

A regular meeting of the Newbury Township Board of Trustees, was called to order on Wednesday, December 16, 2020 at 7:03 p.m., with Bill Skomrock and Greg Trof present at the town hall. Meeting was also available via Zoom. Mr. Quigley attended via Zoom teleconference as allowed by Governor DeWine's revision to the Ohio Open Meetings Act.

Chairman Skomrock opened the meeting with the Pledge of Allegiance.

Chief Fagan did not have a department report due to many calls since the December 1st storm.

Fiscal Officer presented the following resolutions:

Resolution 20201216-01

Increase appropriations in salary account 1000-110-131-0000 in the amount of \$50.00

Mr. Trof moved to approved the resolution. Mr. Quigley seconded the motion.

Voice vote: three yes.

Resolution 20201216-02

Authorizing Fiscal Officer to act as administrator for the township, for the purpose of apply for a credit card account.

Mr. Skomrock moved to approved the resolution. Mr. Trof seconded the motion.

Voice vote: three yes.

Resolution 20201216-03

Increase appropriations in Coronavirus account by \$2,049.52 due to receipt of additional funds

Mr. Skomrock moved to approved the resolution. Mr. Trof seconded the motion.

Voice vote: three yes.

Resolution 20201216-04

Request advance of taxes from Geauga Auditor, as available, for collection year 2021

Mr. Skomrock moved to approved the resolution. Mr. Trof seconded the motion.

Voice vote: three yes.

Date of final trustees meeting for 2020 scheduled for December 30, 2020 at 7:00.

Agenda will be approval of Temporary Appropriations for 2021 as well as other business required for close of fiscal year 2020, and beginning of fiscal year 2021.

Minutes, from December 5, 2020, were emailed to trustees for review prior to meeting.

Greg Trof moved to approve the minutes as presented. Mr. Quigley seconded the motion.

Voice vote: three yes.

Mr. Quigley delivered Zoning forms 24 and 26, Resolution 20201216-05 to correct the legal description for the Grange Park to match the zoning map. This is the first step to take before the property can be sold.

Mr. Quigley moved to approve the resolution. Mr. Trof seconded the motion.

Voice vote: three yes

Three copies were presented for signing.

One copy for Trustees, one copy for Zoning Commission, and final copy will go to the Planning Commission for final approval.

11716 Portlew Report:

Mr. Quigley updated the trustees with issues delaying action on the property. He stated there is a question as to whether the signature on the Certified Letter receipt is actually the owner's, as there was a note of COVID-19 on the receipt. Mr. Quigley has forwarded the names of the proposed contractors to the Health Department to confirm if they are certified to handle asbestos disposal. He is concerned that the township not have liability in that matter. The property owner noticed the published ad only identified one parcel. The structure sits on two parcels. The owner doesn't want any liens. Mr. Quigley advised the owner that the township has followed the law, and if the owner has concerns regarding the process, he could retain an attorney to protect his interest.

Mr. Quigley stated that, as previously agreed by the trustees, he has hired Dave Dietrich to revise the entire Township Zoning Resolution. There will likely be changes to all sections. He suggested that after the work is done, the trustees should schedule a special meeting, solely for the purpose of reviewing and approving updates. Mr. Quigley stated that he wants Newbury Township to be even more friendly.

Mr. Skomrock gave the Sheriff's report of 165 calls in November. .

Mr. Skomrock presented a revised quote from Countywide Windows to include replacement of the window in the eastern peak that blew out in one of the last storms. Revised quote is \$10,425.00. Revised contract was accepted and signed.

Mr. Quigley suggested that it would be a good idea to put shutters on the windows facing the cemetery. Mr. Skomrock agree to address that as a separate issue next summer.

OPWC/Issue II project update from Mr. Skomrock:

This project is for the resurfacing of Music Street, which is currently chip and tar surface. Will be resurfaced with two layers of asphalt and repair berms. This is a 2022 project that is dependent on a 50/50 grant. Mr. Skomrock and Mr. Zimperman have been working with the County Engineer's office for the grant application.

Resolution 20201216-06 resolution of Necessity and Convenience.

Motion by Greg Trops to approve the resolution, seconded by Mr. Quigley.

Voice Vote: three yes.

Nick Gorris with the Engineer's office suggested a MOU to purchase contract services for road lane striping through their office. The township can potentially achieve reduced pricing.

Mr. Skomrock moved to increase the trustees' administrative assistant/cemetery sexton a pay increase of \$0.50 per hour, effective January 1, 2021. Mr. Quigley seconded the motion.

Voice Vote: Skomrock – yes, Quigley – yes, Trops – no.

Payments approved prior to or at tonight's meeting:

338-2020	12/8/20	\$225.00	Ohio Public Employees Deferred Comp.	O
339-2020	12/7/20	\$583.07	Treasurer of State	O
340-2020	12/7/20	\$3,057.66	IRS TAX PYMT	O
341-2020	12/8/20	\$6,524.68	Ohio Public Employees Retirement	O
34980	12/7/20	\$591.06	Medical Mutual Of Ohio	O
34982	12/7/20	\$35.39	Delta Dental	O
34984	12/7/20	\$12.37	VSP	O
34986	12/9/20	\$17.97	Turney Home and Auto	O
34988	12/9/20	\$1,072.00	Cintas Corp.	O
34989	12/9/20	\$41,472.50	Chagrin Valley Paving	O
34990	12/9/20	\$876.00	Treasurer of State	O
34991	12/9/20	\$138.60	Geauga County Maple Leaf	O
34992	12/9/20	\$685.06	Han's Freightliner of Cleveland	O
34993	12/9/20	\$38.50	Sunrise Springs Water Co. Inc.	O
34994	12/9/20	\$325.00	Northeastern Air Control Inc.	O
34995	12/9/20	\$207.61	Dominion East Ohio Gas	O
34996	12/9/20	\$31.97	Marshall Power Equipment	O
34997	12/9/20	\$45.79	William Skomrock, Jr.	O
34998	12/9/20	\$201.96	Geauga County Engineer	O
34999	12/9/20	\$532.92	Tractor Supply Co.	O
35000	12/9/20	\$13.37	Waste Management of Ohio Inc.	O
35001	12/9/20	\$13.00	Burton Carpet Shoppe, Inc.	O
35002	12/9/20	\$51.08	MT Business Technologies INc.	O
35003	12/9/20	\$186.00	1st Ayd Corporation	O
35004	12/9/20	\$374.36	Cleveland Plumbing Supply Co.	O
35005	12/9/20	\$121.25	Newbury Printing Co.	O
35006	12/9/20	\$1,705.27	Business Card	O
35007	12/9/20	\$4,985.56	Rhiel Supply Company	O
35008	12/16/20	\$513.99	Lorraine Sevich-v	O
35009	12/16/20	\$9.00	Sunrise Springs Water Co. Inc.	O
35010	12/16/20	\$2,036.87	Concord Road Equipment Mfg.	O
35011	12/16/20	\$114.36	Turney Home and Auto	O
35012	12/16/20	\$1,133.32	First Energy	O
35013	12/16/20	\$414.05	1st Ayd Corporation	O
35014	12/16/20	\$151.11	Allied Corporation	O
35015	12/16/20	\$140.72	Bradford Neal Machinery Inc.	O
35016	12/16/20	\$1,166.64	Chagrin Oil & Gas Co. Inc.	O
35017	12/16/20	\$420.00	COSE-Greater Cleveland Partnership	O
35018	12/16/20	\$252.45	Fisher Auto Parts	O
35019	12/16/20	\$675.00	Iron Man Contractors Supply	O
35020	12/16/20	\$1,158.80	Kimball-Midwest Inc.	O
35021	12/16/20	\$601.47	Marshall Power Equipment	O
35022	12/16/20	\$80,000.00	Newbury Volunteer Fire Department	O
35023	12/16/20	\$209.00	Ohio CAT	O
35024	12/16/20	\$409.06	Star2Star Communications LLC	O
35025	12/16/20	\$1,250.00	Zaccaro's Auto Body & Frame	O
35026	12/16/20	\$40.00	ZOOM VIDEO COMMUNICATIONS	O
35032	12/16/20	\$6,333.34	RB Sigma LLC	O

35033	12/16/20	\$60.22	Premier Paint Technologies, Inc.	O
35034	12/16/20	\$11,004.92	Shiffler Equipment	O
35035	12/16/20	\$118.33	Beverly Sustar	O
35036	12/16/20	\$605.00	CCP Industries, Inc.	O
35038	12/16/20	\$150.00	Cassidy Web Creations	O
35039	12/16/20	\$172.60	Aris Company	O
35040	12/16/20	\$600.00	ScapeAbilities (John Suvak)	O
35041	12/16/20	\$262.85	First Energy	O
35042	12/16/20	\$5,169.00	Bureau of Workers' Compensation	O

Total Payments \$179,297.10

Mr. Trof made a motion to adjourn the meeting. Mr. Quigley seconded, with a unanimous affirmative vote

Meeting adjourned at 8:15 p.m.

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William Skomrock, Jr. - Chairman	Glen Quigley - Vice Chairman
_____	_____
Greg Trof	Beverly Sustar – Fiscal Officer