

The regularly scheduled meeting of Newbury Township Trustees was called to order at 7:00 p.m., December 6, 2016, with Glen Quigley, Bill Skomrock and Jan Blair present.

Ms. Mansfield requested that the Financials from November be approved as presented. Motion to approve the financials as presented was made by Ms. Blair 2nd by Mr. Skomrock and a unanimous affirmative vote by all.

Ms. Mansfield requested that the minutes from the November 16, 2016 regular meeting be approved as presented. Motion to accept the minutes as presented was made by Ms. Blair , 2<sup>nd</sup> by Mr. Skomrock and a unanimous affirmative vote by all.

At the request of the Fiscal Officer, Mr. Skomrock moved that **Resolution 20161206-02** to procure and pay all or part of the cost of insurance policies for hospitalization, surgical care, major medical care, disability, dental care, eye care, medical care, etc. for township officers and full-time employees, including newly-elected, re-elected, or appointed township officers as authorized by ORC Sec. 505.60(A) be adopted. Ms. Blair seconded this motion, which passed by unanimous affirmative vote.

At the request of the Fiscal Officer, Mr. Skomrock moved that **Resolution 20161206-03**, to procure and pay all or part of the cost of insurance policies for hospitalization, surgical care, major medical care, disability, dental care, eye care, medical care, etc. for township officers and full-time employees, including newly-elected, re-elected, or appointed township officers as authorized by ORC Sec. 505.603, offering such benefits through a cafeteria plan meeting the requirements of Section 125 of the Internal Revenue Code be adopted. Ms. Blair seconded this motion, which passed by unanimous affirmative vote.

At the request of the Fiscal Officer, **Resolution 20161206-04**, was presented to procure and pay all or part of the cost of insurance policies for hospitalization, surgical care, major medical care, disability, dental care, eye care, medical care, etc. for township officers and full-time employees, including newly-elected, re-elected, or appointed township officers as authorized by ORC Sec. 505.603, offering such benefits through a cafeteria plan meeting the requirements of Section 125 of the Internal Revenue Code and offering a cash payment in lieu of hospitalization and/or dental benefits be adopted. **No motion was received.**

Discussion then turned to how much employees would contribute to their medical coverages. Motion was made by Ms. Blair to have the employees pay 10% of all insurance premiums in 2017, 2<sup>nd</sup> by Mr. Skomrock and a unanimous affirmative vote by all.

At the request of the Fiscal Officer, Ms. Blair moved that **Resolution 20161206-01** to pass 2017 Temporary Appropriations in the following amounts. Mr. Skomrock seconded this motion, which passed by unanimous affirmative vote.

<b>Resolution 20161206-01 - 2017 Temporary Appropriation</b>		<b>Temporary</b>
<b>Account</b>	<b>Description</b>	<b>Appropriation</b>
1000-110-131-0000	Salary - Administrator	\$2,000.00
1000-110-219-0000	Other - Employer's Retirement Contributions	\$400.00
1000-110-221-0000	Medical/Hospitalization	\$8,000.00
1000-110-229-0000	Other - Insurance Benefits	\$1,000.00
1000-110-313-0000	Uniform Accounting Network Fees	\$950.00
1000-110-330-0000	Travel and Meeting Expense	\$500.00
1000-110-410-0000	Office Supplies	\$900.00
1000-120-190-0000	Other - Salaries	\$500.00
1000-120-219-0000	Other - Employer's Retirement Contributions	\$200.00
1000-120-323-0000	Repairs and Maintenance	\$2,000.00
1000-120-350-0000	Utilities	\$3,000.00
1000-120-490-0000	Other - Supplies and Materials	\$600.00
1000-120-590-0000	Other Expenses	\$600.00
1000-120-730-0000	Improvement of Sites	\$50,000.00
1000-130-190-0000	Other - Salaries	\$2,000.00
1000-130-219-0000	Other - Employer's Retirement Contributions	\$500.00
1000-130-345-0000	Advertising	\$500.00
1000-130-490-0000	Other - Supplies and Materials	\$600.00
1000-130-590-0000	Other Expenses	\$700.00
1000-190-359-0000	Other - Utilities	\$2,000.00
1000-190-599-0000	Other - Other Expenses	\$5,000.00
1000-310-360-0000	Contracted Services	\$2,500.00
1000-410-190-0000	Other - Salaries	\$500.00
1000-610-590-0000	Other Expenses	\$5,000.00

2021-330-720	Buildings	\$1,000.00
2021-330-420-0000	Operating Supplies	\$10,000.00
2031-330-190-0000	Other - Salaries	\$40,000.00
2031-330-219-0000	Other - Employer's Retirement Contributions	\$6,000.00
2031-330-221-0000	Medical/Hospitalization	\$10,000.00
2031-330-229-0000	Other - Insurance Benefits	\$2,000.00
2031-330-323-0000	Repairs and Maintenance	\$5,000.00
2031-330-350-0000	Utilities	\$5,000.00
2031-330-360-0000	Contracted Services	\$15,000.00
2031-330-490-0000	Other - Supplies and Materials	\$60,000.00
2031-330-740-0000	Machinery, Equipment and Furniture	\$2,000.00
2111-220-590-0000	Other Expenses	\$20,000.00
2141-330-190-0000	Road Salaries	\$40,000.00
2141-330-219-0000	Employer Contribution -PERS and Medicare	\$6,000.00
2141-330-221-0000	Medical/Hospitalization	\$10,000.00
2141-330-229-0000	Other - Insurance Benefits	\$2,000.00
2141-330-590-0000	Other Expenses	\$2,000.00
	<b>Total:</b>	<b>\$325,950.00</b>

Mr. Fagan reported for the Fire Department 558 ytd calls, 37 calls in November and 8 so far this month. Santa will be at the Fire Department this Sunday December 11, 11-2PM. Mr. Fagan thanked Ms. Mansfield for attending their Trustee meeting and explaining the Fire Fund.

Mr. Zimperman reported 6 funerals, paving and crack sealing was also done on several township roads. They have sold more equipment on Govdeals.com for approximately \$62,000.00 in total. They installed markers at the cemeteries so burials can continue through the winter. They are undercoating trucks so they last longer.

Mr. Quigley reported that Fritz Neubaugher will be donating a balled tree for the gazebo this year. The tree will then be planted in the park.

Mr. Kler met with Ms. Blair at the Legion Hall to discuss making ADA improvements. The bathroom door would need to be enlarged along with the door to the bedroom and the hall door. The bathroom would have to be upgraded to ADA compliance, the bathtub would be removed. He then asked how old the Oberland Pavilion, it is approximately 7 years old. He then discussed the Town Hall front door and improving the sidewalk entrance. He discussed giving the entrance some curb appeal while replacing the door.

Mr. Mansfield reported a Park Board meeting will be held on Thursday December 8. The volleyball net is down and the porta potty has been picked up. The rock cracks have been sealed.

Mr. Skomrock reported that we got a reply from our legal department on the easement needed on Crestview so we can get in to do the drainage work. He reported that Dollar General is still working on an agreement; Dollar General has submitted a new plan to the EPA and the Corps. Of Engineers. The sheriff's report for November was 217 calls.

Ms. Blair reported that Pearl lighting will be starting Monday December 12 for the light upgrades and painting will start December 19<sup>th</sup>. Mr. Eppley will do the tiling in the front of the building.

Ms. Blair reported on the Roberta Ann zoning problem. This hearing has been postponed.

Mr. Quigley will be meeting with Impulittii on the spring project for the Vets Park. He has spoken to the tax equalization department in Ohio about the Ironman building taxation and they have hired extra staff to clean up the backlog of requests. It should be decided in the next 30 days on how much of that lot is taxable.

The year-end meeting will be December 29<sup>th</sup> 2016 at 10:00am.

**Warrants approved by signing prior to or at this Meeting:**

Warrant Number	Date	Payee	Amount	Status
267-2016	12/5/16	Janice M. Blair	\$732.78	O
268-2016	12/5/16	Joseph Colini	\$1,253.13	O
269-2016	12/5/16	Timothy H. Hegedus	\$747.52	O
270-2016	12/5/16	Randal O. Hollis	\$1,175.09	O
271-2016	12/5/16	Randal R. Hollis	\$428.30	O

272-2016	12/5/16	Marge Hrabak	\$289.20	O
273-2016	12/5/16	Michael J Joyce	\$706.39	O
274-2016	12/5/16	John H. Mansfield	\$284.65	O
275-2016	12/5/16	Marcia J. Mansfield	\$509.61	O
276-2016	12/5/16	Timothy A. Mansfield	\$1,384.25	O
277-2016	12/5/16	Glen E. Quigley	\$801.94	O
278-2016	12/5/16	William J. Skomrock Jr.	\$572.80	O
279-2016	12/5/16	Susan R Wagner	\$328.64	O
280-2016	12/5/16	Douglas J. Zimperman	\$1,613.13	O
282-2016	12/5/16	Middlefield Bank	\$3,788.40	O
283-2016	12/5/16	Treasurer of State	\$694.25	O
284-2016	11/30/16	Medical Mutual Of Ohio	\$916.02	C
31992	11/23/16	Inspire Home Improvements	\$1,362.50	V
31994	12/6/16	ScapeAbilities (John Suvak)	\$700.00	O
31995	12/6/16	Windstream	\$349.37	O
31996	12/6/16	Aris Company	\$90.60	O
31997	12/6/16	G.A.R. Paving	\$12,800.00	O
31998	12/6/16	Newbury Printing Co.	\$126.38	O
31999	12/6/16	Hi-Lite Maintenance Inc.	\$904.84	O
32000	12/6/16	Sherwin-Williams Co.	\$69.68	O
32001	12/6/16	Ohio CAT	\$1,177.00	O
32002	12/6/16	Metropolitan Compounds Inc.	\$579.42	O
32003	12/6/16	Marcia Mansfield	\$407.90	O
32004	12/6/16	Jan Blair	\$210.00	O
32005	12/6/16	Ohio CAT	\$80,945.00	O
32006	12/6/16	Shamblin, Jason	\$2,125.00	O
32007	12/6/16	VSP	\$11.58	O
32008	12/6/16	VSP	\$130.34	O
32009	12/5/16	Ohio Public Employees Deferred Comp. Program	\$370.00	O
32010	12/5/16	Ohio Public Employees Retirement System	\$6,502.87	O
32011	12/6/16	Patsy Keyes	\$275.00	O
32012	12/6/16	Dominion East Ohio Gas	\$238.35	O
32013	12/6/16	Morton Salt Inc.	\$7,173.12	O
32014	12/6/16	Tim Mansfield	\$420.00	O
32015	12/6/16	Doug Zimperman	\$800.00	O
32016	12/6/16	Susan Wagner	\$153.93	O
32017	12/6/16	Joe Colini	\$210.00	O
32018	12/6/16	Certified Laboratories	\$328.01	O
32019	12/6/16	Burton Carpet Shoppe, Inc.	\$1,464.13	O
32020	12/6/16	Kokosing Materials	\$2,048.28	O
32021	12/6/16	MT Business Technologies INC.	\$56.22	O
32022	12/6/16	Randal O. Hollis	\$420.00	O
32023	12/6/16	Turney Home and Auto	\$70.27	O
32024	12/6/16	O'Reilly Equipment L.L.C.	\$155.70	O
32025	12/6/16	Marshall Power Equipment	\$85.76	O
32026	12/6/16	Arms Trucking Co., Inc.	\$455.52	O
32027	12/6/16	Rinker Materials	\$7,538.00	O
32028	12/6/16	Randal R. Hollis	\$105.00	O
32029	12/6/16	First Energy	\$1,584.58	O
32030	12/6/16	Sunrise Springs Water Co. Inc.	\$45.80	O
32031	12/6/16	John Mansfield	\$70.00	O
32032	12/6/16	Miller Bros. Concrete	\$20,724.00	O
32033	12/6/16	Business Card	\$1,087.87	O

**Purchase Orders approved by signing prior to or at this meeting:**

Purchase			
Order #	Date	Vendor	Amount
71-2016	11/23/16	Shamblin, Jason	\$4,850.00

**Blanket Purchase Orders approved by signing prior to or at this meeting:**

Purchase			
Order #	Date	Vendor	Amount
62-2016	11/23/16	various	\$600.00

Motion to adjourn was made at 8:34 PM by Mr. Skomrock, and 2<sup>nd</sup> by Ms. Blair, and a unanimous affirmative vote by all.

_____	_____
Glen Quigley - Chairman	William Skomrock, Jr.- Vice Chairman

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Jan Blair	Marcia Mansfield – Fiscal Officer