

RECORD OF PROCEEDINGS

The Special meeting of the Board of Trustees of Newbury Township was called to order at 7:00 p.m., March 15, 2024 at the Newbury Township town hall. Chairman Bill Skomrock, and Trustees Greg Tropf and David Lair, Jr. were in attendance.

Also in attendance:

Wayne Mansfield	Park Board
Jim Stefancin	Park Board
Judy Barnhart	Park Board
Mark Fritch	Park Board
Les Ober	Resident

Mr. Skomrock called the special meeting to discuss purchase of permanent prefabricated restroom facilities at Oberland Park. Company selected to meet the needs is Green Flush Restrooms.

After discussions options chosen are:

- Concrete block construction
- Electric hand dryers
- Auto-shutoff faucets
- Floor drain
- Metal roof
- Baby changing tables

Various floor plans were reviewed. Trustees and Park Board members agreed that two units are required, with the men's side including a urinal fixture.

Mr. Skomrock will ask for an estimate based on the Snowmass model. This will be submitted with the grant request for the 2024 State Capital Budget.

Mr. Ober said that he had hear the the Park Board is planning on extending the walking trail at Oberland Park. He asked where the new trails were going to be cut. Mr. Mansfield gave an explanation that the trail extension would go to the observation platform. And that the proposed trail has been marked. Mr. Ober also said that he would like to re-run the sap lines in the park. Trustees wanted assurance that the old lines and equipment would be removed.

OTARMA RISK ASSESSMENT

Trustees and Park Board reviewed items 20 through 30 Parks and Playground safety issues as detailed in the May 2023 Risk Assessment as provided by the Ohio Township Association Risk Management Authority. Purpose of report is to remedy safety issues and limit liability for the township. Extra mulch will be added to playground areas. Safety signage will be ordered and installed.

Park Board exited the meeting with the Trustees continuing with other business.

Fire Department Contract Review

The Newbury Volunteer Fire Department submitted a service contract requesting \$1,200,000 for 2024. Trustees were not happy with the figure requested. The first quarter of the year is nearly over and there is no staffing in place. With the Fire Station addition and renovation being substantially complete, the trustees believe that the \$1,200,000 figure exceeds the operating and staffing needs for 2024. They will meet with the Fire Department board to negotiate. The renegotiated contract will be reviewed by the Prosecutor's Office.

Taxable benefits.

The state of Oho is wrapping up it's full audit for 2022-2023. One item that they noticed was the uniform service and clothing allowances were not being reported as taxable benefits. This will be rectified with the next payroll on March 20, 2024.

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New Conference room chairs were discussed. The last time chairs were ordered, they were not of good quality and several have had broken legs, or joints are coming apart. Mr. Skomrock found brown vinyl executive style chairs on the Staples website. They are heavy duty (rated up to 500 pounds) and have a two-year warranty.

Motion by Mr. Skomrock to order eight chairs at an estimated cost of \$415 each. Mr. Lair seconded the motion

Voice vote: three ayes.

Mr. Dennis Pavella provided quotes for repainting or re-staining various projects.

Back steps and railing at rear town hall	\$1700.00
Pavillion postes at Oberland Park	\$ 450.00
Garage Door at front service garage	\$1200.00
Total	\$3,350.00

Mr. Tropf moved to accept the bids in order to protect the wood surfaces from further weather damage. Mr. Lair seconded the motion.

Voice vote: three ayes

Motion by Mr. Skomrock to adjourn, seconded by Mr. Tropf. Meeting was adjourned at 9:31p.m. by unanimous vote.

William Skomrock, Jr. - Chairman

Glen Quigley - Vice Chairman

Greg Tropf - Trustee

Beverly Sustar – Fiscal Officer