and Auburn. Still an ongoing issue. Resolution seems to need involvement of private property.

Discussion of West Geauga Board of Education and former Newbury School property. There doesn't appear to be much movement, but the Task Force and Trustees should have a response by the end of December.

Payments approved by signed at or previous to this meeting:

404-2021	12/7/21	\$235.00	Ohio Public Employees Deferred Comp.
405-2021	12/8/21	\$2,897.20	IRS TAX PYMT
406-2021	12/8/21	\$606.19	Treasurer of State
36355	12/15/21	\$12.37	VSP
36356	12/15/21	\$111.43	VSP
36357	12/15/21	\$215.00	Lou Tomsic Jr.
36358	12/15/21	\$135.00	Mary Lee Brezina
36359	12/15/21	\$230.00	Chris Yaecker
36360	12/15/21	\$165.00	Ed Meyers
36361	12/15/21	\$25.00	Karen Endres
36362	12/15/21	\$140.00	Mike Fenstermaker
36363	12/15/21	\$165.00	Kollar, Scott
36364	12/15/21	\$91.87	William Skomrock, Jr.
36365	12/15/21	\$609.50	Joe Colini-v
36366	12/15/21	\$563.95	Randal O. Hollis
36367	12/15/21	\$620.00	Tim Mansfield
36368	12/15/21	\$794.36	Doug Zimperman
36369	12/15/21	\$876.00	Treasurer of State
36370	12/15/21	\$84.85	Sunrise Springs Water Co. Inc.
36371	12/15/21	\$14.42	Waste Management of Ohio Inc.
36372	12/15/21	\$1,151.14	First Energy
36373	12/15/21	\$20.00	Kolsom Tires
36374	12/15/21	\$722.71	Ag-Pro Ohio, LLC
36375	12/15/21	\$338.00	Iron Man Contractors Supply
36376	12/15/21	\$644.12	Kimball-Midwest Inc.
36377	12/15/21	\$202.27	Han's Freightliner of Cleveland
Total Payments		\$11,670.38	

Motion to adjourn was made at 8:08 PM by Mr. Quigley and seconded by Mr. Tروف. Meeting was adjourned by a unanimous affirmative vote.

William Skomrock, Jr. - Chairman

Glen Quigley - Vice Chairman

Greg Tروف - Trustee

Beverly Sustar – Fiscal Officer