

The regularly scheduled meeting of Newbury Township Trustees was called to order at 7:00 PM, January 4, 2017, with Glen Quigley, Bill Skomrock and Jan Blair present.

Ms. Mansfield requested that the minutes from the December 29, 2016 regular meeting be approved as presented. Motion to accept the minutes as presented was made by Mr. Skomrock, 2nd by Ms. Blair and a unanimous affirmative vote by all.

Ms. Mansfield requested that the financials from December 2016 be approved as presented. Motion to accept the financials as presented was made by Ms. Blair 2nd by Mr. Skomrock and a unanimous affirmative vote by all.

Mr. Quigley opened the floor for nominations for the office of chairman; Ms. Blair nominated Mr. Quigley for Chair with a second by Mr. Skomrock and a unanimous affirmative vote, with Mr. Quigley abstaining. Mr. Quigley nominated Mr. Skomrock for Vice Chairman with a second by Ms. Blair and a unanimous affirmative vote by all with Mr. Skomrock abstaining.

Mr. Quigley then opened the discussion for department liaisons for 2017. The Trustees indicated that it was working well the way the liaisons have been, and decided they will keep the liaisons the same as they were in 2016.

Ms. Blair will be the liaison for; BWC, health insurance, economic development, CIC, Geauga Safety Council, CRWP alternate, Habitat for Humanity, Township website, Geauga County Health District Chair.

Mr. Skomrock will be the liaison for; Road Department, cemeteries, town hall maintenance, county law enforcement, drug enforcement officer, NIMS, HDAC alternate.

Mr. Quigley will be the liaison for; Zoning, CRWP, Fire Department, parks and rec, representative to area schools, drug enforcement (back up), Road Department (back up).

These liaison positions were approved with a motion by Mr. Skomrock and second by Mr. Quigley and a unanimous affirmative vote.

Mr. Zimperman was appointed Road Superintendent, Mr. Joyce Zoning Inspector, by a motion from Ms. Blair, 2nd by Mr. Skomrock and a unanimous affirmative vote by all.

Ms. Mansfield presented documents for the titling of the new trailer.

Ms. Mansfield presented an application for Fisher Auto Parts. Motion to approve in the amount of \$2,000.00 was made by Ms. Blair, 2nd by Mr. Skomrock, and a unanimous affirmative vote by all.

A joint meeting was discussed with the BZA on February 11, 2017 at 9:30 AM. A joint meeting with the Rec and Park Board's will be February 9, 2017 at 7:00 PM

Mr. Skomrock asked for the next regular meeting to be changed from Jan 18th to Jan 17th. The next trustee meeting will be on the 17th.

Mr. Fagan reported for the fire department 605 calls in 2016. So far this year they have had 6 calls.

Mr. Skomrock reported 196 sheriff calls for December.

Mr. Skomrock made a motion to leave the regular meeting to start the Zoning Amendment hearing, 2nd by Ms. Blair and a unanimous affirmative vote by all.

The Zoning Amendment regarding Solar panels, the public hearing began at 7:30PM. The meeting was open to public comment. No public comment was made.

ARTICLE XXIV ALTERNATIVE ENERGY

Section 24.00 Solar Panels

Section 24.01 Definitions

- A. "Freestanding solar panel" means a solar panel or an array of solar panels that is not attached to a building and is mounted on a structure attached to the ground.
- B. "Roof mounted solar panel" means a solar panel or an array of solar panels attached to the roof of a principal or accessory building.
- C. "Solar panel" means a photovoltaic module or collector device, including any accessory equipment and mounting structures or hardware, which relies upon solar radiation as an energy source for the generation of electricity or heating.

- D. “Solar panel array” means an integrated assembly of solar panels with a support structure or foundation and other components.

Section 24.02 Permitted Accessory Use

A solar panel or a solar panel array, whether freestanding or roof mounted, shall be classified as a permitted accessory use in all zoning districts and shall be subject to the following regulations:

A. Roof mounted solar panels and solar panel arrays

1. Roof line: Shall not extend beyond the roof line in any direction including the peak.
2. Roof projection: Shall not reflect any apparent change in relief or projection of any roof elevation.
3. Roof height projection: On a flat roof, (less than 17 degrees or 2/12 pitch), panels and/or arrays shall not project vertically more than 10 feet from the surface of the roof.
4. Glare: Shall not be positioned so as to create glare on to adjacent roads or buildings on adjacent lots.
5. Other codes: Shall be installed in accordance with all applicable building and electrical codes.
6. Signage: Shall not have any signage attached except any owner’s, manufacturer’s and installer’s identification and appropriate warning signage. The sign face of such signage shall not exceed 1 square foot.
7. An application and site plan for a Zoning Certificate shall be submitted to the Zoning Inspector on forms provided by the Zoning Inspector.
8. Decommissioning: Zoning Inspector shall be notified in writing by the owner upon permanent discontinuance of energy production, and panels and/or arrays shall be completely removed when practical, eg. replacement of the building roof.
9. Other Regulations: Shall be in accordance with all other applicable regulations for the zoning district in which it is located.

B. Freestanding solar panels and solar panel arrays

1. Location: Shall not be located in front of the principal building and shall not project past the width of the principal building.
2. Minimum setbacks: Shall be setback from all lot lines in accordance with the minimum front, side, and rear yards for the zoning district in which it is located.
3. Height: Maximum height shall be 25 feet measured vertically from the finished grade level immediately adjacent to the mounting base of the solar panel to its highest point.
4. Lot coverage: Maximum lot coverage shall be 10 percent (10%), measured as the area of the face of the solar panels.
5. Glare: Shall not be positioned so as to create glare on to adjacent roads or buildings on adjacent lots.
6. Other codes: Shall be installed in accordance with all applicable building and electrical codes.
7. Signage: Shall not have any signage attached except any owner’s, manufacturer’s and installer’s identification and appropriate warning signage. The sign face of such signage shall not exceed 1 square foot.

8. An application and site plan for a Zoning Certificate shall be submitted to the Zoning Inspector on forms provided by the Zoning Inspector.

9. Panels and/or Arrays having a ground storage battery shall be housed with a secured cover.

10. Decommissioning: Zoning Inspector shall be notified by the owner in writing upon permanent discontinuance of energy production, and panels and/or arrays shall be completely removed within 9 months of discontinuance of use and the affected area shall be fully restored to its preconstruction condition within 3 months from the date of such removal.

11. Other regulations: Shall be in accordance with all other applicable regulations for the zoning district in which it is located.

The amendment was passed by a motion from Ms. Blair 2nd by Mr. Skomrock and a unanimous affirmative vote by all.

Ms. Blair made a motion to adjourn from the Zoning Amendment meeting 2nd by Mr. Skomrock. Return to regular meeting at 7:59 PM.

Mr. Quigley discussed the recycling and the new contract for 2017-19. Motion to approve the new contract was made by Mr. Skomrock, 2nd by Ms. Blair and a unanimous affirmative vote by all.

Ms. Blair discussed the capital improvements project. She is still getting quotes on the gazebo and getting recommendations from Mr. Hess on the front entrance.

Warrants approved by signing prior to or at this Meeting:

Purchase Orders approved by signing prior to or at this meeting:

Blanket Purchase Orders approved by signing prior to or at this meeting:

Motion to adjourn was made at 8:29PM by Ms. Blair, and 2nd by Mr. Skomrock, and a unanimous affirmative vote by all.

Glen Quigley - Chairman

William Skomrock, Jr.- Vice Chairman

Jan Blair

Marcia Mansfield – Fiscal Officer