

The regularly scheduled meeting of Newbury Township Trustees was called to order at 7:00 PM, April 18, 2018, with Glen Quigley, and Greg Tropf present.

Mr. Quigley requested the approval of minutes from April 4, 2018. Motion to approve minutes made by Mr. Tropf 2<sup>nd</sup> by Mr. Quigley and a unanimous affirmative vote by all.

Mr. Quigley requested the approval of March 2018 financials. Motion to approve minutes was made by Mr. Tropf 2<sup>nd</sup> by Mr. Quigley and a unanimous affirmative vote by all.

Mr. Quigley requested the change of the way the Road Department payroll is calculated changing it from salary to hourly due to auditor request. Motion to approve was made by Mr. Tropf 2<sup>nd</sup> by Mr. Quigley and a unanimous affirmative vote by all.

Mr. Quigley signed the representation letter from Charles E. Harris and Associates, the business doing our audit this year. They reported no findings for adjustment to us resulting from their audit. There are no material transactions that have not been properly recorded in the accounting records.

Mr. Quigley discussed the township liability insurance renewal. No changes. Motion to renew with OTARMA was made by Mr. Quigley 2<sup>nd</sup> by Mr. Tropf and a unanimous affirmative vote by all.

**Warrants approved by signing prior to or at this Meeting:**

| Warrant Number | Date    | Payee  | Amount     | Status |
|----------------|---------|--|------------|--------|
| 81-2018        | 4/20/18 | Joseph Colini                                | \$1,226.47 | O      |
| 82-2018        | 4/20/18 | Timothy H. Hegedus                           | \$687.10   | O      |
| 83-2018        | 4/20/18 | Randal O. Hollis                             | \$1,304.58 | O      |
| 84-2018        | 4/20/18 | Michael J Joyce                              | \$725.42   | O      |
| 85-2018        | 4/20/18 | John H. Mansfield                            | \$294.83   | O      |
| 86-2018        | 4/20/18 | Timothy A. Mansfield                         | \$1,367.23 | O      |
| 87-2018        | 4/20/18 | Susan R Wagner                               | \$342.76   | O      |
| 88-2018        | 4/20/18 | Douglas J. Zimperman                         | \$1,608.28 | O      |
| 33084          | 4/18/18 | Aris Company                                 | \$82.00    | O      |
| 33085          | 4/18/18 | Geauga County Maple Leaf                     | \$42.40    | O      |
| 33086          | 4/18/18 | Karlovec Media GRoup                         | \$35.20    | O      |
| 33087          | 4/18/18 | NAPA Auto Parts Middlefield                  | \$192.59   | O      |
| 33088          | 4/18/18 | Charles E. Harris & Assoc. Inc.              | \$1,980.00 | O      |
| 33089          | 4/18/18 | Geauga County Township Association           | \$200.00   | O      |
| 33090          | 4/18/18 | Mike Joyce                                   | \$203.13   | O      |
| 33091          | 4/18/18 | First Energy                                 | \$1,074.81 | O      |
| 33092          | 4/18/18 | Treasurer of State                           | \$726.00   | O      |
| 33093          | 4/18/18 | Sagamore Companies                           | \$89.25    | O      |
| 33094          | 4/18/18 | Cintas Corp.                                 | \$1,242.96 | O      |
| 33095          | 4/18/18 | Arms Trucking Co., Inc.                      | \$464.10   | O      |
| 33096          | 4/18/18 | Chagrin Oil & Gas Co. Inc.                   | \$2,274.20 | O      |
| 33097          | 4/18/18 | Ohio CAT                                     | \$545.34   | O      |
| 33098          | 4/18/18 | Sears Commercial One                         | \$63.97    | O      |
| 33099          | 4/18/18 | Han's Freightliner of Cleveland              | \$1,197.95 | O      |
| 33100          | 4/20/18 | Ohio Public Employees Deferred Comp. Program | \$190.00   | O      |
| 33101          | 4/20/18 | Medical Mutual Of Ohio                       | \$660.03   | O      |
| 33102          | 4/18/18 | Medical Mutual Of Ohio                       | \$5,939.68 | O      |

**Purchase Orders approved by signing prior to or at this meeting:**

| PO Number | Date    | Payee           | Amount     |
|-----------|---------|-----------------|------------|
| 11-2018   | 4/6/18  | Dennis Pavella  | \$450.00   |
| 13-2018   | 4/11/18 | Best Sand Corp. | \$6,000.00 |

**Blanket Purchase Orders approved by signing prior to or at this meeting:**

Motion to adjourn was made at 8:01PM by Mr. Quigley and 2<sup>nd</sup> by Mr. Tropf, and a unanimous affirmative vote by all.

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Glen Quigley - Chairman

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William Skomrock, Jr.- Vice Chairman

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Greg Tropf

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Marcia Mansfield – Fiscal Officer