

RECORD OF PROCEEDINGS

The regular meeting of the Board of Trustees of Newbury Township was called to order at 7:00 p.m. March 15, 2023 at the Newbury Township town hall. Chairman Bill Skomrock, and Trustees Greg Tropf and Glen Quigley were in attendance.

Also in attendance:

Peter Formica	County Engineer's Office
Shane Hajjar	County Engineer's Office
Ken Fagan	Fire Chief
Doug Zimperman	Road Superintendent/Fire Dept assistant chief
Jim Stefancin	Park Board
Jim and Lynn Lang	resident
Tim Charvat	resident
David Lair, Jr.	resident
Ann Wishart	resident/reporter Maple Leaf
Carly Sayre	resident

Mr. Skomrock opened the meeting with the Pledge of Allegiance.

Engineer's Office:

Mr. Formica presented the following:

Resolution 20230315-02

Order to proceed with improvements to Addington Court

Mr. Quigley moved to approve the resolution. Mr. Skomrock seconded the motion.
Voice vote: Two ayes, one abstain.

Resolution 20230315-03

Accepting Bid Specifications for 2023 paving projects

Mr. Quigley moved to approve the resolution. Mr. Skomrock seconded the motion.
Voice vote: Two ayes, one abstain.

Fire Department Update:

Fire Station: Infinity Construction will have GMP for the April 5th Trustees meeting.

Road Department Update:

Mr. Zimperman wanted approval to investigate direct purchasing of salt from ODOT. Trustees asked that he try to get pricing.

Mr. Zimperman asked about having a non-employee run township equipment. Unanimously, the trustees did not approve.

Mr. Zimperman reported the need to move unused salt. Mr. Tropf stated that rather than use the smaller township dump trucks, it would be cheaper in man hours and gas to rent a semi to move the salt to storage.

RECORD OF PROCEEDINGS

Fiscal Officer's Report: Financial report:**Resolution 20230315-01****2023 Permanent Appropriations**

1000-110-111-0000	Salaries - Trustees	\$57,708.00
1000-110-121-0000	Salary - Township Fiscal Officer	\$29,286.00
1000-110-131-0000	Salary - Administrator	\$24,000.00
1000-110-219-0000	Other - Employer's Retirement Contributions	\$22,000.00
1000-110-221-0000	Medical/Hospitalization	\$72,600.00
1000-110-229-0000	Other - Insurance Benefits	\$5,500.00
1000-110-230-0000	Workers' Compensation	\$4,000.00
1000-110-311-0000	Accounting and Legal Fees	\$25,000.00
1000-110-312-0000	Auditing Services	\$3,000.00
1000-110-313-0000	Uniform Accounting Network Fees	\$4,000.00
1000-110-314-0000	Tax Collection Fees	\$7,000.00
1000-110-315-0000	Election Expenses	\$3,500.00
1000-110-330-0000	Travel and Meeting Expense	\$5,000.00
1000-110-380-0000	Insurance and Bonding	\$10,000.00
1000-110-410-0000	Office Supplies	\$4,000.00
1000-110-599-0000	Other - Other Expenses	\$1,500.00
1000-110-740-0000	Machinery, Equipment and Furniture	\$5,000.00
1000-120-190-0000	Other - Salaries	\$20,000.00
1000-120-219-0000	Other - Employer's Retirement Contributions	\$4,000.00
1000-120-323-0000	Repairs and Maintenance	\$15,000.00
1000-120-350-0000	Utilities	\$13,000.00
1000-120-490-0000	Other - Supplies and Materials	\$1,750.00
1000-120-590-0000	Other Expenses	\$500.00
1000-120-730-0000	Improvement of Sites	\$70,000.00
1000-130-150-0000	Compensation of Board and Commission Members	\$5,000.00
1000-130-190-0000	Other - Salaries	\$50,000.00
1000-130-219-0000	Other - Employer's Retirement Contributions	\$10,500.00
1000-130-345-0000	Advertising	\$1,200.00
1000-130-490-0000	Other - Supplies and Materials	\$1,600.00
1000-130-590-0000	Other Expenses	\$1,500.00
1000-190-359-0000	Other - Utilities	\$1,800.00
1000-190-599-0000	Other - Other Expenses	\$20,000.00
1000-290-360-0000	Contracted Services	\$30,000.00
1000-290-599-0000	Other - Other Expenses	\$750.00
1000-310-360-0000	Contracted Services	\$15,000.00
1000-320-360-0000	Contracted Services	\$17,500.00
1000-410-323-0000	Repairs and Maintenance	\$1,500.00
1000-610-590-0000	Other Expenses	\$160,000.00
1000-910-910-0000	Transfers - Out	<u>\$150,000.00</u>
	General Fund Subtotal	\$873,694.00
2011-330-360-0000	Contracted Services	<u>\$40,000.00</u>
	Motor Vehicle License Subtotal	\$40,000.00
2021-330-360-0000	Contracted Services	\$40,000.00
2021-330-420-0000	Operating Supplies	\$120,000.00
2021-330-720-0000	Buildings	<u>\$50,000.00</u>
	Gas Tax Subtotal	\$210,000.00
2031-330-190-0000	Other - Salaries	\$70,500.00
2031-330-219-0000	Other - Employer's Retirement Contributions	\$10,750.00
2031-330-221-0000	Medical/Hospitalization	\$0.00
2031-330-229-0000	Other - Insurance Benefits	\$600.00
2031-330-323-0000	Repairs and Maintenance	\$30,000.00

RECORD OF PROCEEDINGS

2031-330-350-0000	Utilities	\$23,000.00
2031-330-360-0000	Contracted Services	\$20,000.00
2031-330-380-0000	Insurance and Bonding	\$19,000.00
2031-330-490-0000	Other - Supplies and Materials	\$160,000.00
2031-330-590-0000	Other Expenses	\$1,500.00
2031-330-720-0000	Buildings	\$35,000.00
2031-330-740-0000	Machinery, Equipment and Furniture	\$50,000.00
2031-390-314-0000	Tax Collection Fees	<u>\$6,000.00</u>
	Road & Bridge Subtotal	\$426,350.00
2041-410-190-0000	Other - Salaries	\$13,500.00
2041-410-219-0000	Other - Employer's Retirement Contributions	\$2,700.00
2041-410-319-0000	Other - Professional and Technical Services	\$13,000.00
2041-410-420-0000	Operating Supplies	\$2,000.00
2041-410-430-0000	Small Tools and Minor Equipment	\$2,000.00
2041-410-490-0000	Other - Supplies and Materials	\$2,000.00
2041-410-590-0000	Other Expenses	\$1,000.00
2041-410-730-0000	Improvement of Sites	\$25,000.00
2041-410-740-0000	Machinery, Equipment and Furniture	<u>\$10,000.00</u>
	Cemetery Subtotal	\$71,200.00
2111-220-230-0000	Workers' Compensation	\$11,000.00
2111-220-310-0000	Professional and Technical Services	\$125,000.00
2111-220-360-0000	Contracted Services	\$700,000.00
2111-220-590-0000	Other Expenses	\$198,375.00
2111-220-720-0000	Buildings	\$1,000,000.00
2111-390-314-0000	Tax Collection Fees	<u>\$25,000.00</u>
	Fire Fund Subtotal	\$2,059,375.00
2141-330-190-0000	Other - Salaries	\$283,000.00
2141-330-219-0000	Other - Employer's Retirement Contributions	\$56,545.00
2141-330-221-0000	Medical/Hospitalization	\$72,500.00
2141-330-229-0000	Other - Insurance Benefits	\$6,250.00
2141-330-230-0000	Workers' Compensation	\$5,600.00
2141-330-360-0000	Contracted Services	\$400,000.00
2141-330-590-0000	Other Expenses	\$22,000.00
2141-330-740-1200	Machinery, Equipment and Furniture	\$50,000.00
2141-330-790-0000	Other - Capital Outlay	\$140,000.00
2141-390-314-0000	Tax Collection Fees	<u>\$14,000.00</u>
	Road Improvement Subtotal	\$1,049,895.00
2231-330-360-0000	Contracted Services	<u>\$40,000.00</u>
	Permissive Vehicle Tax	\$40,000.00
2273-290-599-0000	Other - Other Expenses	\$583,163.49
	American Rescue Plan (Federal Grant)	\$583,163.49
4904-760-730-0000	Improvement of Sites	<u>\$3,553.86</u>
	Misc Capital Improvement Fund (Veterans Park)	\$3,553.86
	Total Permanent Appropriations	<u><u>\$5,357,231.35</u></u>

Mr. Quigley moved to approve the permanent Appropriations as presented. Mr. Trof seconded the motion.

Voice vote: Three ayes.

RECORD OF PROCEEDINGS

Mr. Stefancin spoke on behalf of the Park Board

He will be looking at Lake County nursery for winterberry plants for Veterans Park.

Mr. Quigley updates:

Mr. Quigley would like to apply for a Nature Works grant to pave the drive and drop off area for Veterans Park. This would be for handicap use only.

First Energy will install street light on Portlew in Restful Lake. Estimated cost is \$1,500.00. He would like to use NOPEC grant funds for this project, as well as installing lighting at Oberland Park. He will look into the possibility of using NOPEC funds for the roof replacement for the American Legion building. He thinks the trustees should be able to spend down \$12,000 and carry over the remaining \$12,000.00.

GTSWD has approved use for table at bocce ball court for the Go Green recycle grant.

Glen will also check to see if NOPEC grant funds can be used for the wall pack lighting on the fire station addition.

Mr. Tropf's updates:

Mr. Tropf received quotes for fertilization and weed control at Oberland Park. H & M Landscaping provided the lowest quote at \$5,205.00 for spring, summer and fall applications. Mr. Quigley moved to approve H & M Landscaping. Mr. Skomrock seconded the motion. Voice vote: Three ayes.

Mr. Skomrock's update:

Received quote from Scape-Abilities for mowing, maintenance and mulching for fire station, town hall, American Legion and Veterans Park. Mr. Skomrock will ask Mr. Suvak to requote based fire station work to be limited due to construction. Mr. Tropf moved to accept the contract with Scape-Abilities with changes. Mr. Quigley seconded the motion.

Voice vote: Three ayes.

Mr. Skomrock attended a Safety Council meeting. Per UH Occupational Health, the trustees will need to amend application process for new hires.

RECORD OF PROCEEDINGS

Warrants approved prior to or at this meeting:

68-2023	3/17/23	\$21,667.43	Geauga County Auditor
79-2023	3/8/23	\$225.00	Ohio Public Employees Deferred Comp.
82-2023	3/15/23	\$6,253.82	Ohio Public Employees Retirement
86-2023	3/9/23	\$40.64	Medical Mutual Of Ohio
87-2023	3/20/23	\$516.01	John Boksansky
88-2023	3/20/23	\$1,204.24	Joseph S Colini
89-2023	3/20/23	\$15.31	Timothy H. Hegedus
90-2023	3/20/23	\$1,529.73	Randal O. Hollis
91-2023	3/20/23	\$1,747.70	Timothy A. Mansfield
92-2023	3/20/23	\$1,342.27	Lorraine Sevich
93-2023	3/20/23	\$1,863.39	Douglas J. Zimperman
37175	3/15/23	\$13,733.92	Advanced Auto Clinic
37176	3/15/23	\$2,202.01	Chagrin Oil & Gas Co. Inc.
37177	3/15/23	\$16,957.00	DS Architecture
37178	3/15/23	\$1,039.81	Dominion East Ohio Gas
37179	3/15/23	\$74.50	Hartville Hardware Inc.
37180	3/15/23	\$64.05	Geauga County Maple Leaf
37181	3/15/23	\$1,103.74	First Energy
37182	3/15/23	\$80,000.00	Newbury Volunteer Fire Department
37183	3/15/23	\$19.81	DEX Imaging
37184	3/15/23	\$35.00	Geauga County Township Association
37185	3/15/23	\$464.50	Star2Star Communications LLC
37186	3/15/23	\$339.04	West Geauga Local School District
37187	3/15/23	\$15.22	Waste Management of Ohio Inc.
37188	3/15/23	\$164.98	VISA
37189	3/15/23	\$242.06	VISA
37190	3/15/23	\$20.50	Sunrise Springs Water Co. Inc.
37191	3/20/23	\$352.30	Ohio Child Support Payment Central
37192	3/20/23	\$686.59	Medical Mutual Of Ohio
37193	3/20/23	\$6,179.01	Medical Mutual Of Ohio
37194	3/20/23	\$1,481.44	Cintas Corp.
37195	3/20/23	\$1,668.85	First Energy
37196	3/20/23	\$641.36	Kimball-Midwest Inc.
37197	3/20/23	\$54.00	O'Reilly Equipment L.L.C.
37198	3/20/23	\$99.99	Spectrum Business
37199	3/20/23	\$66.00	Greg J Tropf

Total Payments

\$164,111.22

RECORD OF PROCEEDINGS

Motion by Mr. Skomrock to adjourn, seconded by Mr. Tropf. Meeting was adjourned at 8:47 by unanimous vote.

William Skomrock, Jr. - Chairman

Glen Quigley - Vice Chairman

Greg Tropf - Trustee

Beverly Sustar – Fiscal Officer