

The special meeting of the Newbury Board of Trustees was called to order at 7:00 P.M., December 30, 2020 at the Newbury Township Town Hall. Trustees Skomrock and Tropf attended in person at the town hall. Meeting was also available via Zoom. Mr. Quigley attended via Zoom teleconference as allowed by Governor DeWine's revision to the Ohio Open Meetings Act. Also in attendance was Doug Zipperman, from the Newbury Road Department.

Chairman Skomrock opened the meeting with the Pledge of Allegiance.

At the request of Mr. Skomrock, Mr. Quigley moved that Resolution 20201230-1, to procure and pay all or part of the cost of insurance policies for hospitalization, surgical care, major medical care, disability, dental care, eye care, medical care, etc. for township officers and full-time employees, including newly elected, re-elected, or appointed township officers as authorized by ORC Sec. 505.603, offering such benefits through a cafeteria plan meeting the requirements of Section 125 of the Internal Revenue Code be adopted. Mr. Tropf seconded this motion, which passed by unanimous affirmative vote.

Fiscal Officer Sustar requested the approval of Resolution 20201230-02, 2021 Temporary Appropriations as follows:

Resolution 20201230-02 - 2021 Temporary Appropriation	Temporary
Account	Appropriation
General Fund	
1000-110-111-0000	Salaries - Trustees \$37,874.00
1000-110-121-0000	Salary - Fiscal Officer \$22,607.00
1000-110-131-0000	Salary - Administrator \$11,000.00
	Other - Employer's Retirement
1000-110-219-0000	Contributions \$13,400.00
1000-110-221-0000	Medical/Hospitalization \$30,000.00
1000-110-229-0000	Other - Insurance Benefits \$4,800.00
1000-110-230-0000	Workers' Com[pensation Insurance \$5,000.00
1000-110-311-0000	Accounting & Legal Fees \$10,000.00
1000-110-313-0000	Uniform Accounting Network Fees \$1,000.00
1000-110-315-0000	Election Expense \$5,000.00
1000-110-330-0000	Travel and Meeting Expense \$1,500.00
1000-110-380-0000	Insurance & Bonding \$12,500.00
1000-110-410-0000	Office Supplies \$3,000.00
1000-110-599-0000	Other Expenses \$900.00
1000-110-740-0000	Machinery, Equipment, Furniture \$3,000.00
1000-120-323-0000	Repairs and Maintenance \$11,000.00
1000-120-350-0000	Utilities \$12,000.00
1000-120-490-0000	Other - Supplies and Materials \$1,200.00
1000-120-730-0000	Improvement of Sites \$70,000.00
1000-130-150-0000	Compensation of Zoning Board \$4,000.00
1000-130-190-0000	Other - Salaries \$39,000.00
	Other - Employer's Retirement
1000-130-219-0000	Contributions \$6,200.00
1000-130-345-0000	Advertising \$1,200.00
1000-130-490-0000	Other - Supplies and Materials \$2,500.00
1000-130-590-0000	Other Expenses \$2,000.00
1000-190-359-0000	Other - Utilities \$0.00
1000-190-599-0000	Other - Other Expenses \$10,000.00
1000-220-360-0000	Fire Protection - Contract Services \$70,000.00
	Other expenses - hazardous
1000-290-599-0000	properties \$500.00
	Contracted Services - hazardous
1000-290-360-0000	properties \$30,000.00
1000-310-360-0000	Contracted Services - street lights \$13,500.00
1000-320-360-0000	Sanitary Dump/Clean up Day \$17,000.00
1000-410-190-0000	Other - Salaries \$17,000.00
1000-410-219-0000	Other - Employer's Retirement \$2,500.00
1000-410-323-0000	Repairs and Maintenance \$5,000.00
1000-410-740-0000	Machinery & Equipment \$6,000.00
1000-610-590-0000	Other Expenses \$12,000.00
	Total
	\$494,181.00

Motor Vehicle License Fund			
2011-330-360-0000	Contract Services	\$20,000.00	
	Total		\$20,000.00
Gas Tax Fund			
2021-330-360-0000	Contract Services	\$20,000.00	
2021-330-720-0000	Buildings	\$49,000.00	
2021-330-420-0000	Operating Supplies	\$75,000.00	
	Total		\$144,000.00
Inside Road & Bridge Fund			
2031-330-190-0000	Other - Salaries	\$62,110.00	
	Other - Employer's Retirement		
2031-330-219-0000	Contributions	\$9,600.00	
2031-330-221-0000	Medical/Hospitalization	\$24,000.00	
2031-330-229-0000	Other Insurance	\$600.00	
2031-330-323-0000	Repairs and Maintenance	\$15,000.00	
2031-330-350-0000	Utilities	\$19,000.00	
2031-330-360-0000	Contracted Services	\$20,000.00	
2031-3330-380-0000	Insurance & Bonding	\$19,000.00	
2031-330-490-0000	Other - Supplies and Materials	\$100,000.00	
2031-330-590-0000	Other Expenses	\$800.00	
2031-330-720-0000	Buildings	\$50,000.00	
2031-330-740-0000	Machinery, Equipment and Furniture	\$7,000.00	
2031-330-314-0000	Tax Collection Fee	\$4,500.00	
			\$331,610.00
Cemetery Fund			
2041-410-319-0000	Contract Services	\$12,000.00	
2041-410-430-0000	Small Tools	\$6,000.00	
2041-410-490-0000	Other Supplies	\$1,200.00	
2041-410-590-0000	Other Expenses	\$500.00	
			\$19,700.00
Fire Fund			
2111-220-230-0000	Worker's Comp	\$1,000.00	
2111-220-360-0000	Contract Services	\$250,000.00	
2111-220-590-0000	Other Expenses	\$15,000.00	
2111-390-314-0000	Tax Collection Fee	\$4,200.00	
			\$270,200.00
Road District Fund (two voted levies)			
2141-330-190-0000	Road Salaries	\$195,000.00	
	Employer Contribution -PERS and		
2141-330-219-0000	Medicare	\$30,000.00	
2141-330-221-0000	Medical/Hospitalization	\$46,000.00	
2141-330-229-0000	Other - Insurance Benefits	\$5,000.00	
2141-330-230-0000	Workers Comp	\$4,500.00	
2141-330-360-0000	Contract Services	\$424,050.00	
2141-330-590-0000	Other Expenses	\$16,000.00	
2141-390-314-0000	Tax Collection Fees	\$12,000.00	
	Total		\$732,550.00
Permissive Motor Vehicle License Fund			
2231-330-360-0000	Contract Services	\$10,000.00	
	Total		\$10,000.00
Capital Project/Veterans' Park			
4904-760-730-0000	Capital Outlay	0	
	Total:	\$2,022,241.00	

Motion to approve 2021 temporary appropriation resolution made by Mr. Quigley, 2nd by Mr. Skomrock. Motion passed by a unanimous affirmative vote.

Minutes, from December 16, 2020, were emailed to trustees for review prior to meeting. Greg Tropf moved to approve the minutes as presented. Mr. Quigley seconded the motion.

Voice vote: three yes.

Fiscal Officer presented 2 sub-grants for the Newbury Volunteer Fire Department for signatures. Both sub-grants were discussed and approved, and funds appropriated at prior meetings.

Sub-grant 20201230-03, in the amount of \$44,920.83, for equipment and supplies to protect community and fire department personnel from transmission of Coronavirus.

Sub-grant 20201230-04, in the amount of \$83,493.85, to partially offset payroll costs incurred by Newbury Fire Department, as allowed by Coronavirus guidelines from the Federal Department of the Treasury, as substantially dedicated Health Workers.

State Office of Budget and Management officially released that the deadline for use of CARES Act grant was extended to December 2021. Fiscal officer suggested that the trustees use caution going forward so not to overspend grant funds.

Mr. Quigley estimated that approximately \$20,000 would be needed for installation of touchless fixtures in both service garages and fire station. He will contact contractor for firm quote.

Mr. Quigley said the revision to the Zoning Resolution is nearing completion. Mr. Tomsic, from the Board of Zoning Appeals and attending via teleconference, asked if the zoning board members would have a chance to review the changes. Mr. Quigley assured him that they would be included. He suggested that a special session should be scheduled to review changes. Mr. Tomsic stated that he has changes that he would like to see added to the zoning regulations. Mr. Quigley confirmed that he has already started revising the document and is asking for review from township's assigned legal counsel in the Prosecutor's office. Some of the changes are to clarify terms and the township had hired Dave Dietrich, formerly with the county Planning Commission, to help with the update.

Mr. Skomrock gave an update on the OPWC application, for paving of Music Street East of the Russell Township line. All paperwork has been received by the Engineer's office and appears to be in order. Mr. Skomrock and Mr. Zimperman will meet with the Engineer's office to discuss 2021 Road Projects.

Mr. Skomrock also stated that Ed Meyers had offered to act Pro Bono, to draw up the purchase agreement on the Grange Park sale. Since Mr. Meyers would not be benefiting by acting on the township's behalf, Mr. Skomrock did not feel that this presented a conflict of interest. Mr. Tropf and Mr. Quigley agreed.

An email was received from the Geauga County Auditor's' office notifying all townships and villages of the availability of ADP services through the Auditor's ADP department. There is no expiration on the offer. Prices and services from the Auditor's office would need to be compared to what is currently being purchased from independent vendors. This is a discussion for a meeting at a future date, when all information can be compiled.

Payments approved prior to or at tonight's meeting:

342-2020	12/18/20	\$424.95	John Boksansky	O
343-2020	12/18/20	\$2,033.28	Joseph Colini	O
344-2020	12/18/20	\$1,192.28	Thomas J Csepi	O
345-2020	12/18/20	\$291.20	Timothy H. Hegedus	O
346-2020	12/18/20	\$3,961.99	Randal O. Hollis	O

347-2020	12/18/20	\$486.48	Randal R. Hollis	O
348-2020	12/18/20	\$3,793.32	Timothy A. Mansfield	O
349-2020	12/18/20	\$793.77	Lorraine Sevich	O
350-2020	12/18/20	\$4,676.39	Douglas J. Zimperman	O
352-2020	12/21/20	\$240.00	Ohio Public Employees Deferred Comp	O
354-2020	12/21/20	\$26.79	Medical Mutual Of Ohio	O
35037	12/18/20	\$352.30	Ohio Child Support Payment Central	O
35043	12/18/20	\$479.36	Jodie K. Swartwout	O
35044	12/23/20	\$89.99	Spectrum Business	O
35045	12/23/20	\$1,351.12	First Energy	O
35046	12/23/20	\$3,287.44	Concord Road Equipment Mfg.	O
35047	12/23/20	\$187.50	Newbury Technologies	O
35048	12/23/20	\$352.41	Lorraine Sevich-v	O
35049	12/23/20	\$5.31	Jodie Swartwout - v	O
35050	12/23/20	\$180.00	Lou Tomsic Jr.	O
35051	12/23/20	\$160.00	Mary Lee Brezina	O
35052	12/23/20	\$175.00	Chris Yaecker	O
35053	12/23/20	\$150.00	Ed Meyers	O
35054	12/23/20	\$120.00	Karen Endres	O
35055	12/23/20	\$135.00	Mike Fenstermaker	O
35056	12/28/20	\$10,831.32	O'Reilly Equipment L.L.C.	O
35057	12/28/20	\$41.07	Turney Home and Auto	O
35058	12/28/20	\$474.32	Kimball-Midwest Inc.	O
35059	12/28/20	\$1,316.98	ServPro of Geauga County	O
35060	12/28/20	\$41.23	Beverly Sustar	O
35061	12/30/20	\$1,011.74	Smart Sign	O
35062	12/30/20	\$656.86	Kolsom Tires	O
35063	12/30/20	\$856.07	1st Ayd Corporation	O
35064	12/30/20	\$217.49	Portman Electric, Inc.	O
35065	12/30/20	\$375.00	Patsy Keyes	O
35066	12/30/20	\$94.12	First Energy	O
35067	12/30/20	\$9.00	Sunrise Springs Water Co. Inc.	O
35068	12/30/20	\$102.22	MT Business Technologies INC.	O
35069	12/30/20	\$1,236.44	Cintas Corp.	O
35070	12/30/20	\$301.20	Glen Quigley	O

Total **\$42,510.94**

Mr. Tropf moved to adjourn meeting at 7:28. Mr. Skomrock seconded motion.
Voice vote: three ayes.

_____ William Skomrock, Jr. - Chairman	_____ Glen Quigley - Vice Chairman
_____ Greg Tropf	_____ Beverly Sustar – Fiscal Officer