

The regularly scheduled meeting of Newbury Township Trustees called to order at 7:00 p.m., November 20, 2019, with Glen Quigley, Bill Skomrock and Greg Trof present.

Mr. Fagan reported for the Fire Department, Santa day will be December 8, 2019 11AM to 2PM. He also reported, Green Visions is working on reducing the pile of mulch that has been on fire for the last week. The owners have been trying to do everything they can to get the problem resolved.

Ms. Mansfield requested the approval of minutes from regular meeting November 6, 2019. Motion to approve minutes was made by Mr. Skomrock 2nd by Mr. Trof and a unanimous affirmative vote by all.

Ms. Mansfield requested approval of the October 2019 financials. Motion to approve minutes was made by Mr. Skomrock 2nd by Mr. Trof and a unanimous affirmative vote by all.

Ms. Mansfield requested the transfer of funds as follows: From: 2031-330-323 Repairs and Maintenance, To: 2031-330-590 Other Exp., .Amount \$600.00

From: 2141-330-740 Machinery, Equipment, To: 2141-330-590 Other Exp.,Amount \$2,000.00

Motion to approve transfers was made by Mr. Skomrock 2nd by Mr. Trof and a unanimous affirmative vote by all.

Ms. Mansfield requested the approval of Resolution 20191120-01, 2020 Temporary Appropriations as follows:

Resolution 20191120-01 - 2020 Temporary Appropriation		Temporary	
Account	Description	Appropriation	
1000-110-131-0000	Salary - Administrator	\$2,000.00	
1000-110-219-0000	Other - Employer's Retirement Contributions	\$400.00	
1000-110-221-0000	Medical/Hospitalization	\$8,000.00	
1000-110-229-0000	Other - Insurance Benefits	\$1,000.00	
1000-110-313-0000	Uniform Accounting Network Fees	\$950.00	
1000-110-330-0000	Travel and Meeting Expense	\$500.00	
1000-110-410-0000	Office Supplies	\$900.00	
1000-120-323-0000	Repairs and Maintenance	\$2,000.00	
1000-120-350-0000	Utilities	\$3,000.00	
1000-120-490-0000	Other - Supplies and Materials	\$600.00	
1000-120-730-0000	Improvement of Sites	\$50,000.00	
1000-130-190-0000	Other - Salaries	\$2,000.00	
1000-130-219-0000	Other - Employer's Retirement Contributions	\$500.00	
1000-130-345-0000	Advertising	\$500.00	
1000-130-490-0000	Other - Supplies and Materials	\$600.00	
1000-130-590-0000	Other Expenses	\$700.00	
1000-190-359-0000	Other - Utilities	\$2,000.00	
1000-190-599-0000	Other - Other Expenses	\$5,000.00	
1000-310-360-0000	Contracted Services	\$2,500.00	
1000-410-190-0000	Other - Salaries	\$500.00	
1000-610-590-0000	Other Expenses	\$5,000.00	
	Total		\$88,650.00
2021-330-720	Buildings	\$1,000.00	
2021-330-420-0000	Operating Supplies	\$10,000.00	
	Total		\$11,000.00
2031-330-190-0000	Other - Salaries	\$40,000.00	
2031-330-219-0000	Other - Employer's Retirement Contributions	\$6,000.00	
2031-330-323-0000	Repairs and Maintenance	\$5,000.00	
2031-330-350-0000	Utilities	\$5,000.00	
2031-330-360-0000	Contracted Services	\$15,000.00	
2031-330-490-0000	Other - Supplies and Materials	\$60,000.00	
2031-330-740-0000	Machinery, Equipment and Furniture	\$2,000.00	
	Total		\$133,000.00
2111-220-590-0000	Other Expenses	\$20,000.00	
	Total		\$20,000.00
2141-330-190-0000	Road Salaries	\$40,000.00	
2141-330-219-0000	Employer Contribution -PERS and Medicare	\$6,000.00	
2141-330-221-0000	Medical/Hospitalization	\$10,000.00	
2141-330-229-0000	Other - Insurance Benefits	\$2,000.00	
2141-330-590-0000	Other Expenses	\$2,000.00	
	Total		\$60,000.00
	Total:	\$312,650.00	

Motion to approve 2020 temporary appropriation resolution made by Mr. Skomrock, 2nd by Mr. Trof and a unanimous affirmative vote by all.

Mr. Quigley thanked the Park Board for fixing the lights at Vets Park. He reported the trees were supposed to be planted today, there was a small delay due to an injury to one of the workers family, and they had to leave. They should be planted by the end of the week. There will be a work party this Saturday at 11AM at Vets Park. He then discussed a request from Les Ober to tap into the electricity at Oberland Park; he would pay for what he uses and would install a 220 line if needed. Motion to allow the use the power, and will pay anything over \$65.00 per month was made by Mr. Skomrock, 2nd by Mr. Trof and a unanimous affirmative vote by all.

Mr. Trof reported the cost for 2 new desktop and 1 laptop computer is. \$2,220.00 to upgrade them and includes new software. Motion to approve upgrade was made by Mr. Trof 2nd by Mr. Skomrock and a unanimous affirmative vote by all.

Mr. Skomrock reported 238 sheriff calls for October. He talked to NOPEC about the grant to cover the cost of TPI to upgrade the Fire Department lighting to LED. We should have the funds in a few weeks. He reported that he attended the Geauga Township Association meeting, and NOPEC gave the township a plaque for being a member of NOPEC. He reported that the OTARMA representative came and surveyed the township property, Mr. Skomrock and Mr. Zimperman assisted him with this. OTARMA checked the list of properties and buildings to make sure we have everything covered by our insurance.

Mr. Quigley discussed the December meeting schedule December 4th at 6:00PM and December 30 at 1:00PM. January meetings will be January 8 and 22 at 7:00PM. He is working on the Tank. He requested the approval of Resolution 20191120-02 to maintain and receive a tank and be responsible for upkeep of a tank if we receive one. Motion to approve resolution was made by Mr. Skomrock, 2nd by Mr. Trof and a unanimous affirmative vote by all. Mr. Quigley discussed the Miller Dodson report; he reported that we should deposit \$134,844 in 2020 for future repairs. Mr. Trof will contact the county and ask about setting aside funds for these repairs. Mr. Trof will email a copy of the Miller-Dodson report to the fire department. He discussed the solid waste recycling program, they are asking the township to sign a contract for 2020 through 2022. This was tabled for further research about cancellation of contract if the county proceeds with plans for a central recycling area.

Motion to move to Executive Session at 8:34 PM to discuss employee benefits, made by Mr. Skomrock 2nd by Mr. Trof and a unanimous affirmative vote by all.

Return to regular session at 8:47 PM, no decisions were made.

Warrants approved by signing prior to or at this Meeting:

Warrant Number	Date	Payee	Amount	Status
287-2019	11/20/19	John Boksansky	\$550.50	O
288-2019	11/20/19	Joseph Colini	\$977.49	O
289-2019	11/20/19	Timothy H. Hegedus	\$582.17	O
290-2019	11/20/19	Randal O. Hollis	\$1,335.05	O
291-2019	11/20/19	Randal R. Hollis	\$246.76	O
292-2019	11/20/19	John H. Mansfield	\$455.05	O
293-2019	11/20/19	Timothy A. Mansfield	\$1,589.56	O
294-2019	11/20/19	Lorraine Sevich	\$582.37	O
295-2019	11/20/19	Jodie K. Swartwout	\$602.77	O
296-2019	11/20/19	Douglas J. Zimperman	\$1,892.06	O
34277	11/11/19	Gauga County Maple Leaf	\$71.50	O
34278	11/11/19	Turney Home and Auto	\$101.65	O
34279	11/11/19	The News Herald	\$99.55	O
34280	11/11/19	Star2Star Communications LLC	\$406.33	O
34281	11/11/19	Newbury Tire	\$51.00	O
34282	11/11/19	Kolsom Tires	\$20.00	O
34283	11/11/19	Iron Man Contractors Supply	\$72.08	O
34284	11/11/19	Lorraine Sevich-v	\$18.43	O
34285	11/11/19	Waste Management of Ohio Inc.	\$13.88	O
34286	11/11/19	Burton Township	\$166,018.75	O
34287	11/11/19	Chardon Oil Co.	\$191.22	O
34288	11/11/19	Sunrise Springs Water Co. Inc.	\$138.95	O
34289	11/20/19	Ohio Child Support Payment Central	\$406.93	O
34290	11/20/19	Medical Mutual Of Ohio	\$683.93	O

34291	11/20/19	Ohio Public Employees Deferred Comp. Program	\$215.00	O
34292	11/20/19	John Mansfield	\$65.63	O
34293	11/20/19	Medical Mutual Of Ohio	\$6,154.92	O
34294	11/20/19	Cintas Corp.	\$1,391.60	O
34295	11/20/19	First Energy	\$917.50	O
34296	11/20/19	Ibold & O'Brien	\$2,646.00	O
34297	11/20/19	Spectrum Business	\$90.73	O
34298	11/20/19	Thomson Reuters	\$492.00	O
34299	11/20/19	O'Reilly Equipment L.L.C.	\$36.00	O
34300	11/20/19	All Ways Flasher LLC	\$231.25	O
34301	11/20/19	NAPA Auto Parts Middlefield	\$462.03	O
34302	11/20/19	Advanced Auto Clinic	\$1,826.06	O
34303	11/20/19	Geauga Feed & Grain Supply	\$47.49	O
34304	11/20/19	Jodie Swartwout - v	\$16.99	O

Purchase Orders approved by signing prior to or at this meeting:

Blanket Purchase Orders approved by signing prior to or at this meeting:

Motion to adjourn was made at 8:47 PM by Mr. Skomrock and 2nd by Mr. Tropf and a unanimous affirmative vote by all.

Glen Quigley - Chairman

William Skomrock, Jr.- Vice Chairman

Greg Tropf

Marcia Mansfield – Fiscal Officer