

The special meeting to discuss the 2021 budget and other township business of Newbury Township Trustee called to order at 6:03 P.M., June 15, 2020, with Bill Skomrock and Greg Tropf present at the Town Hall. Mr. Quigley attended by teleconference as allowed by Governor DeWine's revision to the Ohio Open Meetings Act.

Mr. Skomrock opened the meeting with the Pledge of Allegiance.

Copies of a draft budget were emailed to each of the trustees in advance of the meeting to allow each trustee, separately, to review and ask questions.

Review of General Fund revenue and expense:

Per the County Auditor's office Real Estate Tax revenue is to be budgeted at 95% of charges billed. This reduction from 98% to 95% is due to expected reduction in tax collection, as residents may find it difficult to pay taxes if they have been furloughed.

Bed Tax is estimated at 90% of current year's estimates, as social distancing may continue for the next year.

Health Insurance premiums are reduced due to change in elected officers.

Accounting and Legal fees as well as other expenses are increased by \$21,000 in anticipation of need for School District Properties acquisition exploration, title expenses, inspections.

Set aside for Miller Dodson Asset Reserve recommendation. Well, septic and mechanicals.

Not included in the budget do to timing, will need to add an expense appropriation for unsafe structures.

Cemetery Fund: Only revenue is sale of lots.

Budgeted expenses include replacement of mower at about \$7,000. (four cemeteries)

Look to move part of Cemetery Sexton Salary and Benefits to Cemetery Fund in 2022.

Gasoline Tax: Reduction in tax collected due to move to more working from home. Less gasoline is being sold.

Inside Road and Bridge and Road District Levies:

Reduce Real Estate Tax Revenue from 98% of charges to 95% of charges.

Road expenses and projects for 2021:

Small equipment and shop tool \$3,500. Request for replacement of small dump may need to be delayed until 2022. Will need to look at carryover cash at end of year.

Road Dept operating, road work and repairs 223,500.

Contract Paving for 2021 include parts of Cedar, Snow, Rockhaven, Burton Hts, and Whitewood are estimated at \$424,050.

Salaries and Benefits estimated at \$334,310 if winter is average. If additional employee added, could be additional \$30,000 to \$50,000.

Mr. Skomrock asked if there were any changes for the 2021 budget. No changes.

Motion to make public 2021 budget numbers was made by Mr. Tropf. Motion seconded by Mr. Skomrock, and a unanimous affirmative vote by all.

Ms. Sustar will make two copies for the town hall and place in Administrative office for public inspection for a period of two weeks.

Required Notice for 2021 Budget will be placed in June 18, 2020 addition of the Geauga Maple Leaf.

**Warrants approved by signing prior to or at this Meeting:**

|          |                   |             |   |   |
|----------|-------------------|-------------|---|---|
| 137-2020 | 6/6/20            | \$2,573.80  | IRS TAX PYMT                            | O |
| 138-2020 | 6/6/20            | \$517.38    | Treasurer of State                      | O |
| 140-2020 | 6/6/20            | \$5,706.32  | Ohio Public Employees Retirement System | O |
| 141-2020 | 6/6/20            | \$0.01      | Ohio Public Employees Retirement System | O |
| 167-2020 | 7/2/20            | \$116.30    | Medical Mutual Of Ohio                  | O |
| 34644    | 6/13/20           | \$406.53    | Star2Star Communications LLC            | O |
| 34645    | 6/13/20           | \$70.99     | Dominion East Ohio Gas                  | O |
| 34646    | 6/13/20           | \$556.64    | Cintas Corp.                            | O |
| 34647    | 6/13/20           | \$355.00    | Kolsom Tires                            | O |
| 34648    | 6/13/20           | \$329.00    | Marshall Power Equipment                | O |
| 34649    | 6/13/20           | \$98.76     | Bradford Neal Machinery Inc.            | O |
| 34650    | 6/13/20           | \$259.47    | Ohio CAT                                | O |
| 34651    | 6/13/20           | \$1,035.12  | Cleveland Plumbing Supply Co.           | O |
| 34652    | 6/13/20           | \$274.15    | Chagrin Oil & Gas Co. Inc.              | O |
| 34653    | 6/13/20           | \$13.31     | Waste Management of Ohio Inc.           | O |
| 34654    | 6/13/20           | \$188.71    | Fisher Auto Parts                       | O |
| 34655    | 6/13/20           | \$1,067.97  | First Energy                            | O |
| 34656    | 6/13/20           | \$306.00    | Iron Man Contractors Supply             | O |
| 34657    | 6/13/20           | \$329.00    | Marshall Power Equipment                | O |
| 34658    | 6/13/20           | \$1,150.00  | Lawn Matters Ltd.                       | O |
| 34659    | 6/13/20           | \$1,151.58  | Kimball-Midwest Inc.                    | O |
| 34660    | 6/13/20           | \$1,148.17  | Business Card                           | O |
| 34661    | 6/13/20           | \$60.00     | VanNess Bulk                            | O |
| 34662    | 6/13/20           | \$249.25    | Southeastern Equipment Co. Inc.         | O |
| 34663    | 6/13/20           | \$79.49     | Geauga Feed & Grain Supply              | O |
| 34663    | 6/13/20           | \$79.49     | Geauga Feed & Grain Supply              | O |
| 34664    | 6/13/20           | \$36.52     | Flag Store                              | O |
| 34665    | 6/13/20           | \$160.00    | Greg J Tropf                            | O |
| 34666    | 6/15/20           | \$250.00    | Burges & Burges Strategists, Inc.       | O |
| 34667    | 6/15/20           | \$1,370.37  | First Energy                            | O |
| 34668    | 6/15/20           | \$96.06     | Spectrum Business                       | O |
| 34668    | 6/15/20           | \$96.06     | Spectrum Business                       | O |
|          | Total<br>Payments | \$19,955.90 |   |   |

Motion to adjourn was made at 7:07 by Mr. Quigley and Mr. Tropf seconded the motion.

There was a unanimous affirmative vote.

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| _____<br>William Skomrock, Jr. - Chairman | _____<br>Glen Quigley - Vice Chairman    |
| _____<br>Greg Tropf                       | _____<br>Beverly Sustar – Fiscal Officer |