

RECORD OF PROCEEDINGS

The regular meeting of the Board of Trustees of Newbury Township was called to order at 7:02 p.m., January 4, 2023 at the Newbury Township town hall. Chairman Bill Skomrock, and Trustees Greg Tropf were in attendance. Trustee Glen Quigley was absent.

Mr. Skomrock opened the meeting with the Pledge of Allegiance.

**Annual Reorganization: Trustees agreed to make same appointments as 2022.**

- Chairperson: Bill Skomrock
- Vice Chair: Glen Quigley
- Greg Tropf: liaison for Fire Department, Cemetery and Zoning
- Bill Skomrock: liaison for Road Department/Engineer’s office
- Glen Quigley: liaison for Parks, NOPEC, Geauga/Trumbull Solid Waste District and BWC
- Doug Zimperman: Road Superintendent
- John Boksansky: Zoning Inspector
- Lorraine Sevich: Zoning Secretary/Cemetery Sexton/Trustees’ administrative assistant
- Ken Fagan: Fire Safety Officer
- Motion by Mr. Skomrock to keep appointments the same as 2022, seconded by Mr. Tropf.
- Voice vote: Two ayes, one absent.

**Fire Department Update:**

Chief Fagan reported calls year to date was a record of 692 calls in 2022, and 8 calls so far in January.

Fire Station: Design drawing are nearly 100%. Plans will be forwarded to Building Department, When plans are approved by county, plans can go out for bid.

**Road Department Update:**

Mr. Zimperman reported that Community Clean-Up Day is schedule. The Department on Aging will again organize the senior pick up. Residents must be registered with Dept on Aging in order to be eligible.

Mr. Zimperman is looking into electric service for bus garage. Mr. Skomrock stated that it is necessary for safety and security. Letter will be sent to get started. On the same note, electric service from gazebo north to 87 and west is desirable. Mr. Tropf and Mr. Skomrock approved getting quotes for work. Mr. Zimperman requested that concrete pads be poured for the benches at Veterans Park. This would eliminate the need to trim around each of the benches. Both trustees agreed. Mr. Tropf will contact the Park Board for placement of benches.

**Fiscal Officer’s Report: Financial report:**

Deposits	\$ 49,473.03
Payments	\$ 173,334.69
Checking balance at the end of September	\$ 440,834.76*
Investment account balance	\$3,454,552.80*
Outstanding payments	\$ 99,382.15
Total fund balances on deposit	\$3,796,005.41
Net Change from previous month	-214,55.90

- Transfer of \$1,500,000 from checking to Star Ohio Investment

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### **Resolution 20230104-01**

Rescind Resolution 20221228-01

Originally to recognize transfer of funds from ARPA fund to Road Improvement and Fire Funds. Per Geauga County Budget Commission: Suggest best practice is to pay operating costs directly from ARPA fund, instead of transferring to existing fund. They did not approve comingling ARPA funds in with levied funds.

1<sup>st</sup> Mr. Skomrock moved to approve the resolution as presented. Mr. Trof seconded the motion.

Voice vote: Two ayes. One absent

### **Mr. Quigley updates: absent**

### **Mr. Trof's updates:**

Cemetery issue: There is an outstanding balance due for Bremenour. A special consideration was given to make payments on pre-need sale of burial plots. Mr. Trof will send letter. If letter is not effective in bringing account paid up, he will contact Prosecutor's office to see if the past due amount can be added to their real estate tax bill.

### **Mr. Skomrock's update:**

Sheriff's Report: **164** calls in December.

The ongoing issue with the failed chip and seal project will be addressed with atty Tom Fitzsimmons.

Mr. Skomrock will check with representative with OTARMA regarding any additional insurance needed on leased property. He will ask about coverage to add \$10,000 additional for miscellaneous tools.

Mr. Skomrock will attend the Geauga County Township Association dinner.

### **Other business:**

Motion to go into Executive session pursuant to ORC 121.22 G(1), To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee.

Mr. Skomrock moved to enter executive session at 7:49 pm. Mr. Trof seconded the motion.

Mr. Zimperman was invited into session.

Out of executive session at 8:32 pm. No action taken.

### **Resolution 20230104-02**

Motion by Mr. Trof to amend the pay rates of Service/Road Department employees as follows:

Mr. Zimperman as road superintendent	\$26.75/hour
Timothy Mansfield	\$24.00/hour
Randal O. Hollis	\$22.50/hour
Joseph Colini	\$22.00/hour
Part time employees	\$18.50/hour
New Hire – Full time without CDL	\$20.00/hour
New Hire – Full time with CDL	\$21.00/hour
• with \$1.00 increase after six month's satisfactory review	

Pay increases to be effective with hours earned January 1, 2023.

Township will pay the fee to upgrade CDL from B class to A class after the driver passes the test.

Mr. Skomrock seconded the resolution.

Voice vote: Two ayes. One absent,

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**Warrants approved prior to or at this meeting:**

1-2023	1/5/23	\$330.60	John Boksansky
2-2023	1/5/23	\$1,344.50	Joseph S Colini
3-2023	1/5/23	\$1,607.15	Randal O. Hollis
4-2023	1/5/23	\$1,898.61	Timothy A. Mansfield
5-2023	1/5/23	\$1,038.73	Glen E. Quigley
6-2023	1/5/23	\$1,220.77	Lorraine Sevich
7-2023	1/5/23	\$821.45	William J. Skomrock Jr.
8-2023	1/5/23	\$1,495.34	Beverly A Sustar
9-2023	1/5/23	\$799.64	Gregory J. Tropsf
10-2023	1/5/23	\$2,189.79	Douglas J. Zimperman
15-2023	1/5/23	\$40.64	Medical Mutual Of Ohio
37079	1/5/23	\$15.33	VSP
37080	1/5/23	\$352.30	Ohio Child Support Payment
37081	1/5/23	\$396.08	Delta Dental
37082	1/5/23	\$138.13	VSP
37083	1/5/23	\$46.88	John Boksansky - v
37084	1/5/23	\$5.39	Turney Home and Auto
37085	1/5/23	\$64.69	Lorraine Sevich-v
<b>Total Payments</b>		<b>\$13,806.02</b>	

Motion by Mr. Skomrock to adjourn, seconded by Mr. Tropsf. Meeting was adjourned at 8:36 by unanimous vote.

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William Skomrock, Jr. - Chairman

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Glen Quigley - Vice Chairman

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Greg Tropsf - Trustee

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Beverly Sustar – Fiscal Officer