

A Special meeting of the Newbury Township Board of Trustees, was called to order on Wednesday, April 15, 2020 at 7:01 p.m., with Bill Skomrock and Greg Trof present, and Glen Quigley in attendance via teleconference as allowed by Governor DeWine's revision to the Ohio Open Meetings Act.

Mr. Skomrock opened a discussion to change the township's meetings to only once per month in order to comply with Governor DeWine's directive for social distancing.

Mr. Trof made the motion to meet once per month
Mr. Quigley seconded the motion
Voice vote: Skomrock – yes, Quigley - yes, Trof - yes

Newbury Fire Chief Ken Fagan was unable to attend, however he submitted that the Fire Department responded to 23 fire/rescue calls for the month of March, and 169 calls year to date.

Fiscal officer, Bev Sustar, presented the March Bank Reconciliation and supporting financial reports.

Receipts for March: \$267,352.39
Payments \$181,511.69
Checking and investment balances totaled 1,843,039.23 effective Mach 31, 2020

ODNR NatureWorks reimbursing grant funds were received, in the amount of \$11,669. Receipt was presented.

Resolution 20200415-01 was presented to appropriate the funds received.

4904-760-730-0000	Improvement of Sites	\$5,250.00
4904-920-920-0000	Advances out	\$4,000.00

The \$4,000 is to pay back the transfer from the General Fund last year.

Mr. Trof moved to approve the resolution
Mr. Quigley seconded the motion
Voice vote: Quigley - yes, Trof – yes, Skomrock – yes

Chairman Skomrock presented bids for proposed various road improvements Bids were received from Chagrin Valley Paving, Ronyak Paving, Karvo Companies and Empire Paving. Correspondence from the County Engineer Joe Cattell's office recommended Chagrin Valley Paving as the lowest and best bid.

Trustee Quigley moved to approve the contract to Chagrin Valley Paving
Chairman Skomrock seconded the motion
Voice vote: Quigley - yes, Skomrock – yes,, with Trustee Trof abstaining

Ms. Sustar will forward documents along with an award letter to the winning bidder. She also confirmed that there sufficient appropriations unencumbered to open a purchase order when the signed contract is received.

Mr. Skomrock informed the other trustees that the NOPEC grant for \$1500 has been approved. NOPEC instructed that do to uncertain circumstances they suggest not specifying a purpose for the grant at this time.

Road Superintendent, Doug Zimperman gave a status of the road department. GovDeals sent confirmation that the vehicle placed at auction had sold. After administrative fees retained by GovDeals, the net sale is expected to be approximately \$8,500.00.

Mr. Skomrock presented quotes for spring clean up and seasonal maintenance for townshp owned properties including the Fire Station, the Town Hall, the American Legion hall and Veterans Park. Included was a separate quote for repair to existing landscaping at the main entrance to the Town Hall.

Discussion of upgrading town hall retaining wall from landscape timbers to more permanent stone.
Trustee Quigley moved to accept the bids from Scape-Abilities for spring and regular maintenance
Trustee Trof seconded the motion
Voice vote: Quigley - yes, Trof – yes, Skomrock – yes

Mr. Skomrock will request a revised quote for stone retaining wall and upgraded plantings for Town Hall

Mr. Skomrock gave the monthly sheriff's report of 153 calls for March.

Mr. Quigley would like to apply for another NatureWorks grant for 2020 for waterless restrooms at Oberland Park. Application is due by June. Construction is a prefab waterless design similar to those currently used by the Geauga Park District. He would look into cost. The company is already state bid approved. He would also check with the Park Board to see if they are on agreement.

He suggested that Chagrin River Watershed Partnership be used again to administer the grant at a cost of approximately \$1,200-\$1,500.

Gauga Trumbull Solid Waste District is offering grant opportunities.

Mr. Quigley checked with them to see if purchase and placement of benches made of recycled materials would qualify for their Got To Go Green grant. They have agreed that it would qualify.

Mr. Quigley moved to go forward with the grant application

Mr. Tropf seconded the motion

Voice vote: Quigley - yes, Tropf – yes, Skomrock – yes

GTSWD has another Got To Go Green grant that could cover the cost of a concrete pad at the recycling area across from the American Legion. It would cut down on the mud issue in that area.

Mr. Quigley moved to go forward with the grant application

Mr. Tropf seconded the motion

Voice vote: Quigley - yes, Tropf – yes, Skomrock – yes

Mr. Quigley stated that he has become aware of community grant through Home Depot and Lowes Home Improvement. The grants take the form of a store gift card. Mr. Skomrock suggested that Mr. Quigley check into that, and also check into other local hardware type stores to see if they would be interested.

Two resolutions to go forward with the Disposition of properties were presented. Both Properties have been deemed health and safety concerns. Attempts to engage property owners in bringing the properties into compliance have not been successful.

Resolution 20200415-02 for 11716 Portlew Drive

Mr. Quigley moved to approve the resolution

Mr. Tropf seconded the motion

Voice vote: Quigley - yes, Tropf – yes, Skomrock – yes

Resolution 20200415-03 for 117086 Portlew Drive

Mr. Quigley moved to approve the resolution

Mr. Tropf seconded the motion

Voice vote: Quigley - yes, Tropf – yes, Skomrock – yes

Notice by Certified Mail will need to be served to all property owners in the Restful Lake subdivision. Mr. Quigley said he would check into it.

Discussion moved to: proposed changes in specifications for roads in new subdivisions. The purposes of changes is to hold builders and developers responsible for quality of roads that would ultimately be turned over to the townships for ongoing maintenance and repair.

Warrants approved by signing prior to or at this Meeting:

34469	02/20/2020	Jodie K. Swartwout	\$ 508.89	C
34470	02/20/2020	Ohio Child Support Payment Central	\$ 406.93	C
34471	02/20/2020	Ohio Public Employees Deferred Comp.	\$ 225.00	C
34472	02/20/2020	Medical Mutual Of Ohio	\$ 742.51	C
34482	02/20/2020	Medical Mutual Of Ohio	\$6,981.65	C
34483	03/04/2020	Marcia Mansfield	\$ 105.00	C
34484	03/04/2020	M.T. Business Technologies	\$ 91.14	C
34485	03/04/2020	Patsy Keyes	\$ 300.00	C
34486	03/04/2020	John Boksansky - v	\$ 125.93	C
34487	03/04/2020	Lorraine Sevich-v	\$ 9.25	C
34488	03/05/2020	Jodie K. Swartwout	\$ 550.33	C
34489	03/05/2020	Ohio Child Support Payment Central	\$ 406.93	C
34490	03/05/2020	Delta Dental	\$ 37.70	C
34491	03/05/2020	VSP	\$ 13.29	C

34492	03/05/2020	Ohio Public Employees Deferred Comp.	\$ 425.00	C
34493	03/05/2020	Ohio Public Employees Retirement System	\$6,405.88	C
34494	03/05/2020	VSP	\$ 119.73	C
34495	03/05/2020	Delta Dental	\$ 339.14	C
34496	03/06/2020	Newbury Technologies	\$ 75.00	C
34498	03/06/2020	Waste Management of Ohio Inc.	\$ 13.73	C
34500	03/06/2020	Flag Store	\$ 76.50	C
34501	03/06/2020	First Energy	\$1,113.95	C
34502	03/06/2020	CareWorksComp	\$ 850.00	C
34503	03/06/2020	Fisher Auto Parts	\$ 67.76	C
34504	03/06/2020	Business Card	\$1,535.17	C
34505	03/20/2020	Jodie K. Swartwout	\$ 459.40	C
34506	03/20/2020	Ohio Child Support Payment Central	\$ 406.93	C
34507	03/20/2020	Medical Mutual Of Ohio	\$ 769.65	C
34508	03/20/2020	Ohio Public Employees Deferred Comp.	\$ 225.00	C
34509	03/18/2020	The Flag Store, LLC	\$ 76.50	O
34510	03/18/2020	Morton Salt Inc.	\$7,569.75	C
34511	03/18/2020	Chagrin Oil & Gas Co. Inc.	\$2,409.64	C
34512	03/18/2020	Cintas Corp.	\$1,113.28	C
34513	03/18/2020	First Energy	\$1,701.36	C
34514	03/18/2020	Star2Star Communications LLC	\$ 810.65	C
34515	03/18/2020	Jodie Swartwout - v	\$ 110.00	C
34516	03/18/2020	Kimball-Midwest Inc.	\$ 411.67	C
34517	03/18/2020	Geauga Door Sales & Service	\$1,082.00	C
34518	03/18/2020	Turney Home and Auto	\$ 44.22	C
34519	03/18/2020	Unique Paving Materials	\$ 205.70	C
34520	03/18/2020	Airgas USA, LLC	\$ 240.18	C
34521	03/18/2020	Chagrin River Watershed Partners	\$ 2,365.00	C
34522	03/18/2020	1st Ayd Corporation	\$ 452.32	C
34523	03/18/2020	Glen Quigley	\$ 86.00	O
34524	03/18/2020	Medical Mutual Of Ohio	\$4,908.30	C
34525	03/18/2020	Spectrum Business	\$ 96.06	C
34526	03/18/2020	Geauga County Maple Leaf	\$ 156.75	C
34527	04/08/2020	Cassidy Web Creations	\$ 150.00	O
34528	04/08/2020	Newbury Volunteer Fire Department	\$80,000.00	O
34529	04/08/2020	E. Harris & Assoc. Inc.	\$ 2300.00	O
34531	04/08/2020	M.T. Business Technologies	\$ 35.93	O
34532	04/08/2020	Unique Paving Materials	\$ 224.40	O
34533	04/08/2020	Geauga Door Sales & Service	\$ 900.00	O
34534	04/08/2020	Hill Mfg. Co. Inc.	\$ 85.00	O
34535	04/08/2020	Jodie Swartwout - v	\$ 4.79	O
34536	04/08/2020	Arms Trucking Co., Inc.	\$ 1,858.65	O
34537	04/08/2020	Karlovec Media GRoup	\$ 30.00	O
34538	04/08/2020	Treasurer of State	\$ 876.00	O
34539	04/08/2020	Fisher Auto Parts	\$ 244.45	O
34540	04/08/2020	Cintas Corp.	\$ 1,408.42	O
34541	04/08/2020	CCP Industries, Inc.	\$ 261.38	O
34542	04/08/2020	Cleveland Plumbing Supply Co.	\$ 2,142.66	O
34543	04/08/2020	Business Card	\$ 564.60	O
34544	04/08/2020	Ohio Child Support Payment Central	\$ 406.93	O
34545	04/08/2020	Dominion East Ohio Gas	\$ 607.81	O
34546	04/08/2020	Dominion East Ohio Gas	\$ 419.38	O
34547	04/08/2020	Delta Dental	\$ 327.44	O
34548	04/08/2020	VSP	\$ 114.59	O

Total Payments: \$181,337.69

Warrants approved at this Meeting:

77-2020	4/13/20	Treasurer of State	\$501.43
88-2020	4/15/20	IRS TAX PYMT	\$2,589.03
34549	4/15/20	Cintas Corp.	\$278.32
34550	4/15/20	Newbury Auto Parts Inc.	\$43.10
34551	4/15/20	Fisher Auto Parts	\$139.13
34552	4/15/20	Bulldog Battery	\$225.00
34553	4/15/20	Chagrin Oil & Gas Co. Inc.	\$1,225.54
34554	4/15/20	Arms Trucking Co., Inc.	\$3,150.96
34555	4/15/20	Designs by Dianna Ltd.	\$115.00
34556	4/15/20	Ohio Public Empl. Def. Comp. Pro.	<u>\$396.45</u>

Total Payments: \$8,663.96

Next meeting will be scheduled for May 6, 2020

Mr. Quigley made a motion to adjourn the meeting. Mr. Tropf seconded, with a unanimous affirmative vote

Meeting adjourned at 8:19 p.m.

William Skomrock, Jr. - Chairman

Glen Quigley - Vice Chairman

Greg Tropf

Beverly Sustar – Fiscal Officer