

The special meeting of the Board of Township Trustees, Newbury Township was called to order at 7:00 p.m., October 14, 2013, with Mr. Quigley, Mr. Skomrock and Ms. Blair present.

This meeting was to discuss the Road Department budget and policy for 2014.

Mr. Quigley started by going over the policy.

The below changes will be effective January1, 2014

Section 5.1 A. #3 Employees covered by medical insurance will pay10% of the premium as an employee contribution

Section 5.1 B. life insurance amount revised to \$40,000.

Section 5.3 Holidays, must be taken.

Delete sections 10.3, referring to Police department

Section 4.7 Overtime Compensation, A. #5 to include 2 hours show up time, when the employee is to report to work on off shift.

A motion to accept these changes was made by Ms. Blair, 2<sup>nd</sup> by Mr. Skomrock and a unanimous affirmative vote by all.

Mr. Skomrock will ask the Road Dept. to clean up in the back of the Road Dept. work area.

The cemetery mats were discussed as Mr. Wilkes called shortly after a funeral to say there was damage but it was not as bad as normal. Ms. Mansfield reported she attended that funeral and the mats were in place and used, there was still some wet areas with some mud but they seemed to work. She did mention that care must be used when walking on them as at the joints they are not always level and one person did trip on them. Mr. Quigley indicated that they should be used at all times and that burial plots should be sold in the back first to try to alleviate the problem of having to move equipment over occupied graves. Mr. Skomrock and Ms. Blair agreed with this suggestion.

Mr. Quigley indicated that the test holes were done and the report will indicate that the building can be saved.

**Warrants approved by signing prior to or at this Meeting:**

**Purchase Orders approved by signing prior to or at this meeting:**

**Blanket Purchase Orders approved by signing prior to or at this meeting:**

This meeting was adjourned at 8:03 p.m., upon a motion by Ms. Blair, a second by Mr. Quigley and a unanimous affirmative vote by all.

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Glen Quigley - Chairman

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Jan Blair- Vice Chairman

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William Skomrock, Jr.

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Marcia Mansfield – Fiscal Officer