

A regular meeting of the Newbury Township Board of Trustees, was called to order on Wednesday, July 8, 2020 at 7:01 p.m., with Bill Skomrock and Greg Tropf present, and Glen Quigley in attendance via Zoom teleconference as allowed by Governor DeWine's revision to the Ohio Open Meetings Act. Dione DeMitro of Burges & Burges acted as Zoom meeting moderator and strategic facilitator with regard to vacant school properties.

Mr. Skomrock opened the meeting with the Pledge of Allegiance.

Newbury Fire Chief Ken Fagan reported that there were 41 calls in June, 15 so far in July, and 284 calls Year to-Date. He noted that there were some heat related calls.

Fiscal officer, Bev Sustar, presented the June Bank Reconciliation and supporting financial reports. Reports were emailed to trustees prior to the meeting.

Receipts for June:	\$128,100.38
Payments	\$ 56,640.49
Checking and investment balances totaled 1,902,356.35 effective June 30, 2020	

Mr. Quigley moved to approve the financials as presented. Mr. Tropf seconded the motion.

Voice vote: Quigley - yes, Tropf – yes, Skomrock – yes

IRS Form 720 Quarterly Federal Excise Tax Return for PCORI reporting of HRA has been prepared and will be mailed.

Township has received the Coronavirus Relief Fund Grant distribution from the Auditor's office. Still need to clarify with the Ohio Office of Budget & Management if and/or how to assist the Fire Department with their extraordinary costs..

Resolution 20200708-01 presented to appropriate expenses from the Coronavirus Relief Fund

2272-290-599-0000	Public Safety/Other Expenses	\$65,227.00
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Mr. Skomrock moved to approve the permanent appropriations, and Mr. Quigley seconded the motion.

Voice vote: Skomrock - yes, Tropf – yes, Quigley – yes

Ms. Sustar asked for a formal motion to approve the Budget for fiscal year 2021 as the budget draft that was on file at the town hall and available to the Public on June 18, 2020. Mr. Skomrock asked if there had been any public comment or questions. No comments or inquiries had been received.

Mr. Skomrock moved to approve the 2021 budget as presented. Mr. Tropf seconded the motion.

Voice vote: Skomrock - yes, Tropf – yes, Quigley – yes

Mr. Quigley stated that he didn't see anyone at the town hall wearing a mask. Mr. Skomrock said that they were social distancing by 8-10 feet. Mr. Quigley opined that there may be a violation, He believes that all township employees are required to wear masks. Mr. Skomrock received information from OTATMA stating that the township cannot make a resolution to protect the public. Mr. Quigley believes that township employees are required to wear masks, although the trustees cannot require the public. He wanted to make a point of order.

Mr. Ziperman gave road department updates. They are working o roads. Have not had a preconstruction meeting for the road construction contracted for this summer. There is an old pre-manufactured drain on Portlew. Currently road is higher than the drain. They are doing a core sample to see the best course of action to correct. That will be an additional road cost.

Cemetery update: they have had more burials in the last two month than in all of last year.

Mr. Skomrock received letter from Engineer's office for Road salt. Mr. Ziperman thins that the township should source salt from the county to receive better pricing.

He also asked about going into executive session regarding an employment issue. Mr. Skomrock suggested doing that at the end of the meeting.

Mr. Trof said that Mr. Ziperman had the cameras. Mr. Ziperman will install to record recent destruction of township properties,

He communicated with Milano Monuments They have been busy. They will get started inl early August.

Mr. Trof has spoken with Lorraine. Plan is to move her upstairs to the small storage room. There is a window for a window air conditioner. Do not need to wait for wiring, as WIFI is available in town hall. Expenses to accommodate social distancing, like new desk, and any costs to move her can be paid through COVID grant funds. Start next week.

Resident needs a BZA variance meeting. Meetings must be limited to ten attendees. Mr. Skomrock stated that the township cannot stop doing business. Mr. Quigley will let BZA know to start holding meetings.

Dione DeMitro gave information on setting up ZOOM meeting. She offered to sit with someone at township to learn how to run meeting. Free account is limited to 45 minutes. She suggested having an account with a meeting format that would allow up to 50 attendees R. She will send information. Recorded meetings can be uploaded to the Cloud.

Trustee Trof spoke with the Zoning inspector. No responses have been received from the certified mailings. Next step would be to get estimates for demolition of properties. Mr. Quigley said Mr. Trof should refer to 505.87 for the correct process.

Mr. Quigley spoke with Les Ober regarding Oberland Park. Mr. Ober asked for permission to apply herbicides to the open field, in order to plant winter wheat. After harvesting, he would plant spring hay. Mr. Skomrock stated this had been an ongoing normal activity. It actually benefits the park by keeping the fields from becoming overgrown.

Mr. Quigley indicated that the park benches had been ordered. When the invoice for the disposal of tires collected during the community clean up is received, copies are requested. He will submit those copies, along with labor costs to Geauga Trumbull Solid Waste District for their Tire Grant. It won't over all the costs, but will offset some of them.

Trustee Quigley asked Chief Fagan about the cot assists for two squad. Chief Fagan said the equipment had been installed, but the grant funds haven't been received yet. Chairman Skomrock asked how much they cost. Mr. Fagan replied \$87,000 for two squads. A grant from the State will only cover about half. The Fire Department will pay for the remainder. Mr. Quigley suggested using the COVID grant funds to pay for the remainder. Fiscal officer reminded him that those funds are restricted to COVID specific expenses.

Mr. Skomrock presented a letter from the Michelle May and Marge Drabek of the recently disbanded Newbury Kiwanis. They are asking for permission to place a historical marker at the town hall. Mr. Skomrock suggested working with Carole Drabek of the Bicentennial committee. Marker would be a nice addition to the site, and no cost to the township.

Mr. Quigley moved to accept the proposed plaque. Mr Tropf seconded the motion.
Voice vote: Skomrock - yes, Tropf – yes, Quigley – yes

Mr. Skomrock gave the Sheriff's report of 172 calls for the month of June. This is still below average for this time of year.

He also spoke with the Geauga Soccer Federation about use of the townships soccer fields. They will do striping. Also needed before a commitment is proof of insurance and a signed Hold Harmless Agreement. They will need to follow state Department of Health guidelines for social distancing.

A letter was received from the County Auditor's office that they have changed the toll free phone numbers for their office.

Also received was a letter of interest from Curtain 440. They would be interested in using the Auditorium should the township decide to take ownership of the building previously used by the Newbury School District intermediate building. They gave no indication of what they would be willing to pay for the use of the auditorium.

Dione DeMitro turned the discussion to the vacated school properties. She has had initial contact with Curtain 440 and the YMCA.. She would like to work with trustees to identify who has interest in occupying or using the properties. She would also determine if they want the space to be donated, or if they are willing to pay to use the space/property. She will do initial phone interviews with participants. Begin to assess the sustainability of tenants.

Burges & Burges will reach out to other communities to see what they done when presented with acquiring school property. She will provide trustees with report of findings.

Motion by Mr. Tropf, seconded by Mr. Skomrock to move into executive session at 8:05 discuss a general employment issue. West Geauga has established a task force to assess community capacity and options. Dione suggested obtaining West Geauga's input in putting together a survey tool. She asked for permission to start vetting individuals. She stressed the importance of scheduling a meeting to bring all the partners to the table. She estimated that it would be a three hour meeting. Did the trustees prefer daytime or evening?

She requested that the trustees put together a list of questions.
What information do they want to know when vetting interested parties?
What information would they want to have for the partner's meeting?
What questions would they want to be included in a community survey?

West Geauga School Board would like letter of intent by September 1st. This will be a sprint to make that deadline.

Mr. Quigley offered the following questions:
 Who are the principals?
 What kind of investment are they willing to make?
 Is commitment a short or long term?
 How long?

Dione indicated that she could suggest a group of questions.

Mr. Skomrock said that he wanted to put together a group of five or so people who excited about the opportunity and are interested in making it fly. He is interested in economic development. He would like to make Newbury a destination, not just a pass-through.

Ms. DeMistro asked about scheduling the large partnership meeting. The next township meeting is July 22nd. Starting in August, the meetings will go back to the regular schedule and meet twice per month.

Dione asked is she could float dates when going through the phone interviewing process. All agreed. Bill agrees that the trustees need to get things rolling. Mr. Skomrock to get in touch will Bill Beers at West Geauga, to coordinate and cooperate.

Mr. Skomrock moved to go into executive session at 8:05. Mr. Quigley seconded the motion. All voted affirmatively.

Mr. Skomrock moved to close executive session at 8:22, Greg Trof seconded the motion.
 Voice vote: three ayes

Due to COVID, one part time employee has not returned to work. He is in a high-risk group, but they need a second part time worker. Road Department would like to fill the part-time position. Mr. Zimperman was advised to proceed to recruiting.

Payments approved prior to or at this meeting:

143-2020	6/20/20	\$434.04	John Boksansky	C
144-2020	6/20/20	\$1,036.52	Joseph Colini	C
145-2020	6/20/20	\$692.50	Timothy H. Hegedus	C
146-2020	6/20/20	\$1,455.64	Randal O. Hollis	C
147-2020	6/20/20	\$945.60	John H. Mansfield	C
148-2020	6/20/20	\$166.29	John H. Mansfield	C
149-2020	6/20/20	\$1,570.99	Timothy A. Mansfield	C
150-2020	6/20/20	\$1,675.17	Douglas J. Zimperman Ohio Public Employees Deferred Comp.	C
152-2020	6/22/20	\$225.00	Program	C
154-2020	7/6/20	\$363.68	John Boksansky	O
155-2020	7/6/20	\$958.09	Joseph Colini	O
156-2020	7/6/20	\$250.33	Timothy H. Hegedus	O
157-2020	7/6/20	\$1,282.12	Randal O. Hollis	O
158-2020	7/6/20	\$953.29	John H. Mansfield	O
159-2020	7/6/20	\$1,485.28	Timothy A. Mansfield	O
160-2020	7/6/20	\$910.03	Glen E. Quigley	O
161-2020	7/6/20	\$725.91	William J. Skomrock Jr.	O
162-2020	7/6/20	\$1,337.37	Beverly A Sustar	O
163-2020	7/6/20	\$670.89	Gregory J. Trof	O
164-2020	7/6/20	\$1,492.73	Douglas J. Zimperman Ohio Public Employees Deferred Comp.	O
166-2020	7/6/20	\$225.00	Program	O
168-2020	6/19/20	\$15.91	Medical Mutual Of Ohio	C

169-2020	6/23/20	\$140.02	Medical Mutual Of Ohio	C
170-2020	6/26/20	\$253.24	Medical Mutual Of Ohio	C
34669	6/20/20	\$326.63	Jodie K. Swartwout	C
34670	6/20/20	\$406.93	Ohio Child Support Payment Central	C
34671	6/18/20	\$180.00	Jared Zimperman	C
34672	7/6/20	\$421.26	Jodie K. Swartwout	O
34673	7/6/20	\$406.93	Ohio Child Support Payment Central	O
34674	7/2/20	\$180.00	John Omerza	O
34675	7/2/20	\$2,200.00	Veneer Tree Service	O
34676	7/2/20	\$300.00	Patsy Keyes	O
34677	7/2/20	\$51.30	Geauga County Maple Leaf	O
34678	7/2/20	\$834.96	Cintas Corp.	O
34679	7/2/20	\$150.00	Cassidy Web Creations	O
34680	7/2/20	\$9.00	Sunrise Springs Water Co. Inc.	O
34681	7/2/20	\$2,200.00	ScapeAbilities (John Suvak)	O
34682	7/2/20	\$43.00	MT Business Technologies INC.	O
34683	7/2/20	\$30.00	Newbury Tire	O
34685	7/8/20	\$497.00	Designs by Dianna Ltd.	O
34686	7/8/20	\$1,438.83	Southeastern Equipment Co. Inc.	O
34687	7/8/20	\$91.52	Fisher Auto Parts	O
34688	7/8/20	\$160.88	Kimball-Midwest Inc.	O
34689	7/8/20	\$612.16	Geauga County Treasurer	O
34690	7/8/20	\$127.45	Sunrise Springs Water Co. Inc.	O
34691	7/8/20	\$4,000.00	Geauga Septic System Service, Inc.	O
34692	7/8/20	\$85.63	Dominion East Ohio Gas	O
34693	7/8/20	\$90.99	Beverly Sustar	O
34694	7/8/20	\$128.69	Business Card	O
34695	7/8/20	\$80,000.00	Newbury Volunteer Fire Department	O
34696	7/8/20	\$13.35	Waste Management of Ohio Inc.	O
34697	7/8/20	\$1,539.06	Chagrin Oil & Gas Co. Inc.	O
34698	7/8/20	\$1,067.97	First Energy	O
34699	7/8/20	\$49.10	MT Business Technologies INC.	O
34700	7/8/20	\$23.88	Tractor Supply Co.	O
34701	7/8/20	\$22.90	VSP	O
34702	7/8/20	\$193.91	VSP	O
34703	7/8/20	\$32.76	Delta Dental	O
34704	7/8/20	\$294.68	Delta Dental	O
34706	7/8/20	\$591.06	Medical Mutual Of Ohio	O
34707	7/8/20	\$5,327.46	Medical Mutual Of Ohio	O
	Total Payments	\$123,394.93		

Mr. Quigley made a motion to adjourn the meeting. Mr. Tropf seconded, with a unanimous affirmative vote

Meeting adjourned at 8:24 p.m.

William Skomrock, Jr. - Chairman

Glen Quigley - Vice Chairman

Greg Tropf

Beverly Sustar – Fiscal Officer