

A regular meeting of the Newbury Township Board of Trustees, was called to order on Wednesday, May 6, 2020 at 7:00 p.m., with Bill Skomrock and Greg Tropf present, and Glen Quigley in attendance via teleconference as allowed by Governor DeWine's revision to the Ohio Open Meetings Act.

Mr. Skomrock opened the meeting with the Pledge of Allegiance.

Newbury Fire Chief Ken Fagan reported that there were 47 calls in March, 42 calls in April and 191 calls Year to-Date. He noted that there were no motor vehicle call in the month of April. The Fire Department is looking into purchasing gowns, gloves, coveralls and a Decontamination Unit. Mr. Quigley indicated that he is trying to find funding to assist them.

The annual Township Cleanup Day was discussed. Concerns were the safety of both the Road/Maintenance workers and the residents. Discussion was how the worker's and residents could keep the required social distancing. One point was that with so many residents stuck at home, they were likely spending time cleaning out and discarding unused items. Would they hang on to the trash until a later time, or dump it in an unsafe way. In the interest of health and safety of the township, it was decided that the cleanup day would be held as planned. All residents must remain in their vehicles and will be required to wear masks. Township employees will unload items and will be required to wear personal protective items.

Maggie Zock and Dave Lair, Newbury School Board members, spoke about the School District merger that will take place effective July 1, 2020. They invited the trustees to attend a Zoom meeting with both the Newbury and West Geauga School Boards about the disposition of the Newbury School Buildings. A third party will be facilitating the meeting. Mr. Quigley asked for an opportunity to review the information that will be presented, prior to the meeting. Mrs. Zock stated that she is preparing information and it would be available to the trustees in advance. They will be firming up dates. There will be a public session with the residents first. This will allow for public discussion, and may raise issues or ideas that will be passed on to the trustees. The meeting will be a joint meeting and all three boards will need to advertise as a public meeting. She is encouraging sending postcards to reach the most interested parties. West Geauga has said from the beginning that they feel it is important to work with the community. Information will also be available on the Newbury School District website. The trustees thanked Mrs. Zock and Mr. Lair for their time.

Fiscal officer, Bev Sustar, presented the April Bank Reconciliation and supporting financial reports.

Receipts for March:	\$ 43,047.87
Payments	\$137,707.98
Checking and investment balances totaled 1,748,379.12 effective April 30, 2020	

Mr. Quigley moved to approve the financials as presented. Mr. Tropf seconded the motion.
Voice vote: Quigley - yes, Tropf – yes, Skomrock – yes

Resolution 20200506-01 was presented to request advance of Real Estate Taxes from the Geauga County Auditor for the second half tax collection.

Mr. Quigley moved to approve the resolution. Mr. Tropf seconded the motion.
Voice vote: Quigley - yes, Tropf – yes, Skomrock – yes

Mr. Skomrock expressed concern regarding keeping all township employees working. He stated that he had spoken with John Boksansky, the zoning inspector. He said that he is confident that he can keep the zoning secretary busy ten hours per week. In order to maintain the currently required social distancing, the trustees discussed allowing the zoning secretary to work from home. Obstacles of moving and setting up equipment were discussed. Even by moving the designated computer, she would still need access to the Zoning Department printer and copier (for oversized copies) as well as needing to come to the office for zoning files. It was decided to move her computer and files upstairs closer to the zoning inspector's office. Mr. Tropf will contact Newbury Technologies to see that her equipment is moved and the proper wiring is available for internet access.

Doug Zipperman presented Road Maintenance updates. Workers are preparing for road patching. Resident, Mr. DeNardo, asked Mr. Zipperman about fixing a portion of Burton Heights Boulevard. Mr. DeNardo states the road does not drain properly and it floods his property. Mr. Zipperman drove by the area and spoke with the resident. He also spoke to ODOT employees who were working on Rt. 44. They said that they would check the elevation of the area in question. Mr. Zipperman will check into options report back with findings. Trustees suggested that he reach out to the County Engineer's office to get the involved. Mr. Zipperman also stated that there are other roads that were seeing high water and flooding with this spring's heavy rains. Once it dries out, they can make a better assessment and determine if there are any utilities in the right of way.

Chairman Skomrock related that he had spoken with a resident, Mr. Goodman on Pekin Road, flooding in his yard. He wants the Road Department to replace a drainpipe in his drive. The pipe in question is not within the road right of way. The township is not permitted to go onto private property to make improvements. Mr. Zipperman opined that the pipe in question is at least 25 feet off the road. Mr. Skomrock and Mr. Zipperman will about look at the drive; however, it is the owner's responsibility for repairs to their own property.

Trustees signed the contract with Chagrin Valley Paving. A purchase order for contract was approved and signed by the trustees.

A thank you note was received from a resident on Munn Road, for the removal of trees that had been obstructing the view from their drive when trying to enter Munn Road.

The NOPEC grant was received. With the social distancing still being required due to the COVID-19 issue, Mr. Skomrock said that NOPEC might make recommendations for the use of the grant funds.

Sheriff's Office reported 126 calls in April. Still below average.

Mr. Skomrock said that he had information that there had been two inquiries for purchase of the old Grange Park. He believes that although the Auditor's value is lower, the property is worth at least the \$165,000 that they are asking.

The Bureau of Worker's Compensation rebated the entire premium paid last year. This is in response to anticipated need. Correspondence indicated that local government revenues are expected to be reduced because of current unemployment. Requirements for safety council classes have been relaxed as well, since they cannot present in person meetings.

Trustee Trof said that he believed that meetings in the Town Hall should remain suspended until the governor gives direction.

Trustee Quigley stated that he had completed the Geauga Trumbull Solid Waste's Go Green grant application. All Ohio Department of Natural Resources grants have been suspended until 2021.

Two resolutions to go forward with the Disposition of properties were presented. Both properties have been deemed health and safety concerns. Attempts to engage property owners in bringing the properties into compliance have not been successful.

Resolution 20200415-02 for 11716 Portlew Drive
Mr. Quigley moved to approve the resolution
Mr. Trof seconded the motion
Voice vote: Quigley - yes, Trof – yes, Skomrock – yes

Resolution 20200415-03 for 117086 Portlew Drive
Mr. Quigley moved to approve the resolution
Mr. Trof seconded the motion
Voice vote: Quigley - yes, Trof – yes, Skomrock – yes

Notice will be served by Certified Mail to all property owners in the Restful Lake subdivision. Mr. Quigley said he would work with township admin clerk to prepare and mail notices. Discussion moved to reductions in pass through funding from the state of Ohio. Mr. Skomrock asked fiscal officer Sustar if any information had been received. She stated that the County Auditor's office had not sent any revisions to the estimates, but they should be adjusting the projections for the remainder of the 2020. They should also be providing estimates for 2021 budget year. Township budget for the remaining portion of 2020 will be changed following their advice.

Mr. Skomrock also noted that West Geauga Joint Recreation District might be interested in using the township's soccer fields. They are some of the best in the county. The West Geauga Joint Recreation District is funded by a 0.2 mill voted levy. Currently the levy follows the school district boundary. Ms. Sustar will check with the Auditor's office to confirm if the levy will be assessed to the Newbury LSD taxpayers, once the territory transfer is completed.

Trustee Quigley suggested that a formal update to the Cemetery policy could be prepared specifying that upright headstones would no longer be allowed to be placed. Until that time, an informal notice should be posted.

Motion by Mr. Trof, seconded by Mr. Skomrock to move into executive session at 8:47 to discuss a general employment issue.

Mr. Skomrock moved to close executive session at 8:50 without action being taken. Greg Trof seconded the motion.
Voice vote: three ayes

Motion for fiscal officer to contact UAN accounting software support to adjust data within the payroll module.

Mr. Skomrock so moved, Mr. Trof seconded the motion.
Voice vote: three ayes.

Fiscal officer was advised to submit costs for travel and training that is required by State of Ohio Fiscal Integrity Act.

Warrants approved prior to this meeting:

77-2020	4/13/20	\$501.43	Treasurer of State	C
79-2020	4/20/20	\$605.07	John Boksansky	C
80-2020	4/20/20	\$743.37	Joseph Colini	C
82-2020	4/20/20	\$1,175.76	Randal O. Hollis	C
83-2020	4/20/20	\$26.73	Randal R. Hollis	C
84-2020	4/20/20	\$1,212.83	Timothy A. Mansfield	C
85-2020	4/20/20	\$169.06	Jodie K. Swartwout	C
86-2020	4/20/20	\$1,327.69	Douglas J. Ziperman	C
88-2020	4/15/20	\$2,589.03	IRS TAX PYMT	C
89-2020	4/28/20	\$6,000.77	Ohio Public Employees Retirement	C
91-2020	4/24/20	\$899.37	John H. Mansfield	C
93-2020	4/20/20	\$195.00	Ohio Public Employees Deferred Comp.	C
94-2020	5/5/20	\$507.98	John Boksansky	O
95-2020	5/5/20	\$927.89	Joseph Colini	O
96-2020	5/5/20	\$1,362.89	Randal O. Hollis	O
97-2020	5/5/20	\$860.87	John H. Mansfield	O
98-2020	5/5/20	\$1,523.57	Timothy A. Mansfield	O
99-2020	5/5/20	\$910.03	Glen E. Quigley	O
100-2020	5/5/20	\$725.91	William J. Skomrock Jr.	O
101-2020	5/5/20	\$1,337.37	Beverly A Sustar	O
102-2020	5/5/20	\$165.68	Jodie K. Swartwout	O
103-2020	5/5/20	\$670.89	Gregory J. Trof	O
104-2020	5/5/20	\$1,775.06	Douglas J. Ziperman	O
106-2020	4/30/20	\$2,370.87	Medical Mutual Of Ohio	C
34549	4/15/20	\$278.32	Cintas Corp.	C
34550	4/15/20	\$43.10	Newbury Auto Parts Inc.	C
34551	4/15/20	\$139.13	Fisher Auto Parts	C
34552	4/15/20	\$225.00	Bulldog Battery	C
34553	4/15/20	\$1,225.54	Chagrin Oil & Gas Co. Inc.	C
34554	4/15/20	\$3,150.96	Arms Trucking Co., Inc.	C
34555	4/15/20	\$115.00	Designs by Dianna Ltd.	C
34556	4/15/20	\$396.45	Ohio Public Empl. Def. Comp. Pro.	C
34557	4/20/20	\$406.93	Ohio Child Support Payment Central	C
34558	4/23/20	\$1,064.15	First Energy	C
34559	4/23/20	\$75.70	First Energy	C
34560	4/23/20	\$78.36	First Energy	C
34561	4/23/20	\$77.47	First Energy	C
34562	4/23/20	\$1,233.75	First Energy	C
34563	4/23/20	\$112.92	First Energy	C
34564	4/23/20	\$96.06	Spectrum Business	O
34565	4/23/20	\$63.00	Sunrise Springs Water Co. Inc.	C
34566	4/23/20	\$49.10	MT Business Technologies INC.	C
34567	4/23/20	\$83.97	Iron Man Contractors Supply	C
34568	4/23/20	\$406.53	Star2Star Communications LLC	C
34569	4/23/20	\$82.00	Aris Company	O
34570	4/23/20	\$556.64	Cintas Corp.	C

34571	4/23/20	\$87.54	Fisher Auto Parts	C
34572	4/23/20	\$13.54	Waste Management of Ohio Inc.	C
34573	4/23/20	\$638.54	Kimball-Midwest Inc.	C
34574	4/23/20	\$80.96	DJM Sales, LLC	O
34575	4/23/20	\$131.60	Sagamore Companies	C
34576	4/23/20	\$959.00	First Quality Power Place	C
34577	4/23/20	\$30.98	MT Business Technologies INC.	C
34578	4/23/20	\$100.00	Burnham & Flower of Ohio, Inc.	C
34579	4/23/20	\$5,677.95	Medical Mutual Of Ohio	O
34580	4/23/20	\$123.56	Kimball-Midwest Inc.	C
34581	4/27/20	\$177.80	Marcia J. Mansfield	O

Total Payments: \$46,566.67

Warrants approved at this Meeting:

108-2020	5/6/20	\$195.00	Ohio Public Employees Deferred Comp. Program	O
34582	5/6/20	\$35.39	Delta Dental	O
34583	5/6/20	\$12.37	VSP	O
34584	5/6/20	\$375.00	Patsy Keyes	O
34585	5/6/20	\$49.10	MT Business Technologies INC.	O
34586	5/6/20	\$102.25	O'Reilly Equipment L.L.C.	O
34587	5/6/20	\$556.64	Cintas Corp.	O
34588	5/6/20	\$190.00	SJK Metalworking, Inc.	O
34589	5/6/20	\$212.43	Bradford Neal Machinery Inc.	O
34590	5/6/20	\$1,250.00	Chagrin River Watershed Partners	O
34591	5/6/20	\$256.03	Hartville Hardware Inc.	O
34592	5/6/20	\$144.00	Green Vision Material	O
34593	5/6/20	\$558.60	Cleveland Plumbing Supply Co.	O
34594	5/6/20	\$859.93	Business Card	O
34595	5/6/20	\$318.39	Delta Dental	O
34596	5/6/20	\$111.43	VSP	O
34598	5/6/20	\$71.40	Sunrise Springs Water Co. Inc.	O
34601	5/6/20	\$343.45	Dominion East Ohio Gas	O

Total Payments: \$5,641.41

Mr. Quigley made a motion to adjourn the meeting. Mr. Trof seconded, with a unanimous affirmative vote
Meeting adjourned at 8:54 p.m.

_____ William Skomrock, Jr. - Chairman	_____ Glen Quigley - Vice Chairman
_____ Greg Trof	_____ Beverly Sustar – Fiscal Officer