

The regularly scheduled meeting of Newbury Township Trustees was called to order at 7:00 p.m., December 2, 2015, with Glen Quigley, and Jan Blair present.

Mr. Doug Chapin and his son Dan were in attendance. Dan owns a landscape company and had a meeting with the BZA last night. They want to purchase a piece of property for the business. They are asking that landscaping be added to the zoning resolution with the commercial district as a conditional use. They will attend the ZC meeting next week and ask them to add landscaping to the zoning resolution.

Mr. Fagan reported for the Fire Department had 55 calls in Nov. 4 calls this month and 598 calls YTD. Santa day is Dec. 13<sup>th</sup> 11AM – 2PM.

Mr. Zimperman reported for the Road Dept. MORE grant was turned in for the safety equipment, roads were plowed one time. They still have one more asphalt repair project if the weather holds, repaired equipment. He and Mr. Skomrock meet with the supplier of the material that extends the life of a road. He also discussed repairs to headstones that they are going to make.

Ms. Mansfield requested that the minutes from the November 18, 2015 regular meeting be approved as presented. Motion to accept the minutes as presented was made by Ms. Blair, 2<sup>nd</sup> by Mr. Quigley and a unanimous affirmative vote by all.

At the request of the Fiscal Officer, Ms. Blair moved that **Resolution 20151202-01** to procure and pay all or part of the cost of insurance policies for hospitalization, surgical care, major medical care, disability, dental care, eye care, medical care, etc. for township officers and full-time employees, including newly-elected, re-elected, or appointed township officers as authorized by ORC Sec. 505.60(A) be adopted. Mr. Quigley seconded this motion, which passed by unanimous affirmative vote.

At the request of the Fiscal Officer, Ms. Blair moved that **Resolution 20151202-02**, to procure and pay all or part of the cost of insurance policies for hospitalization, surgical care, major medical care, disability, dental care, eye care, medical care, etc. for township officers and full-time employees, including newly-elected, re-elected, or appointed township officers as authorized by ORC Sec. 505.603, offering such benefits through a cafeteria plan meeting the requirements of Section 125 of the Internal Revenue Code be adopted. Mr. Quigley seconded this motion, which passed by unanimous affirmative vote.

At the request of the Fiscal Officer, **Resolution 20151202-03**, was presented to procure and pay all or part of the cost of insurance policies for hospitalization, surgical care, major medical care, disability, dental care, eye care, medical care, etc. for township officers and full-time employees, including newly-elected, re-elected, or appointed township officers as authorized by ORC Sec. 505.603, offering such benefits through a cafeteria plan meeting the requirements of Section 125 of the Internal Revenue Code and offering a cash payment in lieu of hospitalization and/or dental benefits be adopted. **No motion was received.**

Discussion then turned to how much employees would contribute to their medical coverages. Motion was made by Ms. Blair to have the employees pay 10% of all insurance premiums in 2016, 2<sup>nd</sup> by Mr. Quigley and a unanimous affirmative vote by all.

At the request of the Fiscal Officer, Ms. Blair moved that **Resolution 20151202-04** to pass 2016 Temporary Appropriations in the following amounts. Mr. Quigley seconded this motion, which passed by unanimous affirmative vote.

<b>Resolution 20151202-04 - 2015 Temporary Appropriation</b>		<b>Temporary</b>
<b>Account</b>	<b>Description</b>	<b>Appropriation</b>
1000-110-131-0000	Salary - Administrator	\$2,000.00
1000-110-219-0000	Other - Employer's Retirement Contributions	\$400.00
1000-110-221-0000	Medical/Hospitalization	\$8,000.00
1000-110-229-0000	Other - Insurance Benefits	\$1,000.00
1000-110-313-0000	Uniform Accounting Network Fees	\$950.00
1000-110-330-0000	Travel and Meeting Expense	\$500.00
1000-110-410-0000	Office Supplies	\$900.00
1000-120-190-0000	Other - Salaries	\$500.00
1000-120-219-0000	Other - Employer's Retirement Contributions	\$200.00
1000-120-323-0000	Repairs and Maintenance	\$2,000.00
1000-120-350-0000	Utilities	\$3,000.00
1000-120-490-0000	Other - Supplies and Materials	\$600.00
1000-120-590-0000	Other Expenses	\$600.00
1000-130-190-0000	Other - Salaries	\$2,000.00
1000-130-219-0000	Other - Employer's Retirement Contributions	\$500.00
1000-130-345-0000	Advertising	\$500.00
1000-130-490-0000	Other - Supplies and Materials	\$600.00
1000-130-590-0000	Other Expenses	\$700.00
1000-190-359-0000	Other - Utilities	\$2,000.00

1000-190-599-0000	Other - Other Expenses	\$5,000.00
1000-310-360-0000	Contracted Services	\$2,500.00
1000-410-190-0000	Other - Salaries	\$500.00
1000-610-590-0000	Other Expenses	\$5,000.00
2021-330-720	Buildings	\$1,000.00
2021-330-420-0000	Operating Supplies	\$10,000.00
2031-330-190-0000	Other - Salaries	\$40,000.00
2031-330-219-0000	Other - Employer's Retirement Contributions	\$6,000.00
2031-330-221-0000	Medical/Hospitalization	\$10,000.00
2031-330-229-0000	Other - Insurance Benefits	\$2,000.00
2031-330-323-0000	Repairs and Maintenance	\$5,000.00
2031-330-350-0000	Utilities	\$5,000.00
2031-330-360-0000	Contracted Services	\$15,000.00
2031-330-490-0000	Other - Supplies and Materials	\$60,000.00
2031-330-740-0000	Machinery, Equipment and Furniture	\$2,000.00
2111-220-590-0000	Other Expenses	\$20,000.00
2141-330-190-0000	Road Salaries	\$40,000.00
2141-330-219-0000	Employer Contribution -PERS and Medicare	\$6,000.00
2141-330-221-0000	Medical/Hospitalization	\$10,000.00
2141-330-229-0000	Other - Insurance Benefits	\$2,000.00
2141-330-590-0000	Other Expenses	\$2,000.00
	<b>Total:</b>	<b>\$275,950.00</b>

Mr. Mansfield reported for the park that the electric has been connected. He showed a sample of an LED light that they might be able to use for the pavilion, they are available at Home Depot.

Mr. Quigley discussed the BZA Mr. Fidel indicated that he would like to be reappointed for another term. He will also contact the other members whose terms are up to see if they would like to be reappointed.

Mr. Fidel asked about the grant from the State. Mr. Quigley indicated that we had received the grant, but we are awaiting the paperwork for the grant.

**Warrants approved by signing prior to or at this Meeting:**

Warrant

Number	Date	Payee	Amount	Status
263-2015	12/5/15	Janice M. Blair	\$734.21	O
264-2015	12/5/15	Randal O. Hollis	\$1,281.96	O
265-2015	12/5/15	Randal R. Hollis	\$119.82	O
266-2015	12/5/15	Marge Hrabak	\$56.40	O
267-2015	12/5/15	Michael J Joyce	\$814.43	O
268-2015	12/5/15	George Mansfield	\$1,363.04	O
269-2015	12/5/15	Marcia J. Mansfield	\$761.51	O
270-2015	12/5/15	Timothy A. Mansfield	\$1,380.48	O
271-2015	12/5/15	Glen E. Quigley	\$770.09	O
272-2015	12/5/15	William J. Skomrock Jr.	\$584.21	O
273-2015	12/5/15	Susan R Wagner	\$259.06	O
274-2015	12/5/15	Douglas J. Zimperman	\$1,603.16	O
276-2015	12/5/15	John H. Mansfield	\$567.69	O
278-2015	12/5/15	Middlefield Bank	\$3,212.77	O
279-2015	12/5/15	Treasurer of State	\$669.40	O
280-2015	11/30/15	Medical Mutual Of Ohio	\$422.71	C
281-2015	11/30/15	Middlefield Bank	\$15.00	C
31238	12/1/15	Cope Farm Equipment, Inc.	\$294.62	O
31239	12/1/15	First Energy	\$227.97	V
31240	12/1/15	Delta Dental	\$347.40	O
31241	12/1/15	Geauga County Maple Leaf	\$40.50	O
31242	12/1/15	Geauga County Community & Economic Dev	\$50.00	O

31243	12/1/15	VSP	\$119.83	O
31244	12/1/15	Windstream	\$311.17	O
31245	12/1/15	DJL Material & Supply	\$2,317.50	O
31246	12/1/15	Burnham & Flower of Ohio, Inc.	\$120.00	O
31247	12/1/15	Thomson Reuters	\$348.00	O
31248	12/1/15	Kokosing Materials	\$2,530.71	O
31249	12/1/15	Turney Home and Auto	\$58.91	O
31250	12/1/15	Marcia Mansfield	\$420.00	O
31251	12/1/15	Jan Blair	\$210.00	O
31252	12/1/15	Dominion East Ohio Gas	\$70.89	O
31253	12/1/15	First Energy	\$157.08	O
31254	12/1/15	Patsy Keyes	\$275.00	O
31255	12/1/15	Susan Wagner	\$16.96	O
31256	12/1/15	First Energy	\$1,615.21	O
31257	12/5/15	John H. Mansfield	\$567.69	V
31258	12/5/15	Ohio Public Employees Deferred Comp. Program	\$330.00	O
31259	12/5/15	Delta Dental	\$38.62	O
31260	12/5/15	VSP	\$13.34	O
31261	12/5/15	Ohio Public Employees Retirement System	\$5,721.44	O

**Purchase Orders approved by signing prior to or at this meeting:**

PO

Number	Date	Vendor	Amount
54-2015	11/18/15	Various	\$60,000.00

**Blanket Purchase Orders approved by signing prior to or at this meeting:**

Motion to adjourn was made at 8:33 PM by Ms. Blair, and 2<sup>nd</sup> by Mr. Quigley, and a unanimous affirmative vote by all.

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Glen Quigley - Chairman

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William Skomrock, Jr.- Vice Chairman

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Jan Blair

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Marcia Mansfield – Fiscal Officer