

The regularly scheduled meeting of the Newbury Township Trustees was called to order at 7:00 p.m., September 20, 2017 with Mr. Glen Quigley, Ms. Jan Blair and Mr. Bill Skomrock present.

The meeting was opened with recitation of the Pledge of Allegiance.

Fiscal Officer's Report:

- Deferred; Officer is on vacation.

Fire Department Report, Chief, Mr. Ken Fagan:

- The Department received 40 calls in August.
- Thus far, September has accounted for 45 calls, with 23 of those occurring last week.
- Total calls for 2017 are 424. The majority are rescue calls.
- Reimbursement for rescue calls is approximately \$28,000 thus far in 2017. Administrative duties for this process requires several hours per week on the part of the Department.
- Concrete work at the Department has been completed.

Road Department Report, Mr. Doug Zipperman:

- Three bids for the proposed Road Department structure have been received: \$33,500; \$48,700; and \$58,000 +\$18,000 installation. The structure would be intended for storage. It would have roll-up doors. The frame would have a 40 year warranty. The bids will be submitted to the Trustees for review.
- The proposed reconfiguration of the Community Recycling Area is estimated to cost approximately \$65,000. It may be done in stages, or in a single process. The proposed redesign would include the addition of two driveway drains.
- CEI is doing roadside tree work in various locations within the Township.
- Crack repair on Township roads is in progress.
- Crestview/Hillview Road Drainage issue: Pipe work on the Finnerty property remains in progress. The Road Dept. plans to utilize an intracavity tracking device to determine precise pipe location and egress. All digging is to occur on the Finnerty property.
- Fire Station parking lot lighting is not LED. There may be a process available through which rebates are available from a State program.
- There is a geocache location in the Grange Park. Ms. Blair has contacted the insurance carrier, who recommends that the barrier chain at the driveway entrance must remain secure. The geocache location within the Park is to be closed, consistent with the insurance company recommendations.
- Mr. Zipperman requested information regarding a timeframe for the removal of temporary utility pole banners placed during the Bicentennial. Development of a proposal for said process is delegated to Carole Drabek.

Veterans Park Report, Mr. Glen Quigley:

- A Newbury Resident has offered to donate a large pine tree to the Township that might be used for Holiday decoration.
- Independent Tree has donated and completed fertilization of the trees in Veterans Park.
- Impulitti Landscaping has arranged for the donation of 20-30 landscape trees/shrubs, and 100 perennial plants to Veterans Park. A watering and maintenance program will need to be established.

Oberland Park Report, Ms. Blair & Mr. Quigley:

- The Gazebo is to be painted this fall. The damaged trim on the Gazebo has been replaced. The Park Board will address electrical issues.
- Fertilization of the grounds has been completed.
- The Soccer Field is in good shape for the Fall games.
- Landscaping plans for the area parallel to Auburn Road will be pursued.

Capital Improvements Report, Ms. Blair:

- Town Hall Project: Redesign and refitting of the facade of the Town Hall is in progress. Trees in the front yard will be pruned. The building will be resided. The shutters will be restored.

Zoning:

- Mr. Quigley reviewed a communication from the Common Pleas Court regarding a private property on Munn Road. The Court may appoint a Receiver for the property in order to pursue clean-up of the grounds.

Review of Township Communications & Other Business:

- Sheriff's Report: 188 assists were reported for Newbury Township for the Month of August.
- Some reconfiguration of the Pond/Hotchkiss Road intersection is planned to facilitate traffic flow. CEI will be pruning trees in that location.
- The County Prosecutor's Office has requested the Township consider installing a security system at the Town Hall. The Trustees are currently evaluating two potential options. A Special Trustee's Meeting may be scheduled to expedite this process.
- The Grant for the proposed Kiwanis Lake Community Center renovation has been approved.
- The Kiwanis Lake Reverse Raffle and Dinner is scheduled for this Saturday. Tickets may be purchased at 440-564-9795.
- Roads in the Kiwanis Lake Community will be surveyed to determine right-away.
- Ms. Blair is working on insurance issues related to Township loss-prevention coverage and anticipates a 2% rate increase in 2018.
- Mr. Frank Gliha, Geauga County Auditor, is investigating the U.S. Commerce Dept. Census program. If the program is found to be advantageous, the County will pay for a county-wide census.
- The Geauga County Board of Elections (BOE) has instituted a plan to consolidate voting locations. Mr. Quigley will contact the BOE to clarify Newbury Township locations.

- Consistent with the prior recommendation of the Board, Mr. Quigley reported that the Trustees have sent a letter to Mr. Alan Kraus approving his proposal for the construction of a skateboard recreation area at Oberland Park.
- A communication was received from the Governor's Office that the United States Department of Agriculture has approved the filing of loss claims for frost damage that occurred for specific dates during 2017.
- There will be a Special Park Board meeting on September 25, 2017 at 7:00 pm at the Town Hall. The purpose of the meeting is to discuss the consideration of an easement with a representative of the Chagrin Valley Conservancy. Those interested are encouraged to attend.
- The Employee Manual is done. Distribution pending.
- The Ironman company (Mr. Jeff Bonato, Owner/Operator) lease is awaiting input from the County Auditor. Some improvements in the facade of the Ironman building are planned by Mr. Bonato. The American Legion will be renewing its lease.
- Rocky Mountain Firearms company has requested approval for the use of the Newbury Township Bicentennial Logo. The Newbury Park Board has recommended that the Trustees decline that request. The Trustees unanimously concur with the Park Board. The request of Rocky Mountain Firearms is denied.
- The Newbury Township Budget was approved at the Geauga County budget hearing.
- The proposed plan to chip and seal roads in Kiwanis Lake Community is anticipated to cost approximately \$171,000. The Trustees have consulted with the State Auditor's Office regarding the appropriate process to address the funding needs of this project.
- Halloween is scheduled for October 31, 6:00 - 8:00 p.m.

Warrants approved by signing prior to or at this Meeting:

Warrant

Number	Date	Payee	Amount	Status
191-2017	8/21/17	Geauga County Auditor Frank Gliha	\$9,122.87	C
199-2017	9/5/17	Janice M. Blair	\$732.14	O
200-2017	9/5/17	Joseph Colini	\$1,221.17	O
201-2017	9/5/17	Timothy H. Hegedus	\$614.42	O
202-2017	9/5/17	Randal O. Hollis	\$1,190.93	O
203-2017	9/5/17	Randal R. Hollis	\$1,082.28	O
204-2017	9/5/17	Marge Hrabak	\$125.64	O
205-2017	9/5/17	Michael J Joyce	\$815.48	O
206-2017	9/5/17	John H. Mansfield	\$861.30	O
207-2017	9/5/17	Marcia J. Mansfield	\$864.87	O
208-2017	9/5/17	Timothy A. Mansfield	\$1,288.18	O
209-2017	9/5/17	Glen E. Quigley	\$838.54	O
210-2017	9/5/17	William J. Skomrock Jr.	\$564.76	O
211-2017	9/5/17	Susan R Wagner	\$405.83	O
212-2017	9/5/17	Douglas J. Zimperman	\$1,500.64	O
214-2017	9/5/17	Treasurer of State	\$767.77	O
215-2017	9/5/17	Middlefield Bank	\$3,788.78	O
216-2017	8/31/17	Medical Mutual Of Ohio	\$1,518.73	C
217-2017	9/20/17	Joseph Colini	\$1,187.49	O
218-2017	9/20/17	Timothy H. Hegedus	\$272.48	O
219-2017	9/20/17	Randal O. Hollis	\$1,190.93	O
220-2017	9/20/17	Randal R. Hollis	\$731.77	O
221-2017	9/20/17	Michael J Joyce	\$767.61	O
222-2017	9/20/17	John H. Mansfield	\$684.62	O
223-2017	9/20/17	Timothy A. Mansfield	\$1,282.93	O
224-2017	9/20/17	Susan R Wagner	\$322.05	O
225-2017	9/20/17	Douglas J. Zimperman	\$1,450.85	O
32598	8/28/17	iscream Truck	\$50.00	O
32599	8/28/17	Han's Freightliner of Cleveland	\$76,784.00	O
32600	8/29/17	First Energy	\$144.29	O
32601	8/29/17	Chardon Oil Co.	\$1,436.70	V
32602	8/29/17	Cope Farm Equipment, Inc.	\$178.47	O
32603	8/29/17	Cintas Corp.	\$777.04	O
32604	8/29/17	Cleveland Plumbing Supply Co.	\$2,502.93	C
32605	8/29/17	DJM Sales, LLC	\$128.00	O
32606	8/29/17	Auburn Pipe & Plumbing Supply	\$563.00	O

32607	8/29/17	Kolsom Tires	\$1,381.60	C
32608	8/29/17	Green Vision Material	\$60.00	C
32609	8/29/17	Bradford Neal Machinery Inc.	\$247.28	O
32610	8/29/17	Hans' Truck & Trailer Repair, Inc.	\$2,664.53	C
32611	8/29/17	Fisher Auto Parts	\$738.40	O
32612	8/29/17	Geauga Concrete Inc.	\$318.30	C
32613	8/29/17	Impullitti Landscaping	\$19,990.33	O
32614	8/29/17	Aris Company	\$449.00	O
32615	8/29/17	ScapeAbilities (John Suvak)	\$535.00	O
32616	8/29/17	Sunrise Springs Water Co. Inc.	\$18.00	O
32617	8/29/17	Newbury Printing Co.	\$114.92	O
32618	8/29/17	Kokosing Materials	\$430.04	C
32619	8/29/17	Iron Man Contractors Supply	\$900.00	C
32620	8/29/17	Chagrin Oil & Gas Co. Inc.	\$1,436.70	O
32621	9/5/17	Ohio Public Employees Deferred Comp. Program	\$410.00	O
32622	9/5/17	Delta Dental	\$36.32	O
32623	9/5/17	VSP	\$13.08	O
32624	9/5/17	Ohio Public Employees Retirement System	\$6,795.04	O
32625	8/31/17	VSP	\$117.93	O
32626	8/31/17	Delta Dental	\$326.64	O
32627	8/31/17	R.A.M. Construction	\$727.90	O
32628	8/31/17	Haueter's Lawn & Sport Center	\$92.50	O
32629	8/31/17	Patsy Keyes	\$275.00	O
32630	8/31/17	Trushel Excavating Inc.	\$300.00	O
32631	8/31/17	MT Business Technologies INC.	\$64.82	O
32632	8/31/17	Windstream	\$417.17	O
32633	8/31/17	Han's Freightliner of Cleveland	\$90.26	O
32634	8/31/17	Kimball-Midwest Inc.	\$99.30	O
32635	8/31/17	Carole Drabek	\$336.00	O
32636	8/31/17	Dominion East Ohio Gas	\$157.08	O
32637	8/31/17	Business Card	\$1,028.52	O
32638	9/13/17	Ohio CAT	\$602.26	O
32639	9/13/17	Waste Management of Ohio Inc.	\$13.15	O
32640	9/13/17	Personal Systems Plus, Inc.	\$310.25	O
32641	9/13/17	Carter Lumber - Middlefield	\$202.79	O
32642	9/13/17	R.A.M. Construction	\$15,000.00	O
32643	9/13/17	Mike Joyce	\$312.71	O
32644	9/13/17	Concord Road Equipment Mfg.	\$818.75	O
32645	9/13/17	First Energy	\$516.86	O
32646	9/13/17	1st Ayd Corporation	\$348.33	O
32647	9/13/17	O'Reilly Equipment L.L.C.	\$17.70	O
32648	9/14/17	Sunrise Springs Water Co. Inc.	\$40.00	O
32649	9/14/17	Kimball-Midwest Inc.	\$749.40	O
32650	9/14/17	Turney Home and Auto	\$58.60	O
32651	9/14/17	Kokosing Materials	\$485.21	O
32652	9/14/17	Geauga Concrete Inc.	\$1,440.00	O
32653	9/14/17	Newbury Auto Parts	\$51.97	O
32654	9/14/17	Hi-Lite Maintenance Inc.	\$250.00	O
32655	9/14/17	Chagrin Oil & Gas Co. Inc.	\$1,299.60	O
32656	9/14/17	CCM Rental at Chesterland	\$586.60	O
32657	9/20/17	Ohio Public Employees Deferred Comp. Program	\$210.00	O
32658	9/20/17	Medical Mutual Of Ohio	\$588.13	O

Purchase Orders approved by signing prior to or at this meeting:

Blanket Purchase Orders approved by signing prior to or at this meeting:

PO

Number	Date	Vendor	Amount
82-2017	9/15/17	various	\$6,200.00
83-2017	9/15/17	various	\$600.00

ACTION: At 9:02 p.m., Mr. Skomrock moved to go into Executive Session to discuss employee matters. Ms. Blair seconded the motion. The motion was unanimously approved. Executive Session commenced at 9:03 p.m.

Executive Session

- ACTION: Mr. Skomrock made a motion at 9:12 p.m. to end the Executive Session. Ms. Blair seconded the motion. The motion was unanimously approved. The Executive Session concluded at 9:13 p.m.

The Board of Trustees meeting resumed at 9:14 p.m. Mr. Quigley announced that no decisions were made by the Board during Executive Session.

At 9:15 p.m., Mr. Skomrock moved to adjourn the Trustees Meeting. Ms. Blair seconded the motion. The motion was unanimously approved. Meeting adjourned at 9:16 p.m.

Respectfully submitted,

Carole Drabek, Scribe

Glen Quigley - Chairman

William Skomrock, Jr.- Vice Chairman

Jan Blair

Marcia Mansfield – Fiscal Officer