

A regular meeting of the Newbury Township Board of Trustees, was called to order on Wednesday, August 5, 2020 at 7:06 p.m., with Bill Skomrock and Greg Trof were present at the town hall, and Glen Quigley in attendance via Zoom teleconference as allowed by Governor DeWine's revision to the Ohio Open Meetings Act.

Mr. Skomrock opened the meeting with the Pledge of Allegiance.

Newbury Fire Chief Ken Fagan reported that there were 72 calls in July, so far in August there have been seven calls, and 348 calls Year to-Date.

Fiscal officer, Bev Sustar, presented the July Bank Reconciliation and supporting financial reports. Reports were emailed to trustees prior to the meeting.

Receipts for June: \$402,006.67

Payments \$185,454.22

Checking and investment balances totaled 2,118,908.80 effective July 31, 2020

Mr. Quigley moved to approve the financials as presented. Mr. Trof seconded the motion.

Voice vote: Skomrock – yes, Quigley - yes, Trof – yes

Mr. Quigley asked if the township had received the waste hauling bill from the Community Clean Up Day in June. Fiscal officer replied in the negative, but that a copy would be provided to Mr. Quigley as soon as it is received. Once the invoice is received, he can submit to Geauga Trumbull Solid Waste District for reimbursement under their Scrap Tire Grant.

Mr. Zimperman was not in attendance to give road department updates. Mr. Skomrock observed that paving was progressing on Portlew Road.

Mr. Skomrock introduced the NOPEC grant application for 2021. He suggested

Mr. Trof said that he would talk to Maria Takacs about the memorial to the late Dr. Takacs. He believes they are thinking about planting a memorial tree at Oberland Park.

upgrading the lighting in the old Fire Station that is currently being used by the Road Department. Mr. Quigley suggested a more general scope of work of General upgrade of electrical, including any rewiring and lighting upgrade. Mr. Trof moved to accept the purpose of general electrical and lighting upgrade for the NOPEC grant. Mr. Quigley seconded the motion.

Voice vote: Skomrock – yes, Quigley - yes, Trof – yes

Mr. Skomrock read the letter to the Newbury Kiwanis club to accept the historical marker.

During the regular meeting of the Newbury Township Board of Trustees, Mr. Skomrock presented a letter from the Michelle May and Marge Drabek of the recently disbanded Newbury Kiwanis. They are asking for permission to place a historical marker at the town hall. Mr. Skomrock suggested working with Carole Hrabek of the Bicentennial committee. Marker would be a nice addition to the site, and no cost to the township.

Mr. Quigley moved to accept the proposed plaque. Mr Trof seconded the motion.

Voice vote: Skomrock - yes, Trof – yes, Quigley – yes

The plaque is to be installed at the Newbury Township town hall, owner of record is TRUSTEES OF NEWBURY TWP., a local government entity, located at 14899 Auburn Road, Newbury Ohio. The Trustees, by signing below, affirm that all normal ongoing maintenance of the historical marker will be the responsibility of the Township.

Suggested placement would be in front of town hall, near the flag pole.

Mr. Trof and Mr. Skomrock signed the letter. It will be placed in Mr. Quigley's inbox for his signature. Once signed, a copy will be made for the township's records and the original mailed to Newbury Area Kiwanis Club.

Mr. Skomrock turned the discussion to the school property issue. He has created a Task Force to gather information. On this committee along with Mr. Skomrock are: Kimya Matthews, Maggie Zock, And Dave Lair, all former Newbury Board of Education members. Also on the committee is Dave Gifford with years of experience in finance and also a former Board of Education member, and Carole Drabek from the Park Board. West Geauga School Board agreed that Newbury Township should be the stewards of the school properties. The Newbury Task Force will meet every Tuesday via ZOOM. Log in will be on advertised on the township website.

West Geauga has created a Superintendent's Board. Mr. Skomrock and Ms. Matthews will be part of that thirteen-member sub-committee. Mr. Skomrock wanted to be clear that the West Geauga School Board has not contacted the Township Trustees with any offer. Both boards/committees are looking into ways to make it doable.

Fire Chief Fagan asked if he could address the trustees regarding future plans for the Fire Department. Mr. Fagan has put together a Building Committee. They have been flashing out ideas for an addition to the current fire station. They have discussed what they would need going forward, with the ultimate goal of full time staffing. They are proposing a two story addition on the east side of the existing building, with a continuation of the roof line. The proposed addition would include bathrooms, locker rooms, dorms, offices, kitchen/dining and additional storage. He provided preliminary plans, explaining that these were tentative. They thought if they had a beginning point, it would save on architect's time and fees. He believes that they at the point where the next step is hiring an architect. He suggested the same one that did the roof replacement, as well as the Auburn Fire Department addition. The Fire Department has saved some money, enough to cover the initial cost of an architect. They may want to add a basement, as there will ultimately be a need for more storage. Two story addition of 60 x 77 would give approximately 9,240 square feet. At a cost of \$250-\$450/ sq ft, addition should run between \$2.3 million and \$4.2 million. Can't be done without a new levy. Need to look into use of force account. Greg Trof will work with Fire Department on how to go forward.

Sheriff's office report: 218 calls in July. Volume of 911 calls is getting back to normal.

Cost of office conversion for zoning secretary was addressed. Desk and printer should be purchased under the COVID Relief Grant. This would be at no cost to the township. Cost for both should be \$800-\$1,000. Printer is important if there is a resurgence of the virus in the fall and the secretary needs to work from home. Greg will talk to Lorraine and determine what she needs. Check pricing for printer.

Mr. Quigley informed the board that a portable restroom has been installed at Oberland Park.

Portlew Properties update:

Timeline for moving forward on demolition of Portlew properties was exceeded. Process will need to start over. Letters will need to be re-mailed. Glenn will work with the Admin assistant to stuff and mail new letters. This is very time consuming. About 100 certified mailings with three enclosures. Post office requires that the person stay with mailings until all are processed.

Once mailings are completed a calendar will need to be set up so that the deadline is not missed. Mr. Skomrock stated that they should be looking for contractors now, so that they can be ready. Mr. Quigley offered to place an ad in the paper and post on the township website. He suggest that the board review ORC 505.86 Section C. Timeline of 20 days to respond to certified mail, and 15 days max for hearings.

In response to a question from a resident, Mr. Skomrock wanted to reassure that the School Property Task Force legally has to be transparent. They will visit all aspects of the issue. Once all information is collected, the task force will present their findings to the trustees and to the community. Mr. Skomrock asked for a list of any questions that the trustees or community may have, to present to the task force, so that they can look into those concerns. He stated that West Geauga has to have a positive outcome, and Newbury Township needs a positive outcome.

Mr. Tروف wants to make sure that the community isn't left out of the decision.

Payments approved prior to or at this meeting:

186-2020	8/5/20	\$488.53	John Boksansky	O
187-2020	8/5/20	\$847.36	Joseph Colini	O
188-2020	8/5/20	\$551.80	Timothy H. Hegedus	O
189-2020	8/5/20	\$1,278.53	Randal O. Hollis	O
190-2020	8/5/20	\$849.62	Randal R. Hollis	O
191-2020	8/5/20	\$914.79	John H. Mansfield	O
192-2020	8/5/20	\$1,370.41	Timothy A. Mansfield	O
193-2020	8/5/20	\$910.03	Glen E. Quigley	O
194-2020	8/5/20	\$621.68	Lorraine Sevich	O
195-2020	8/5/20	\$725.91	William J. Skomrock Jr.	O
196-2020	8/5/20	\$1,337.37	Beverly A Sustar	O
197-2020	8/5/20	\$670.89	Gregory J. Tروف	O
198-2020	8/5/20	\$1,579.61	Douglas J. Zimperman	O
34730	8/5/20	\$427.12	Jodie K. Swartwout	O
34731	8/5/20	\$406.93	Ohio Child Support Payment	O
34732	8/5/20	\$610.95	Hill Mfg. Co. Inc.	O
34733	8/5/20	\$486.06	Centerra Co-Op	O
34734	8/5/20	\$2,961.50	Cleveland Plumbing Supply Co.	O
34735	8/5/20	\$16,340.22	Geauga County Engineer	O
34736	8/5/20	\$445.00	Concord Road Equipment Mfg.	O
34737	8/5/20	\$79.84	MT Business Technologies INC.	O
34738	8/5/20	\$375.00	Patsy Keyes	O
34739	8/5/20	\$21.82	Beverly Sustar	O
34740	8/5/20	\$1,150.00	Lawn Matters Ltd.	O
34741	8/5/20	\$137.67	Glen Quigley	O
34742	8/5/20	\$217.98	1st Ayd Corporation	O
34743	8/5/20	\$38.02	Delta Dental	O
34744	8/5/20	\$394.78	Delta Dental	O
34745	8/5/20	\$714.47	Ohio Cat	O
34746	8/5/20	\$589.90	ZOOM VIDEO COMMUNICATIONS	O
34747	8/5/20	\$57.55	Business Card	O
Total Payments		\$37,601.34		

Purchase Orders signed prior to or at this meeting:

76-2020	8/5/20	various	\$15,000.00	2272-290-740-0000
77-2020	8/5/20	various	\$1,375.49	2141-330-229-0000
78-2020	8/5/20	various	\$10,000.00	2231-330-360-0000

Mr. Quigley made a motion to adjourn the meeting. Mr. Trops seconded, with a unanimous affirmative vote

Meeting adjourned at 8:02 p.m.

_____ William Skomrock, Jr. - Chairman	_____ Glen Quigley - Vice Chairman
_____ Greg Trops	_____ Beverly Sustar – Fiscal Officer