

RECORD OF PROCEEDINGS

The Special meeting of the Board of Trustees of Newbury Township was called to order at 5:32 p.m., December 26, 2023 at the Newbury Township town hall. Chairman Bill Skomrock, and Trustee Greg Tropf were in attendance. Trustee Glen Quigley was absent.

Mr. Skomrock opened the meeting with the Pledge of Allegiance.

Fiscal Officer's Report:

Rescind 20231220-01

Temporary Appropriations over appropriated in Fire Fund.

Mr. Skomrock moved to rescind the previous resolution. Mr Tropf seconded the motion. Voice vote: two ayes. One absent

Resolution 20231226-01 (replaces Res 20231220-01) Corrected Temporary Appropriations

1000-110-121-0000	Fiscal Officer	\$	29,900.00
1000-110-131-0000	Salary - Administrator	\$	23,000.00
	Other - Employer's Retirement		
1000-110-219-0000	Contributions	\$	18,000.00
1000-110-221-0000	Medical/Hospitalization	\$	70,000.00
1000-110-229-0000	Other - Insurance Benefits	\$	5,500.00
1000-110-230-0000	Workers Comp premiums	\$	4,000.00
1000-110-311-0000	Accounting & Legal	\$	25,000.00
1000-110-312-0000	Auditing Services	\$	4,000.00
1000-110-313-0000	Uniform Accounting Network Fees	\$	4,000.00
1000-110-314-0000	Tax Collection fees	\$	7,000.00
1000-110-315-0000	Election Expense	\$	3,500.00
1000-110-330-0000	Travel and Meeting Expense	\$	5,000.00
1000-110-380-0000	Insurance & Bonding	\$	15,000.00
1000-110-410-0000	Office Supplies/Copier	\$	4,000.00
1000-110-590-0000	Other Exp/Memorial Day	\$	2,500.00
1000-110-740-0000	Furniture and Equipment	\$	5,000.00
1000-120-190-0000	Maintemance Salary	\$	25,000.00
1000-120-219-0000	Other Employee Benefits	\$	4,500.00
1000-120-323-0000	Repairs and Maintenance	\$	15,000.00
1000-120-350-0000	Utilities	\$	14,000.00
1000-120-490-0000	Other - Supplies/cleaning, water	\$	2,000.00
1000-120-590-0000	Other Expenses	\$	500.00
1000-120-730-0000	Improvement of Sites	\$	70,000.00
1000-130-190-0000	Other - Salaries	\$	50,138.00
	Other - Employer's Retirement		
1000-130-219-0000	Contributions	\$	10,000.00
1000-130-345-0000	Advertising	\$	1,300.00
1000-130-490-0000	Other - Supplies and Materials	\$	1,700.00
1000-130-590-0000	Other Expenses	\$	1,500.00
	Other - Utilities/on leased property/Am		
1000-190-359-0000	Leg	\$	5,400.00
	Other - Other Exp/property tax, bank		
1000-190-599-0000	fees/landscape	\$	25,000.00
1000-290-360-0000	Contract Service/Unsafe Structures	\$	15,000.00
1000-290-599-0000	Advertising/mailings Unsafe Structures	\$	350.00
1000-310-360-0000	Contracted Services/Street Lights	\$	15,000.00
1000-320-360-0000	Clean up Day.Contractred Services	\$	18,000.00

RECORD OF PROCEEDINGS

1000-410-190-0000	Other - Salaries	\$	-	
1000-610-590-0000	Other Expenses/Parks	\$	160,000.00	
	Total			\$718,588.00
2011-330-360	Contracted Services	\$	30,000.00	
	Total			\$30,000.00
2021-330-720-0000	Buildings	\$	50,000.00	
2021-330-420-0000	Operating Supplies	\$	150,000.00	
	Total			\$200,000.00
2031-330-190-0000	Other - Salaries	\$	72,000.00	
	Other - Employer's Retirement			
2031-330-219-0000	Contributions	\$	11,000.00	
2031-330-229-0000	Other Insurance/Dental/Vision	\$	600.00	
2031-330-323-0000	Repairs and Maintenance	\$	40,000.00	
2031-330-350-0000	Utilities	\$	25,000.00	
2031-330-360-0000	Contracted Services	\$	10,000.00	
2031-330-380-0000	Insurance & Bonding	\$	16,000.00	
2031-330-490-0000	Other - Supplies and Materials	\$	160,000.00	
2031-330-590-0000	Other Expense/mailbox/Signs	\$	2,000.00	
2031-330-740-0000	Machinery, Equipment and Furniture	\$	50,000.00	
2031-390-314-0000	Tax Collection fees	\$	3,000.00	
	Total			\$389,600.00
2041-410-190-0000	Salaries	\$	12,000.00	
2041-410-219-0000	Retirement	\$	2,400.00	
2041-410-319-0000	Professional Services	\$	15,000.00	
2041-410-420-0000	Operating Supplies	\$	2,500.00	
2041-410-430-0000	Small Tools & Equip	\$	3,000.00	
2041-410-490-0000	Supplies & Materias/soil/seed/cement	\$	2,000.00	
	Total			\$36,900.00
2111-220-230-0000	Workers Comp	\$	5,000.00	
2111-220-360-0000	Contracted Services	\$	400,000.00	
2111+220-720-0000	Building	\$	1,000,000.00	
2111-390-314-0000	Tax Collection fees	\$	25,000.00	
	Total			\$1,430,000.00
2141-330-190-0000	Road Salaries	\$	311,900.00	
	Employer Contribution -PERS and			
2141-330-219-0000	Medicare	\$	62,700.00	
2141-330-221-0000	Medical/Hospitalization	\$	72,500.00	
2141-330-229-0000	Other - Insurance Benefits	\$	6,250.00	
2141-330-230-0000	Workers Comp	\$	6,500.00	
2141-330-590-0000	Other Expenses	\$	25,000.00	
2141-390-314-0000	Tax Collection fees	\$	14,000.00	
	Total			\$498,850.00
	Total:	\$	3,303,938.00	

Mr. Skomrock moved to approve the corrected Temporary Appropriations. Mr. Tropf seconded the motion.

Voice Vote: Two ayes. One Absent.

RECORD OF PROCEEDINGS

Resolution 20231226-02

To Certify additional revenue in the General, Gas, Cemetery and Capital Reserve Funds

To reduce revenue in the Fire Station Capital Improvement Fund by \$1,000,000.00.

Construction costs are being paid from levy funds not expensed for staffing.

Mr. Skomrock moved to approve the corrected Temporary Appropriations. Mr. Tropf seconded the motion.

Voice Vote: Two ayes. One Absent

Rescind Resolution 20231206-01

Insufficient appropriations as originally presented, to transfer to Capital Reserve Fund Service Garage. Funds are still encumbered by purchase order for build out of Freightliner, and the purchase order held open for Geauga Highway will remain open until resolved,

Resolution 20231226-03 (replaces 20231206-01)

Transfer appropriations from

2031-330-720-0000 \$20,000.00

2141-330-360-0000 \$90,000.00

2141-330-740-000 \$40,000.00

2141-330-790-0000 \$10,000.00

Transfer to:

2141-330-999-0000 \$160,000.00 Transfers out

Amount of transfer remains the same. Funds are still encumbered by purchase order for build out of Freightliner, and the purchase order held open for Geauga Highway. Mr. Skomrock moved to approve the corrected resolution. Mr. Tropf seconded the motion.

Voice Vote: Two ayes. One Absent.

RECORD OF PROCEEDINGS

Motion by Mr. Skomrock to adjourn, seconded by Mr. Tropf. Meeting was adjourned at 5.54 by unanimous vote.

William Skomrock, Jr. - Chairman

Glen Quigley - Vice Chairman

Greg Tropf - Trustee

Beverly Sustar – Fiscal Officer