

A special meeting of the Newbury Township Board of Trustees, was called to order on Wednesday, July 29, 2020 at 7:00 p.m., with Bill Skomrock and Greg Tropf present, and Glen Quigley in attendance via Zoom teleconference as allowed by Governor DeWine's revision to the Ohio Open Meetings Act. Dione DeMitro of Burges & Burges acted as Zoom meeting moderator.

Mr. Skomrock opened the meeting with the Pledge of Allegiance.

Minutes from the regular June 10, 2020 meeting, the special Budget Work session on June 15, 2020, and the July 8th regular meeting were approved as presented.

Mr. Tropf moved to accept the minutes as presented. Mr. Quigley seconded the motion.
Voice vote: Skomrock - yes, Tropf – yes, Quigley – yes

Fiscal officer, Bev Sustar, presented the Notice of Commencement for road work contracted to Chagrin Valley Paving for various roads.

A letter was presented from the Geauga County Auditor's office. The Annual Budget Hearing for Newbury Township will be on August 17, at 470 Center Street, at 11:20 a.m. Trustee Tropf will attend along with Fiscal Officer Beverly Sustar.

Ms. Sustar attended a Coronavirus informational meeting, presented jointly by the County Auditor Charles Walder and County Prosecutor James Flaiz. Specific information was presented, that can assist the Newbury Volunteer Fire Department with the extraordinary expenses that they have incurred through the current Coronavirus pandemic through a subgrant agreement. Fiscal Officer Sustar will work with Chief Fagan on how to apply for funds from the grant funds received by the township, and how to comply with Federal grant requirements.

Resolution to correct Coronavirus Fund number from 2902 to 2272 and to create expense accounts.

Resolution 20200729-01 was presented as follows:

Create Expense line 2272-290-740-0000 Machinery, Equipment, Furniture

Appropriation transfer from other expense to new expense object
Transfer \$ 15,000.00 From: 2272-290-599-0000 Safety/Other Expenses
To: 2272-290-740-0000 Machinery, Equipment, Furniture

This allows expenses for the purpose of converting and equipping existing storage space, to a one person office to allow for social distancing as required by Ohio Department of Health. These expenses will be allocated to the Coronavirus Relief Fund.

Mr. Tropf moved to approve the transfer of appropriations, and Mr. Quigley seconded the motion.

Voice vote: Skomrock - yes, Tropf – yes, Quigley – yes

Engineer's office just billed for winter 2019/2020 road salt in the amount of \$53,000.00. Operating expenses are running higher than budgeted. Need to appropriate additional funds to cover expenses through the end of the year

Resolution 20200729-02 Supplemental appropriation for Road & Bridge Fund:

Increase appropriation in 2031-330-350-0000 by 11,000.00 Utilities
Increase appropriation in 2031-330-490-0000 by 50,000.00 Operating Expense
Increase appropriation in 2031-330-590-0000 by 1,000.00 Other Expense

Mr. Quigley moved to approve the resolution. Mr. Tropf seconded the motion.

Voice vote: Skomrock - yes, Tropf – yes, Quigley – yes

Several Revenues are running under original estimated expenses. Specifically Bed Tax, Vehicle Registration Tax.

Mr. Skomrock stated that he had received the Hold Harmless form and proof of insurance from the Soccer Federation. As long as they can follow social distancing guidelines, they can now go forward with use of soccer fields. Will be filed.

Mr. Tropf had spoken with Sheila Salem regarding the Joint Recreation Board. She indicated that effective with the school district transfer, any unresolved issues would be for West Geauga School District to deal with. Any leftover assets should be turned over to the West Geauga Joint Recreation District.

Discussion turned to the Portlew properties. It appears that work is being done on the lower building on Portlew. Upper property needs to be addressed. Letters have been sent. Mr. Skomrock asked if the deadline has past. Mr. Quigley will speak with Prosecutor's office to see if requirements of Ohio Revised Code have been met. If there is any flexibility in trustees response. Mr. Skomrock indicated that a contractor should be contacted to take down property.

Mr. Tropf will get quote from a contractor to take down what is left of the upper building. He will have information next week. Mr. Skomrock would like to double check with Zoning inspector if any correspondence has been received. Mr. Quigley wants to make clear that the Zoning Inspector is not in charge. Mr. Tropf would like Mr. Boksansky to confirm the chain of events.

Mr. Quigley stated that he would take the lead. He will make sure that the township has no liability. He will contact the Prosecutor's office tomorrow.

Discussion turned to destruction taking place at Oberland Park. Mr. Tropf said that Mr. Zimperman has three cameras. One is to be installed at Oberland Park, one at Veterans' Park and one at South Newbury Cemetery. Someone has been dumping trash in the rear of the South Newbury Cemetery. Dirt bike rider has been spotted at Veterans' Park, and riding off the side of the road on Auburn from south of Town Hall, heading north toward the school. Possibly the same individual that is tearing up Oberland Park. Mr. Skomrock asked if any resident has information, to bring it to the Trustees.

Maria Takacs has requested permission to place a memorial bench or something similar for the recently deceased Dr. Takacs. Dr. Takacs was a respected doctor, donating his time to Newbury School sports, and active in many aspects of the community. He was also a veteran. Someone will check with Mrs. Takacs to see what she had in mind.

Mr. Quigley discussed the recycle pad. Mr. Zimperman indicated by email earlier in the week that there is a drainage issue that should be addressed, before having the concrete pad installed. The paper only dumpsters are still on site. Mr. Quigley stated that he had called the paper recycler to pick up the dumpsters. Maybe by the next meeting they will have more information. The township will need to hire the contractor. Mr. Quigley asked for bill from waste hauler from clean up day, so it could be turned for scrap tire reimbursement.

He said the park benches, being paid for by a grant from the Geauga Trumbull Solid Waste District, had been ordered. Mr. Quigley stated that the Veterans' Park, is a park for all veterans, not a particular veteran.

Mr. Skomrock said that he had put together a school property task force. Members are: Maggie Zock, Kimya Matthews, Dave Lair, Dave Gifford and Carole Drabek. The purpose of the task force is to gather information and bring it to the trustees, so the township board can make an informed decision. Some parts of meeting may be in executive session as they may related to selling property.

The Newbury School District's Archive Committee of Dave Lair and Bill Ward have created digital copies of class pictures from 1928 through 2019. There are 90 files. They have also prepared an eleven minute video slide show. Mr. Quigley requested a copy of the photo file. He suggested that township website might be a good place to post them.

Mr. Skomrock stated that he had spoken with Zoom to open a Zoom account. There is a \$549 annual fee, which includes three hours of cloud storage. The next level is 300 hours of cloud storage at \$40.00 per month. Dione has graciously agreed to walk the township through the process of using the service. CARES Act will pay for prorated portion of Zoom annual fee and monthly cloud storage cost. Zoning Inspector asked about using ZOOM/ Mr. Skomrock indicated that the Zoning Board and BZA could use it, once Mr. Skomrock has

Mr. Skomrock asked about bring back the part time employees. Trustees agreed that both could work regular hours, zoning secretary not to exceed twenty hours per week, until she her work is caught up. Greg will ask her to make a list of what furniture and equipment she needs to set up an office on the second floor.

Mr. Skomrock said that the Boy Scouts have asked to use Oberland Park for their meetings. Mr. Quigley stated that the parks should stay closed. Township does not have personnel to clean park facilities on a regular basis, so park should stay closed except for trails.

The question of Road Department salary increases was brought to the table. Fiscal officer Sustar stated that raises were factored into the 2021 budget, but she was not sure if increases were appropriated for the current budget year. Fiscal Officer Sustar stated that she could move appropriations for the rest of the year. She was asked to bring numbers to the next meeting. She agreed that she would work on that.

Payments approved prior to or at this meeting:

171-2020	7/14/20	\$6,434.27	Ohio Public Employees Retirement
172-2020	7/14/20	\$528.92	Treasurer of State
173-2020	7/14/20	\$2,754.44	IRS TAX PYMT
174-2020	7/9/20	\$3.00	IRS TAX PYMT
176-2020	7/20/20	\$457.39	John Boksansky
177-2020	7/20/20	\$934.59	Joseph Colini
178-2020	7/20/20	\$199.97	Timothy H. Hegedus
179-2020	7/20/20	\$1,289.29	Randal O. Hollis
180-2020	7/20/20	\$799.26	John H. Mansfield
181-2020	7/20/20	\$1,363.11	Timothy A. Mansfield
182-2020	7/20/20	\$1,596.98	Douglas J. Zimperman
184-2020	7/20/20	\$225.00	Ohio Public Employees Deferred Comp.
185-2020	7/14/20	\$106.18	Medical Mutual Of Ohio
34708	7/20/20	\$350.43	Jodie K. Swartwout
34709	7/20/20	\$406.93	Ohio Child Support Payment Central
34710	7/22/20	\$312.27	First Energy
34711	7/22/20	\$449.65	First Energy
34712	7/22/20	\$697.58	Cerni Motor Sales, Inc
34713	7/22/20	\$4,993.86	Cuyahoga Asphalt Materials
34714	7/22/20	\$268.90	DJM Sales, LLC
34715	7/22/20	\$80.42	Bradford Neal Machinery Inc.
34716	7/22/20	\$20.00	Green Vision Material
34717	7/22/20	\$1,550.00	ScapeAbilities (John Suvak)
34718	7/22/20	\$737.09	Kimball-Midwest Inc.
34719	7/22/20	\$1,026.00	Ohio CAT

34720	7/22/20	\$9.00	Sunrise Springs Water Co. Inc.
34721	7/22/20	\$180.00	Adam Putney
34722	7/22/20	\$408.01	Star2Star Communications LLC
34724	7/22/20	\$37,079.73	Geauga County Engineer
34725	7/22/20	\$591.06	Medical Mutual Of Ohio
34726	7/22/20	\$5,327.46	Medical Mutual Of Ohio
34727	7/22/20	\$89.99	Spectrum Business
34728	7/22/20	\$90.00	Burnham & Flower of Ohio, Inc.
34729	7/22/20	\$222.99	Iron Man Contractors Supply

Total Payments \$71,583.77

Purchase orders signed prior to this meeting:

		Milano	
12-2020	7/10/20	Monuments	\$11,000.00
51-2020	7/11/20	various	\$980.00
52-2020	7/11/20	various	\$4,000.00
53-2020	7/11/20	various	\$350.00
54-2020	7/11/20	various	\$12,500.00
55-2020	7/11/20	various	\$1,250.00
56-2020	7/11/20	various	\$2,500.00
57-2020	7/11/20	various	\$7,500.00
58-2020	7/11/20	various	\$650.00
59-2020	7/11/20	various	\$400.00
60-2020	7/11/20	various	\$525.00
61-2020	7/11/20	various	\$16,500.00
62-2020	7/11/20	various	\$1,000.00
63-2020	7/11/20	various	\$9,500.00
64-2020	7/11/20	various	\$10,000.00
65-2020	7/11/20	various	\$35,000.00
66-2020	7/11/20	various	\$5,000.00
67-2020	7/11/20	various	\$14,875.00
68-2020	7/11/20	various	\$5,000.00
69-2020	7/11/20	various	\$19,000.00
70-2020	7/11/20	various	\$69,000.00
71-2020	7/11/20	various	\$350.00
72-2020	7/11/20	various	\$100.00
73-2020	7/11/20	various	\$500.00
74-2020	7/10/20	various	\$500.00
75-2020	7/14/20	various	\$25,000.00

Mr. Tروف made a motion to adjourn the meeting. Mr. Quigley seconded, with a unanimous affirmative vote

Meeting adjourned at 8:24 p.m.

William Skomrock, Jr. - Chairman

Glen Quigley - Vice Chairman

Greg Tروف

Beverly Sustar – Fiscal Officer