

RECORD OF PROCEEDINGS

The regular meeting of the Board of Trustees of Newbury Township was called to order at 7:00 p.m., May 3, 2023 at the Newbury Township town hall. Chairman Bill Skomrock, and Trustee Greg Tropf were in attendance. Trustee Glen Quigley, absent.

Also in attendance:

Ken Fagan	Fire Chief
Doug Zimperman	Road Superintendent
Jim Lang	resident
Lynn Lang	resident
David Lair, Jr.	resident
David Lair, Sr.	resident
Eugene Paulin	resident
C. D. Boyd	resident
Tim Charvat	resident
Jim Stefancin	Park Board

Mr. Skomrock opened the meeting with the Pledge of Allegiance.

Fire Department Update:

Chief Fagan reported calls year to date were 257, 62 calls in April, and 7 calls so far in May.

Fire Station update: Compression testing is scheduled for Monday, May 8th.

Fiscal Officer's Report: Financial report:

Deposits	\$ 147,231.76
Payments	\$ 110,306.27
Checking balance at the end of April	\$1,274,271.78
Investment account balance	\$3,509,492.71
Total fund balances on deposit	\$4,778,744.16

Presented minutes from April 5, 2023 regular meeting, April 7, 2023 bid opening and April 19, 2023 regular meeting.

Mr. Tropf moved to approve the minutes as presented. Mr. Skomrock seconded the motion. Voice vote: two ayes, one absent

Invoicing/Accounts Payables:

Lawn Matters performed unsolicited fertilization at Oberland Park. Contract for 2023 season was awarded to- H & M Landscaping. Mr. Tropf did not think that the invoice should be paid. He suggested sending a donation letter to Lawn Matters, in lieu of payment. Mr. Skomrock agreed.

Road Department Update:

Shane Hajjar from the County Engineer's office was in attendance.

Engineer's office and Geauga Highway met to resolve issue of non performance of Linda and Diane chip and seal project from 2022. Options for resolution were presented:

1. Spot repair and add fog seal
2. Add layer of stone and add fog seal (with added cost to original contract)
3. Reject and go with another contractor
4. Take legal action

He was also looking for the trustees to vote on the awarding the 2023 paving contract for Addington Court. Mr. Tropf could not vote due to a professional conflict of interest. Mr. Quigley was not in attendance. Therefore there was no quorum.

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Both issues will need to be tabled until a special meeting can be held. Mr. Skomrock will contact Mr. Quigley to coordinate his availability and meeting will be advertised.

Mr. Zimperman presented quote for road berming machine from Robert H. Finke out of Selkirk New York. Monthly charge to rent is \$3,850. Shipping one way is \$1,350. Company is requesting payment in advance of 50% of one-month rental plus shipping. Trustees discussed.

Fiscal officer opposed any advanced payment. Payment in advance should never be an option for services or materials to any vendor. Funds belong to the taxpayers and trustees are charged with stewardship of those funds. A future audit could find for recovery of improperly expensed public funds. As a government entity, vendors are not a risk that the township would go out of business. Fiscal suggested that the trustees approve a purchase order, a copy of which could be scanned to the vendor. Trustees approved scanning purchase order, but not making a payment in advance.

Mr. Zimperman asked for approval to purchase a 36 inch cut walk behind mower. Estimate from Marshall Equipment of \$6,200.

Mr. Skomrock moved to approve the purchase. Mr. Trof seconded.

Voice vote: two ayes, one absent.

Tree clearing and ditching work is beginning on the Burton Heights Boulevard paving project.

Park Board update:

Park Board moved the memorial rock from the prior school property to Veterans Park.

Board received a request to plant a tree and install a plaque on behalf of the Newbury graduating class of 1973. Trustees were in unanimous agreement that the plaque and tree should not be installed at Veterans Park because it did not seem to commemorate veterans. They did agree that an installation might be possible at Oberland Park, with more details and discussion.

Mr. Trof's updates:

Mr. Trof asked Mr. Zimperman if he thought the trustees should hire a sheriff's deputy for traffic control for Community Clean-up Day. Mr. Zimperman said that would be helpful, but probably not more than four hours would be needed.

Mr. Quigley has not yet ordered the signs for park camping rules.

Mr. Trof will contact Ed Douglas to get their soccer schedule so that use can be coordinated with fertilization.

Mr. Skomrock's update:

Sheriff's Report: **194** calls in April.

Trustees attended Park Board meeting. Park Board discussed pre-fabricated waterless restrooms. Mr. Skomrock stated that the opinion of the park board members tended to lean toward a more permanent structure in lieu of the outhouse style restroom. As part of that option would be to incorporate a full restroom structure with a future community center/gathering space.

Mr. Lair stated that the Task Force had looked into construction a 20,000 square foot community center at a cost of \$2.5 million.

Mr. Trof stated that he believed that a restroom building should be considered first, with the much smaller community room to be done later in phases, without borrowing money or adding to the tax burden.

Mr. Skomrock said that he had contacted Kent State University's Architecture Department to ask for assistance in either park planning or giving the trustees direction in finding a park planner/designer.

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Mr. Skomrock will also look into a H2Ohio grant through the Chagrin Watershed Partnership to address storm water drainage and a permanent solution to flooding.

Oberland Park still needs a second bid for contract to pave drive at Oberland Park.

Other business: Executive session

At 7:59 p.m., Mr. Skomrock moved to enter into executive session under ORC 121.22 (G)(1), to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Mr. Tropf seconded the motion.

Executive session ends at 8:12 p.m. with no action taken.

Warrants approved prior to or at this meeting:

127-2023	4/21/23	\$225.00	Ohio Public Employees Deferred Comp.
129-2023	4/27/23	\$57.75	School District Income Tax
130-2023	4/27/23	\$759.71	Treasurer of State
131-2023	4/27/23	\$3,302.13	IRS TAX PYMT
133-2023	4/27/23	\$69.75	Medical Mutual Of Ohio
134-2023	4/29/23	\$25.00	Middlefield Banking Company
135-2023	5/5/23	\$538.00	John Boksansky
136-2023	5/5/23	\$939.08	Joseph S Colini
137-2023	5/5/23	\$239.63	Timothy H. Hegedus
138-2023	5/5/23	\$1,307.85	Randal O. Hollis
139-2023	5/5/23	\$1,066.90	John H. Mansfield
140-2023	5/5/23	\$1,451.87	Timothy A. Mansfield
141-2023	5/5/23	\$1,272.04	Glen E. Quigley
142-2023	5/5/23	\$1,176.30	Lorraine Sevich
143-2023	5/5/23	\$1,136.76	William J. Skomrock Jr.
144-2023	5/5/23	\$1,731.49	Beverly A Sustar
145-2023	5/5/23	\$1,099.93	Gregory J. Tropf
146-2023	5/5/23	\$1,497.01	Douglas J. Zimperman
148-2023	5/1/23	\$694.77	Medical Mutual Of Ohio
151-2023	5/5/23	\$66.63	Medical Mutual Of Ohio
37250	5/3/23	\$71.98	City of Garrettsville
37251	5/5/23	\$15.33	VSP
37252	5/5/23	\$352.30	Ohio Child Support Payment
37253	5/5/23	\$44.04	Delta Dental
37254	5/5/23	\$396.08	Delta Dental
37255	5/5/23	\$138.13	VSP
37256	5/5/23	\$366.83	Acquire Fire Protection, Inc.
37257	5/5/23	\$386.41	CCP Industries, Inc.
37258	5/5/23	\$201.06	CCM Rental at Chesterland
37259	5/5/23	\$422.89	Dominion East Ohio Gas
37260	5/5/23	\$16.97	First Quality Power Place
37261	5/5/23	\$7.99	Geauga Feed & Grain Supply
37262	5/5/23	\$259.12	Hartville Hardware Inc.
37264	5/5/23	\$1,845.00	H&M Landscaping
37265	5/5/23	\$377.33	Kimball-Midwest Inc.
37266	5/5/23	\$1,280.00	Kolsom Tires
37267	5/5/23	\$45.09	M.T. Business Technologies
37268	5/5/23	\$115.90	Geauga County Maple Leaf
37269	5/5/23	\$93.60	Marshall Power Equipment
37270	5/5/23	\$300.00	Patsy Keyes
37271	5/5/23	\$11,134.00	SOMRACK ROOFING

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37272	5/5/23	\$11.00	Sunrise Springs Water Co. Inc.
37273	5/5/23	\$1,000.00	Sly Family Funeral Home
37274	5/5/23	\$425.74	West Geauga Local School District
37275	5/5/23	\$98.62	John Boksansky - v
37276	5/5/23	\$250.00	Sandra Adams
37277	5/5/23	\$5,186.67	Infinity Construction Co., Inc.
TOTAL PAYMENTS		\$43,499.68	

Motion by Mr. Tropf to adjourn, seconded by Mr. Skomrock. Meeting was adjourned at 8:15 by unanimous vote.

William Skomrock, Jr. - Chairman

Glen Quigley - Vice Chairman

Greg Tropf - Trustee

Beverly Sustar – Fiscal Officer