

The regularly scheduled meeting of Newbury Township Trustees was called to order at 7:00PM, January 20, 2016, with Glen Quigley, Bill Skomrock, Jr. and Jan Blair present.

The minutes of January 6, 2016, were approved by a motion from Ms. Blair 2nd by Mr. Skomrock and a unanimous affirmative vote by all.

Ms. Mansfield asked for approval of Resolution 20160120-01 Permanent Appropriations for 2016 in the amount of \$2,460,177.47. Motion to accept appropriations as presented was made by Mr. Skomrock, 2nd by Ms. Blair and a unanimous affirmative vote by all.

Resolution 20160120-01

Newbury Twp 2016 Permanent Appropriation 2016		
Account Number	Account Name	Appropriation
General Fund		
1000-110-111-0000	Salaries – Trustees	\$34,520.00
1000-110-121-0000	Salary - Township Fiscal Officer	\$20,548.50
1000-110-131-0000	Salary – Administrator	\$15,000.00
1000-110-219-0000	Other - Employer's Retirement Contributions	\$13,000.00
1000-110-221-0000	Medical/Hospitalization	\$86,000.00
1000-110-229-0000	Other - Insurance Benefits	\$5,000.00
1000-110-230-0000	Workers' Compensation	\$5,000.00
1000-110-311-0000	Accounting and Legal Fees	\$8,000.00
1000-110-312-0000	Auditing Services	\$4,000.00
1000-110-313-0000	Uniform Accounting Network Fees	\$5,000.00
1000-110-314-0000	Tax Collection Fees	\$4,500.00
1000-110-315-0000	Election Expenses	\$6,000.00
1000-110-330-0000	Travel and Meeting Expense	\$2,500.00
1000-110-380-0000	Insurance and Bonding	\$9,000.00
1000-110-410-0000	Office Supplies	\$4,000.00
1000-110-599-0000	Other - Other Expenses	\$1,000.00
1000-110-740-0000	Machinery, Equipment and Furniture	\$7,000.00
1000-120-190-0000	Other - Salaries	\$3,000.00
1000-120-219-0000	Other - Employer's Retirement Contributions	\$800.00
1000-120-323-0000	Repairs and Maintenance	\$8,000.00
1000-120-350-0000	Utilities	\$15,000.00
1000-120-490-0000	Other - Supplies and Materials	\$1,500.00
1000-120-590-0000	Other Expenses	\$0.00
1000-120-730-0000	Improvement of Sites	\$60,000.00
1000-130-150-0000	Compensation of Board and Commission Members	\$4,000.00
1000-130-190-0000	Other - Salaries	\$30,000.00
1000-130-219-0000	Other - Employer's Retirement Contributions	\$6,000.00
1000-130-345-0000	Advertising	\$1,800.00
1000-130-490-0000	Other - Supplies and Materials	\$3,000.00
1000-130-590-0000	Other Expenses	\$5,000.00
1000-190-359-0000	Other - Utilities	\$5,000.00
1000-190-599-0000	Other - Other Expenses	\$30,000.00
1000-220-360-0000	Contracted Services	\$50,000.00
1000-310-360-0000	Contracted Services	\$25,000.00
1000-320-360-0000	Contracted Services	\$10,000.00
1000-410-190-0000	Other - Salaries	\$17,000.00
1000-410-219-0000	Other - Employer's Retirement Contributions	\$3,000.00
1000-410-323-0000	Repairs and Maintenance	\$6,000.00
1000-410-740-0000	Machinery, Equipment and Furniture	\$15,000.00
1000-610-590-0000	Other Expenses	\$ 10,000.00
	Total General Fund:	\$539,168.50
MV License Tax Fund		
2011-330-360-0000	Contracted Services	\$ 40,000.00
Gasoline Tax Fund		
2021-330-360-0000	Contracted Services	\$ 25,000.00
2021-330-420-0000	Operating Supplies	\$ 88,000.00
2021-330-720-0000	Buildings	\$ 5,000.00

	Total MV License:	\$ 118,000.00
	Road and Bridge Fund	
2031-330-190-0000	Other - Salaries	\$ 10,000.00
2031-330-219-0000	Other - Employer's Retirement Contributions	\$ 6,000.00
2031-330-221-0000	Medical/Hospitalization	\$ 3,000.00
2031-330-229-0000	Other - Insurance Benefits	\$ 1,000.00
2031-330-323-0000	Repairs and Maintenance	\$ 60,000.00
2031-330-350-0000	Utilities	\$ 15,000.00
2031-330-360-0000	Contracted Services	\$ 27,000.00
2031-330-380-0000	Insurance and Bonding	\$ 14,000.00
2031-330-490-0000	Other - Supplies and Materials	\$ 180,000.00
2031-330-590-0000	Other Expenses	\$ 3,000.00
2031-330-720-0000	Buildings	\$ 45,000.00
2031-330-740-0000	Machinery, Equipment and Furniture	\$ 120,000.00
2031-390-314-0000	Tax Collection Fees	\$ 6,000.00
	Total Road and Bridge:	\$ 490,000.00
	Cemetery Fund	
2041-410-190-0000	Other - Salaries	
2041-410-219-0000	Other - Employer's Retirement Contributions	
2041-410-319-0000	Other - Professional and Technical Services	\$ 2,000.00
2041-410-420-0000	Operating Supplies	
2041-410-430-0000	Small Tools and Minor Equipment	\$ 1,000.00
2041-410-490-0000	Other - Supplies and Materials	\$ 1,000.00
2041-410-590-0000	Other Expenses	\$ 2,000.00
2041-410-730-0000	Improvement of Sites	\$ 5,000.00
2041-410-740-0000	Machinery, Equipment and Furniture	\$ 3,000.00
	Total Cemetery:	\$ 14,000.00
	Fire Fund	
2111-220-230-0000	Workers' Compensation	\$ 2,000.00
2111-220-360-0000	Contracted Services	\$ 230,000.00
2111-220-590-0000	Other Expenses	\$ 80,000.00
2111-390-314-0000	Tax Collection Fees	\$ 6,500.00
	Total Fire Fund:	\$ 318,500.00
	Road Levy Fund	
2141-330-190-0000	Other - Salaries	\$ 260,000.00
2141-330-219-0000	Other - Employer's Retirement Contributions	\$ 47,000.00
2141-330-221-0000	Medical/Hospitalization	\$ 65,000.00
2141-330-229-0000	Other - Insurance Benefits	\$ 6,000.00
2141-330-230-0000	Workers' Compensation	\$ 7,000.00
2141-330-360-0000	Contracted Services	\$ 420,000.00
2141-330-590-0000	Other Expenses	\$ 8,000.00
2141-330-790-0000	Other Capital Outlay/Buildings	
2141-330-740	Machinery, Equipment and Furn	\$ 80,000.00
2141-390-314-0000	Tax Collection Fees	\$ 12,000.00
	Total Road Levy:	\$ 905,000.00
	Capital Improvement	
4904-760-720	Buildings	\$ 35,508.97
4904-760-730	Improvement of Site	
	Total Capital Improvement	\$ 35,508.97
	Total All Funds	\$2,460,177.47

Resolution 20160120-02 of Convenience & Necessity for the improvement of Elm Drive, motion to approve made by Mr. Skomrock 2nd by Ms. Blair and a unanimous affirmative vote by all

Resolution 20160120-03 of Convenience and Necessity for the improvement of Munn Road section G, motion to approve made by Mr. Skomrock 2nd by Ms. Blair and a unanimous affirmative vote by all.

Mr. Fagan presented a copy of the of the revised fire contract for 2016 for review. The fire department has agreed to store some of the materials for the Vet Park gazebo.

Mr. Zimperman reported the park closed signs have been installed. They have been plowing and repairing equipment. Wall heater in the bathroom went bad; they are trying to get it fixed. Heaters have all been cleaned and inspected.

Ms. Hrabak indicated they had a BZA meeting on the 19th and they used their new tape machine to record the meeting.

Ms. Blair had a call from ODOT and they were inquiring about Grange Park and the cost of it. She has not heard anything back. She will be meeting with Kinetico next week about the parcel they have behind Grange Park.

Mr. Skomrock reported they are working on the bumper sticker and they are still working on the design.

Mr. Quigley spoke to Barb Wise and the Fullertown sign project is complete.

Warrants approved by signing prior to or at this Meeting:

Warrant Number	Date	Payee	Amount	Status
1-2016	1/20/16	Randal O. Hollis	\$1,442.21	O
2-2016	1/20/16	Randal R. Hollis	\$777.29	O
3-2016	1/20/16	Michael J Joyce	\$698.08	O
4-2016	1/20/16	George Mansfield	\$1,510.49	O
5-2016	1/20/16	Timothy A. Mansfield	\$1,650.45	O
6-2016	1/20/16	Susan R Wagner	\$319.92	O
7-2016	1/20/16	Douglas J. Zimperman	\$1,790.88	O
31339	1/20/16	Ohio Public Employees Deferred Comp. Program	\$130.00	O
31340	1/20/16	Chagrin Oil & Gas Co. Inc.	\$523.96	O
31341	1/20/16	First Energy	\$1,615.21	O
31342	1/20/16	Morton Salt Inc.	\$6,350.11	O
31343	1/20/16	Sunrise Springs Water Co. Inc.	\$120.90	O
31344	1/20/16	Newbury Auto Parts Inc.	\$210.30	O
31345	1/20/16	KopyKat Inc.	\$25.00	O
31347	1/20/16	Skipped Warrants 31346 to 31347 Series 2	\$0.00	V
31348	1/20/16	First Energy	\$422.83	O

Purchase Orders approved by signing prior to or at this meeting:

Blanket Purchase Orders approved by signing prior to or at this meeting:

PO Number	Date	Vendor	Amount
9-2016	1/20/16	various	\$1,000.00
10-2016	1/20/16	various	\$200.00
11-2016	1/20/16	various	\$500.00
12-2016	1/20/16	various	\$1,000.00
13-2016	1/20/16	various	\$2,000.00

Motion to move to Executive Session to discuss personnel was made by Mr. Skomrock second by Ms. Blair at 8:11 PM and a unanimous affirmative vote by all. With Mr. Zimperman, the Trustees and Fiscal Officer to discuss personnel issues

Return from Executive Session at 8:45PM no decisions were made.

Discussion was held on George Mansfield for discipline on Group 3 offenses. Ms. Blair motioned to place George Mansfield on paid administrative leave until a hearing can be held on Monday January 25th, 2016 at a time to be determined, 2nd by Mr. Skomrock, and a unanimous affirmative vote by all.

Motion to adjourn was made by Ms. Blair and Mr. Skomrock seconded the motion to adjourn the meeting at 8:57p.m. The motion passed by unanimous vote.

_____ Glen Quigley - Chairman	_____ William Skomrock, Jr.- Vice Chairman
_____ Jan Blair	_____ Marcia Mansfield – Fiscal Officer