

RECORD OF PROCEEDINGS

The regular meeting of the Board of Trustees of Newbury Township was called to order at 7:01 p.m., September 20, 2023 at the Newbury Township town hall. Chairman Bill Skomrock, and Trustees Greg Tروف and Glen Quigley were in attendance.

Also in attendance:

Ken Fagan	Fire Chief
Doug Zimperman	Road Superintendent
Jim Lang	resident
Lynn Lang	resident
David Lair, Jr.	resident
Eugene Paulin	resident
C. D. Boyd	resident
Tim Charvat	resident
Jim Stefancin	Park Board
Mark Fritsch	Park Board
Mark Zaminska	resident

Mr. Skomrock opened the meeting with the Pledge of Allegiance.

**Fire Department Update:**

Chief Fagan was on a fire call and unable to report.

Chief Fagan entered the meeting at 7:30. New pumper/tanker is being used at fire on St. Rt. 44.

Report number of calls YTD 580, August 84, Sept to date 44,

Fiscal officer reported Fire Station construction is within 2 weeks of schedule.

**Road Department Update:**

Approve change order for resurfacing of Addington Court. Final cost came in under bid. Total revised contract \$171,958. Mr. Quigley moved to accept the change order. Mr. Skomrock seconded the motion.

Voice vote: two ayes, one abstain. Motion carried.

**Fiscal Officer's Report: Financial report:**

Deposits	\$ 51,866.99
Payments	\$ 248,602.61
Checking balance at the end of August	\$1,389,154.54
Investment account balance	\$3,572,721.76
Total fund balances on deposit	\$4,961,876.30
Difference from previous month	-\$189,193.70

Presented minutes from August 16, 2023 regular meeting. Mr. Quigley moved to approve the minutes as presented. Mr. Tروف seconded the motion.

Voice vote: three ayes.

**Rate Resolution 20230920-01**

Execute rate resolution certified at Geauga County Budget Hearing on August 21, 2023.

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### **Resolution 20230920-02**

To create a special revenue fund for the purpose of setting aside money for future capital improvements within the Township/ Specifically funds would be transferred from the General Fund to the Park Capital Improvement Fund for future park projects. Fund term not to exceed ten years.

Mr. Quigley moved to approve the resolution as presented. Mr. Trof seconded the motion. Voice vote: three ayes.

### **Resolution 20230920-03**

To create a special revenue fund for the purpose of setting aside money for debt service payments on the Fire Station construction loan. Auditor of State's office and the County Auditor's office strongly recommend creating a special account so that tax revenue would be earmarked and reserved for debt service. Fund term not to exceed the maturity date of the loan.

Mr. Quigley moved to approve the resolution as presented. Mr. Trof seconded the motion. Voice vote: three ayes.

### **Park Board Update:**

Car Show was very successful. More cars registered this year than ever before. Band was well received.

Pulling wire for light poles at Oberland this week.

Laid out area for winterberry bushes at Veterans Park. They are ready to ship at Klyn Nursery. Service department will pick up plants. And prop bed.

Additional wiring for Veterans Park is ready, with wiring for light pole being done this week.

### **Road Department Update:**

#### **Burton Hts.**

Completed. Waiting for payment app from Burton Township.

#### **Addington Court**

Completed.

### **Project plan for 2024**

Munson /joint Cedar Road/ Possible Pekin. Doug will check with Shane to see if the township is eligible for OPWC funds.

South Newbury Cemetery has some tree damage. Service Department will continue clean up.

Still need to disconnect three lights on West Geauga property.

### **Joe Colini submitted letter of resignation effective September 22, 2023.**

Unused vacation hours will be paid by check. Mr. Quigley moved to accept resignation. Mr. Trof seconded the motion.

Trustees unanimously accepted resignation.

**Veterans Park:** drive marked out. GAR quoted \$47,450 for base and asphalt. \$31,655 if township does dig out and base. Service Department is under staffed.

Mr. Skomrock moved to accept \$47,450 from GAR to pave drive and parking including providing base. Mr. Quigley seconded.

Voice vote: two ayes, one abstain. Motion carried.

Upgrade signage on Music. Signs have been ordered.

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### **Tablets for Service Department and Cemetery.**

Samsung Galaxy A7 for Cemetery at 10.00/month. Doug would like larger tablet. Fiscal officer will check with rep to see what other tablet would be compatible.

Motion by Mr. Skomrock to enter contract with T-Mobile for Galaxy A7 tablet for Cemetery and check with T-Mobile for larger tablet for road department. Glen seconded the motion.

Three ayes.

### **Other business:**

Lea Marra and Pegg McKnight spoke to trustees to use Oberland Park for music festival.

Family friendly event. Mr. Skomrock asked for a proposal in writing. Although the trustees have the final approval, they should work with the Park Board for scheduling.

### **Mr. Tropf's updates:**

Bus garage painting. If garage is pressure washed by service department, cost is \$3200 per coat. Two to three coats. \$6400-\$9600 for project.

Mr. Skomrock said that Bill Bryan said football field is in such bad shape that it needs to be reseeded. Baseball fields are in the same condition. Mr. Skomrock suggested using \$5000 to restore fields.

Mr. Skomrock moved to allocate up to 10,000 for repainting of bus garage. Seconded by Mr. Tropf.

Voice vote: three ayes.

Mr. Skomrock moved to allocate 5,000 to restore soccer and baseball fields. Mr. Tropf seconded the motion

Voice vote: three ayes.

### **Mr. Quigley updates:**

Mr. Ruxtal caught individual turfing the park. Sheriff's department was called. They will treat as a trespasser.

Signs are up for camping regulations at parks.

### **Mr. Skomrock's update:**

#### **Geauga County Township Association Quarterly dinner.**

Speakers: Kathy Shimer–Destination Geauga and Christy Gigliotti–Lake/Geauga Recovery Center. No trustees asked to attend.

Mark Zaminska asked about installing a "HIDDEN DRIVE" sign.

Trustees designated Doug to take care of installing.

**Halloween 5:30 to 7:30 on October 31, 2023.** This is the same as previous years.

### **Mr. Skomrock moved to go into executive session at 8:45 p.m. pursuant to ORC 121.22(G)3**

Back into regular session at 9:04 pm, no decisions or actions were taken.

Mr. Tropf moved to change Lorraine Sevich's employment status to:

Cemetery/Administrative Assistant

Part time at 20 hours maximum per week

Pay rate increase \$21.00 per hour.

No benefits. No further vacation accrual.

Trustees will place advertisement for Zoning Secretary

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**Warrants approved prior to or at this meeting:**

273-2023	8/21/23	\$225.00	Ohio Public Employees Deferred Comp.
274-2023	8/21/23	\$22.21	Medical Mutual Of Ohio
275-2023	8/21/23	\$37.13	Medical Mutual Of Ohio
276-2023	9/5/23	\$516.01	John Boksansky
278-2023	9/5/23	\$1,355.87	Joseph S Colini
280-2023	9/5/23	\$16.66	Timothy H. Hegedus
281-2023	9/5/23	\$1,788.40	Randal O. Hollis
282-2023	9/5/23	\$1,185.95	John H. Mansfield
283-2023	9/5/23	\$1,798.11	Timothy A. Mansfield
284-2023	9/5/23	\$1,332.27	Glen E. Quigley
285-2023	9/5/23	\$857.58	Lorraine Sevich
286-2023	9/5/23	\$1,136.76	William J. Skomrock Jr.
287-2023	9/5/23	\$1,731.49	Beverly A Sustar
288-2023	9/5/23	\$1,099.93	Gregory J. Tropsf
289-2023	9/5/23	\$2,281.09	Douglas J. Zimperman
291-2023	8/31/23	\$25.00	Middlefield Banking Company
294-2023	9/6/23	\$225.00	Ohio Public Employees Deferred Comp.
295-2023	9/5/23	\$54.78	School District Income Tax
296-2023	9/5/23	\$760.61	Treasurer of State
297-2023	9/5/23	\$3,339.14	IRS TAX PYMT
298-2023	9/6/23	\$8,018.83	Ohio Public Employees Retirement
299-2023	9/1/23	\$616.32	Medical Mutual Of Ohio
300-2023	9/20/23	\$392.84	John Boksansky
301-2023	9/20/23	\$939.45	Joseph S Colini
302-2023	9/20/23	\$1,279.10	Randal O. Hollis
303-2023	9/20/23	\$276.07	Randal R. Hollis
304-2023	9/20/23	\$927.44	John H. Mansfield
305-2023	9/20/23	\$1,451.87	Timothy A. Mansfield
306-2023	9/20/23	\$723.01	Lorraine Sevich
307-2023	9/20/23	\$1,484.79	Douglas J. Zimperman
309-2023	9/11/23	\$21.10	Medical Mutual Of Ohio
328-2023	9/12/23	\$145.16	Middlefield Banking Company
37518	9/6/23	\$68.52	City of Garrettsville
37519	9/6/23	\$352.30	Ohio Child Support Payment Central
37520	9/6/23	\$44.04	Delta Dental
37521	9/6/23	\$396.08	Delta Dental
37522	9/6/23	\$15.33	VSP
37523	9/6/23	\$138.13	VSP
37524	9/6/23	\$182.50	Aris Company
37525	9/6/23	\$168.79	Bradford Neal Machinery Inc.
37526	9/6/23	\$4,996.08	Cuyahoga Asphalt Materials
37527	9/6/23	\$185.00	Designs by Dianna Ltd.
37528	9/6/23	\$23.55	DEX Imaging
37529	9/6/23	\$238.15	Dominion East Ohio Gas
37530	9/6/23	\$37.67	MT Business Technologies INc.
37531	9/6/23	\$64.63	NEO Electrical Supply Co.
37532	9/6/23	\$175.00	Newbury Printing Co.
37533	9/6/23	\$375.00	Patsy Keyes
37534	9/6/23	\$100.00	Patton Pest Control Co., Inc
37535	9/6/23	\$911.60	ScapeAbilities (John Suvak)
37536	9/6/23	\$53.00	Sunrise Springs Water Co. Inc.
37537	9/6/23	\$78.60	John Boksansky - v
37538	9/6/23	\$315.50	Aris Company
37539	9/20/23	\$352.30	Ohio Child Support Payment Central
37540	9/20/23	\$686.59	Medical Mutual Of Ohio

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37541	9/20/23	\$6,179.01	Medical Mutual Of Ohio
37542	9/20/23	\$3,850.00	Robert H. Finke & Sons, Inc.
37543	9/20/23	\$555.00	Designs by Dianna Ltd.
37544	9/20/23	\$948.00	Treasurer of State
37545	9/20/23	\$8.40	Newbury Auto Parts Inc.
37546	9/20/23	\$2,610.58	Chagrin Oil & Gas Co. Inc.
37547	9/20/23	\$15.37	Waste Management of Ohio Inc.
37548	9/20/23	\$516.52	Marshall Power Equipment
37549	9/20/23	\$500.00	Portman Electric, Inc.
37550	9/20/23	\$1,946.61	First Energy
37551	9/20/23	\$298.00	Aris Company
37552	9/20/23	\$3,606.63	Arms Trucking Co., Inc.
37553	9/20/23	\$4,183.36	Cuyahoga Asphalt Materials
37554	9/20/23	\$203.97	First Quality Power Place
37555	9/20/23	\$83.76	Fisher Auto Parts
37556	9/20/23	\$45.99	Geauga Feed & Grain Supply
37557	9/20/23	\$125.00	Green Vision Material
37558	9/20/23	\$25.72	MT Business Technologies INC.
37559	9/20/23	\$1,566.15	Cintas Corp.
37560	9/20/23	\$175.00	Newbury Printing Co.
37561	9/20/23	\$80,000.00	Newbury Volunteer Fire Department
37562	9/20/23	\$104.99	O'Reilly Equipment L.L.C.
37563	9/20/23	\$75.00	Patsy Keyes
37564	9/20/23	\$235.64	Preston Ford
37565	9/20/23	\$99.99	Spectrum Business
37566	9/20/23	\$464.08	Star2Star Communications LLC
37567	9/20/23	\$22.00	Sunrise Springs Water Co. Inc.
37568	9/20/23	\$113.12	VISA
37569	9/20/23	\$205.28	VISA
37570	9/20/23	\$254.08	VISA
37575	9/20/23	\$39.00	Medical Mutual Of Ohio
	<b>Total</b>		
	<b>Payments</b>	<b>\$155,079.58</b>	

Motion by Mr. Quigley to adjourn, seconded by Mr. Tropf. Meeting was adjourned at 9:20 by unanimous vote.

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William Skomrock, Jr. - Chairman

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Glen Quigley - Vice Chairman

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Greg Tropf - Trustee

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Beverly Sustar – Fiscal Officer