

A regular meeting of the Newbury Township Board of Trustees, was called to order on Wednesday, November 11, 2020 at 7:01 p.m., with Bill Skomrock and Greg Trops present at the town hall. Meeting was also available via Zoom. Mr. Quigley attended via Zoom teleconference as allowed by Governor DeWine's revision to the Ohio Open Meetings Act.

Chairman Skomrock opened the meeting with the Pledge of Allegiance.

The Board of Trustees for Newbury Township advertised for proposals for a Construction Manager, for construction of a two story addition to the Newbury Fire Station. Six proposals were received at the town hall on or before the deadline of 4:00 p.m., November 16, 2020. All submissions were required to be sealed proposals, and include six copies of proposals, as well as an electronic copy. Trustee Trops stated that any submission received without those requirements, would be rejected. Chairman Skomrock opened the proposals.

1. J. Dixon Company. Chairman Skomrock indicated that he had opened the package by mistake, prior to the meeting. Package contained six hard copies and one flash drive.
2. GCS – Green Space Construction Services. Company headquartered on Renaissance Parkway, Warrensville Heights. Package contained six hard copies and one flash drive.
3. Infinity Construction. Company headquartered on Cranwood Parkway, Warrensville Heights. Package contained six hard copies and one disk.
4. RLC Contracting LLC. Company headquartered on Prospect Road, Strongsville. Package contained six hard copies and one flash drive.
5. Dunlop & Johnston, Inc. Headquartered on Innovation Drive, Valley City, Ohio. Included flash drive and six hard copies.
6. Cold Harbor Building Company. Located on Industrial Drive, Chardon Ohio. Package included six hard copies and a PDF file.

All six proposals included the required hard copies and electronic copy. Trustees will each receive a copy of the proposal for review. The Board of Township Trustees will meeting at a special meeting on Monday November 23rd, at 7:00 p.m., to discuss their ideas. Additional copies were provided to the Fire Department Building Committee for their review. They will give their recommendation to the trustees at the special meeting.

The top three candidates are to be chosen at the special meeting.

Fiscal Officer presented Supplemental Appropriation Resolution 20201118-01 in the amount of \$40,000.00, to make a single pass through payment from the Bureau of Worker's Compensation to the Newbury Volunteer Fire Department. This payment is due to a refunding grant for equipment purchased by the Fire Department, a portion of which is being repaid by BWC Safety Grant. Mr. Skomrock moved to approve the resolution. Mr. Trops seconded the motion.

Voice vote: Skomrock - yes, Trops -yes, Quigley- yes.

Two copies of contract change order were mailed to the township. The change order reduces the remaining and final invoice from Chagrin Valley Paving for the 2020 road projects. Trustees Skomrock and Tropf signed change order. Fiscal Officer will mail signed copies to Engineer's office. They are in receipt of final invoice and will forward for payment.

NOPEC Grant still has approximately \$4,000.00 remaining. Discussion centered on what project could be submitted for the Energy Saving Grant. Mr. Skomrock proposed replacing the windows in the downstairs meeting room. When other grant funds become available, the remaining windows can be replaced. Trustees unanimously agreed.

Cemetery policy issue. Cemeteries have developed policies or traditions on the method of interring spouses. Traditionally, Newbury has had a policy of burying the husband to the north of the wife. Recently there has been requests for that policy to make exceptions. After discussion, it was unanimously agreed to remove the stipulation.

Trustee Tropf said that TRC/Green Vision Materials and Hess & Associates have agreed to donate a ten foot tall balled tree for the Veterans' Park Gazebo. Hopefully it will be delivered and ready to decorate by Saturday after Thanksgiving.

Century Village submitted a request for a sub-grant from the township's CARES Act funds. UH Geauga has also requested funds. Will review availability of any excess funds at end of grant funding cycle.

A letter was received from Geauga Park District asking for support for a LWC district Grant. Mr. Skomrock presented Resolution 20201118-02 in support of park grant. Mr. Quigley move to approve the resolution. Mr. Tropf seconded the motion. Voice vote: Skomrock - yes, Tropf -yes, Quigley- yes.

Mr. Quigley will drop off corrected copy of Eagle Scout resolution for trustees to sign.

Linda Applebaum reviewed the Letter of Interest for purchase of the Grange Park property, that was received from Joseph Weiss, attorney for Mr. Santilli. Mr. Weiss concurred in extending the deadline for reply. Mr. Skomrock signed the letter of interest 7:48 p.m.

Mr. Skomrock spoke to Shane Hajjar at the County Engineer's office about the application for funding for improvement of Music Street. The township is looking for Issue II funding to help offset the cost, as it would be a large project. Mr. Hajjar has done initial scoring. If the township qualifies, the funding would not be available until 2022.

Senior Clean Up Days. The Department on Aging was not able to approve the original dates that the township proposed. They suggested alternate dates of June 3 & 4.

Mr. Quigley gave an update of Portlew. He received a format for a legal advertisement to be placed in a local paper, requesting quotes for demolition of the unsafe structure located on Portlew Road. The ad will require reply of interested parties within two weeks of the date of the ad. Trustees are hoping for decision by December 9th, so that demolition can be completed before winter.

Mr. Zimperman will need to replace the pressure tank in the town hall before the leak detection system can be installed.

Mr. Quigley stated that Mike Kler and Dean Epply will coordinate on installation of touchless fixtures at town hall and road service buildings. Mr. Quigley will place order for disinfectant sprayer. Company is located in Russell Township. Mr. Quigley said that we should use local businesses if at all possible. Fiscal Officer asked for contact information, so that School PPE supplies could be ordered locally. Mr. Quigley stated that he would provide that information.

Mr. Quigley stated that there was additional grant funding available through the MORE Grant. He would get that information.

Mr. Skomrock stated that the West Geauga Board of Education is doing a feasibility study relating to the prior Newbury School Properties. Jim Dixon, of J. Dixon Company, has offered to do an assessment on the properties.

Mr. Skomrock opined that the township will need to hire a real estate attorney to be the township's advocate for the unused school properties.

Payments approved prior to or at tonight's meeting:

34939	11/13/20	\$65,286.00	Preston Ford	O
34940	11/18/20	\$28,332.50	Lake Erie Construction Company	O
34941	11/18/20	\$82.92	Fisher Auto Parts	O
34942	11/18/20	\$278.99	Iron Man Contractors Supply	O
34943	11/18/20	\$953.24	Chagrin Oil & Gas Co. Inc.	O
34944	11/18/20	\$1,590.87	Arms Trucking Co., Inc.	O
34945	11/18/20	\$1,014.93	Cuyahoga Asphalt Materials	O
34946	11/18/20	\$262.50	Newbury Technologies	O
34947	11/18/20	\$82.00	Lake Health	O
34948	11/18/20	\$15.85	Jodie Swartwout - v	O
34949	11/18/20	\$128.40	Auburn Pipe & Plumbing Supply	O
34950	11/18/20	\$479.76	Premier Paint Technologies, Inc.	O
34951	11/18/20	\$912.99	Hans' Truck & Trailer Repair, Inc.	O
	Total Payments	\$99,420.95		

Purchase orders approved prior to or at tonight's meeting

98-2020	11/13/20	\$15,000.00		Open
20-2020	11/18/20	\$40,000.00	Newbury Volunteer Fire Department	Open

Mr. Quigley made a motion to adjourn the meeting. Mr. Trops seconded, with a unanimous affirmative vote

Meeting adjourned at 8:06 p.m.

_____ William Skomrock, Jr. - Chairman	_____ Glen Quigley - Vice Chairman
_____ Greg Trops	_____ Beverly Sustar – Fiscal Officer