

## RECORD OF PROCEEDINGS

The regular meeting of the Board of Trustees of Newbury Township was called to order at 7:00 p.m., May 17, 2023 at the Newbury Township town hall. Chairman Bill Skomrock, and Trustees Greg Trof as well as fiscal officer Beverly Sustar. Gen Quigley was absent.

Also in attendance:

Ken Fagan	Fire Chief
Doug Zimperman	Road Superintendent
Jim Lang	resident
David Lair, Jr.	resident
Jeff Munn	resident
Phil Paradise	resident
Tim Charvat	resident
Jim Stefancin	Park Board

Mr. Skomrock opened the meeting with the Pledge of Allegiance.

Township received a notice from the Ohio Department of Commerce that a local business had applied for a liquor license. The Township has the right to request a hearing to object to the issuance. Mr. Skomrock moved to decline a hearing. Mr. Trof seconded the motion.

Voice vote: two ayes, one absent.

### **Road Department Update:**

Mr. Zimperman stated that the pre-application paperwork had been started for the next round of OPWC grants. This would be used for the larger paving project of Pekin Road.

Oberland park drive paving: Only one bid has been received. If no other bids are received, the contract will be awarded at the next meeting.

The electric meter base at former bus garage has been installed. Waiting for approval by County.

Signage for "Autistic Child at Play" has been approved.

Memorial Day: Park Board will put up flags.

New employment application has been approved. Trustees want any applicants that applied previously, to reapply with the new form. Important disclosures and information are included on the new form.

Signs for "Camping in designated areas and by permit only" have not been ordered yet. Important to get signs up with the weather getting warmer.

Electric upgrade to Veterans Park. On hold until approved plan is submitted by Park Board.

Mr. Trof suggested a plan to incorporate parking spaces along the drive into Veterans Park. With a 9' by 20' drive he believes they can add 8-10 parking spaces and two handicap drop-off spaces at a minimal cost.

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### **Fiscal Officer's Report: Financial report:**

Presented minutes from May 3, 2023 regular meeting

Mr. Skomrock moved to approve the minutes as presented. Mr. Tropf seconded the motion.  
Voice vote: two ayes, one absent.

### **2023 Tax Budget**

Work session to be held on June 10<sup>th</sup> at 9:00 am. No other business will be discussed. Fiscal officer will place notice in paper.

The 2009 Road & Bridge 2.0 mill tax levy is due to expire in 2024. The levy can be placed on ballot for renewal one year early at the November general election. By placing on ballot in November, election costs can be reduced because part of the election expenses will be paid by the State of Ohio. Fiscal officer suggested changing the term from five year to continuing, since this would prevent placing it on the ballot and paying election expenses every five years. Election expenses can run between \$1,300 and \$5,000 per election. Trustees agreed to place renewal on ballot in November 2023 for a continuing term.  
Fiscal officer will prepare Certificate of Need for next regular meeting.

### **Mr. Tropf's updates:**

Patio set at Munn Cemetery has been removed.

Lawn Matters fertilized without contract. Mr. Tropf offered to give them a donation letter so they could use the unsolicited work as a donation. They are requesting payment of 50% of original invoice submitted. Mr. Tropf moved to pay \$800 of the original \$1,600 invoice. Mr. Skomrock seconded the motion.

Voice vote: two ayes, one absent.

### **Mr. Skomrock's update:**

Trustees voted to propose that Geauga Highway make right the work that was not satisfactorily in 2022 on Linda and Diane. Proposal has been sent to Engineer's office.

Mr. Skomrock contacted the Kent State department of Architecture requesting either a student design project or assistance/expert advice from the department for hiring a professional public park architect for a Master Design for Oberland Park. Waiting to hear back, but unfortunately with the end of the academic year, timing is not optimal.

Ongoing issue of Flooding at Pekin. Although swamp has been improved by elimination of several beaver dams, it is only a matter of time before the animals will rebuild. Chagrin Watershed Partnership is offering to meet with trustees to discuss possible grants to address a permanent solution. Wetlands restoration project through the Ohio H2Ohio program.

Mr. Tropf moved to enter into executive session at 8:01 under provision of ORC 121.22 (G)(1)  
Mr. Skomrock seconded the motion.

Voice vote: two ayes, one absent.

Executive session ended at 8:49 pm with no action taken.

Mr. Tropf will meet with the employee to clarify job description and duties.

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### Warrants approved prior to or at this meeting:

149-2023	5/11/23	\$7,076.71	Ohio Public Employees Retirement
150-2023	5/11/23	\$225.00	Ohio Public Employees Deferred Comp.
152-2023	5/19/23	\$498.43	John Boksansky
153-2023	5/19/23	\$1,098.68	Joseph S Colini
154-2023	5/19/23	\$178.66	Timothy H. Hegedus
155-2023	5/19/23	\$1,478.37	Randal O. Hollis
156-2023	5/19/23	\$954.64	John H. Mansfield
157-2023	5/19/23	\$1,633.75	Timothy A. Mansfield
158-2023	5/19/23	\$1,169.21	Lorraine Sevich
159-2023	5/19/23	\$1,707.07	Douglas J. Zimperman
162-2023	5/15/23	\$576.88	Medical Mutual Of Ohio
163-2023	5/17/23	\$22.69	Medical Mutual Of Ohio
37280	5/19/23	\$352.30	Ohio Child Support Payment Central
37281	5/19/23	\$686.59	Medical Mutual Of Ohio
37282	5/19/23	\$6,179.01	Medical Mutual Of Ohio
37283	5/19/23	\$162.36	1st Ayd Corporation
37284	5/19/23	\$220.35	CCP Industries, Inc.
37285	5/19/23	\$795.66	Chagrin Oil & Gas Co. Inc.
37286	5/19/23	\$235.89	Chardon Oil Co.
37287	5/19/23	\$1,930.87	Cleveland Plumbing Supply Co.
37288	5/19/23	\$1,481.44	Cintas Corp.
37289	5/19/23	\$21.06	DEX Imaging
37290	5/19/23	\$3,873.00	DS Architecture
37291	5/19/23	\$2,609.05	First Energy
37292	5/19/23	\$56.47	First Quality Power Place
37293	5/19/23	\$67.34	Fisher Auto Parts
37294	5/19/23	\$8,326.28	Infinity Construction Co., Inc.
37295	5/19/23	\$36.20	Marshall Equipment
37296	5/19/23	\$100.00	Patton Pest Control Co., Inc
37297	5/19/23	\$18,600.00	Sandman Concrete LLC
37298	5/19/23	\$697.79	Share Corporation
37299	5/19/23	\$885.50	Sidley Inc.
37300	5/19/23	\$180.00	Singerman, Mills Desberg & Knautz
37301	5/19/23	\$99.99	Spectrum Business
37302	5/19/23	\$463.91	Star2Star Communications LLC
37303	5/19/23	\$15.04	Waste Management of Ohio Inc.
37304	5/19/23	\$10,500.00	Veneer Tree Service
37305	5/19/23	\$495.67	VISA
37306	5/19/23	\$155.32	VISA
	Total		
	Payments	\$75,847.18	

Motion by Mr. Skomrock to adjourn, seconded by Mr. Tropf. Meeting was adjourned at 8:50 by unanimous vote.

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William Skomrock, Jr. - Chairman

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Glen Quigley - Vice Chairman

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Greg Tropf - Trustee

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Beverly Sustar – Fiscal Officer