

The regular meeting of Newbury Township Trustees called to order at 7:01 p.m., March 16, 2022, with Bill Skomrock and Greg Trof and Glen Quigley in attendance at the town hall,

Mr. Skomrock opened the meeting with the Pledge of Allegiance.

Mr. Skomrock said that he had spoken with Joe Weiss, the attorney that was asked to assist the trustees with legal advice regarding the prior Newbury School property and issues related to possible acquisition of the property. Attorney Weiss indicated that he has conflicts of interest regarding the school property and can no longer be advising the trustees regarding that matter. Mr. Skomrock spoke with Lori Sass Benza who recommended Tom Fitzsimmons as a replacement for Mr. Weiss. Mr. Skomrock initiated a conference call at 7:04 p.m. with Mr. Fitzsimmons. Mr. Fitzsimmons was asked his opinion regarding Ohio Revised Code on how many votes are required to purchase the intermediate building, and does the township need to own property in order to place a levy on the ballot to improve that property. Mr. Fitzsimmons is familiar with real estate law and has worked with several townships. He generally charges \$370 per hour but would consider reducing his cost for the benefit of the township. Mr. Fitzsimmons opined that Ohio Revised Code addresses donation of real property, stating that townships can accept a donation without a unanimous vote. ORC 505.262 references their unanimous vote for real property purchase. Levies are covered under both 505.262 and Ohio Revised Code 5705.19.

Carlene Holtz from the Geauga Arts Council gave presentation to the trustees and residents in attendance. She spoke about grants that are available to support the Geauga Arts Council including a grant from NOACA, called the Vibrant Northeast Ohio grant. She stated that the Geauga Arts Council has resources, but did concede that they currently have no revenue to support renting space in the intermediate building. Monica Glasscock from Artisans Corner also spoke giving her support. Her business brings in clients from Akron and Youngstown and would also be able to assist in use of the intermediate building for events and activities.

Fire Department update:

The contract for financial year 2022 was signed by the trustees. It was unanimously agreed that additional verbiage to require quarterly financial statements would not be needed at this time but, all parties agreed that amendment to the contract would be in order once full time staffing is put in place. A special meeting of the Township Trustees and the Fire Department building committee will take place on March 23rd at 6:00 o'clock at the township fire station for the purpose of interviewing the respondents for the construction manager at risk. Presentations are expected to start at 6:00 o'clock and run one hour for each presentation.

Fiscal officer indicated that she had spoken with Tom Neikirk at Middlefield Bank and she was working with them to pin down financing options for the construction of the addition to the fire station.

Service Department Update:

Mr. Zimperman spoke about hiring a full-time employee. This had been addressed in the January meeting as well. Mr. Skomrock made a motion to hire a new full-time employee. Mr. Trof seconded that motion.

Voice vote: three eyes

Trustees also agreed that Lorain Sevich could send out letters to notify residents of upcoming road work.

Mr. Zimperman asked about chip and seal on Diane and Linda. It's cost effective but not good for high traffic areas. Since Diane and Linda are not high traffic areas, Mr. Trof made a motion to add chip and seal as a secondary paving project. Second was Glen Quigley.

Voice vote: three eyes

Mr. Zimmerman also asked about purchasing a 60 foot lift at a cost of \$28,000. They have rented similar equipment in the past. Doug can send information regarding the machine. Trustees discussed investment of that amount of money, versus the convenience of owning. Continued rental of equipment is preferred by the trustees. Trustees were not in favor of investing \$28,000 in the lift.

Regarding the no parking resolution on Thomas Street, Mr. Zimmerman will send examples of resolution language to Trustee Quigley. Glen will prepare a resolution for signing at a future meeting.

Cleanup Day is scheduled for Saturday, June 4th. Doug has a contract for Penn Ohio and recycling. Bill Skomrock will sign as chairman.

There was damage to a truck windshield. It's being covered by insurance.

Auburn and Pekin roads: OK to take down beaver dams according to Nick Gorris.

Motion by Mr. Skomrock, seconded by Greg Tropf to appropriate \$150,000 for purchase of a new large truck. Fiscal officer advised that \$150,000 in appropriations for heavy equipment had already been approved. Once quotes are received a purchase order can be opened.

Contract for dust control from GAR Paving was presented. Previously a quote for paving of Overland Park drive came in at \$42,000. Trustees decided to hold off on the dust control at Oberland Park, until further decision could be made regarding paving.

Motion by Mr. Skomrock to approve dust control for recycling area and service garage, motion was seconded by Mr. Tropf.

Voice vote: three ayes.

Mr. Skomrock moved to retain Tom Fitzsimmons as attorney for school property, seconded by Glenn Quigley.

Voice vote: two ayes. Mr. Tropf voted no. Mr. Skomrock asked Mr. Tropf why he always votes no on every vote that has to do with the school buildings. Mr. Tropf stated that that's why he was elected by the voters. A heated discussion ensued.

Minutes were presented. Mr. Tropf made move to accept the minutes from February 2, 2022 as presented. Mr. Skomrock, Mr. Skomrock seconded the motion.

Voice vote: three ayes.

Resolution 20220316 - 01 to certify additional revenue not originally budgeted was presented.

Mr. Tropf made the motion to accept the minutes. Mr. Skomrock seconded the motion.

Voice vote: three ayes

Resolution 20220316 – 02, for permanent appropriations was presented.

1000-110-121-0000	Salary - Township Fiscal Officer	\$23,406.00
1000-110-131-0000	Salary - Administrator	\$14,000.00
1000-110-111-0000	Salaries - Trustees	\$40,125.00
1000-110-219-0000	Other - Employer's Retirement Contributions	\$13,200.00
1000-110-221-0000	Medical/Hospitalization	\$66,000.00
1000-110-229-0000	Other - Insurance Benefits	\$4,800.00
1000-110-230-0000	Workers' Compensation	\$2,500.00
1000-110-311-0000	Accounting and Legal Fees	\$25,000.00
1000-110-312-0000	Auditing Services	\$6,000.00
1000-110-313-0000	Uniform Accounting Network Fees	\$4,000.00
1000-110-314-0000	Tax Collection Fees	\$6,500.00
1000-110-315-0000	Election Expenses	\$6,000.00
1000-110-330-0000	Travel and Meeting Expense	\$5,000.00
1000-110-380-0000	Insurance and Bonding	\$12,500.00
1000-110-410-0000	Office Supplies	\$3,500.00
1000-110-599-0000	Other - Other Expenses	\$1,000.00
1000-110-740-0000	Machinery, Equipment and Furniture	\$3,000.00
1000-120-190-0000	Other - Salaries	\$10,000.00
1000-120-219-0000	Other - Employer's Retirement Contributions	\$2,000.00
1000-120-323-0000	Repairs and Maintenance	\$12,500.00
1000-120-350-0000	Utilities	\$12,500.00
1000-120-490-0000	Other - Supplies and Materials	\$1,500.00
1000-120-590-0000	Other Expenses	\$500.00
1000-120-730-0000	Improvement of Sites	\$70,000.00
1000-130-150-0000	Compensation of Board and Commission	\$2,500.00
1000-130-190-0000	Other - Salaries	\$40,000.00
1000-130-219-0000	Other - Employer's Retirement Contributions	\$6,200.00
1000-130-345-0000	Advertising	\$1,200.00
1000-130-490-0000	Other - Supplies and Materials	\$1,600.00
1000-130-590-0000	Other Expenses	\$1,500.00

1000-190-359-0000	Other - Utilities	\$1,800.00
1000-190-599-0000	Other - Other Expenses	\$20,000.00
1000-220-360-0000	Contracted Services	\$0.00
1000-290-360-0000	Contracted Services	\$30,000.00
1000-290-599-0000	Other - Other Expenses	\$500.00
1000-310-360-0000	Contracted Services	\$14,500.00
1000-320-360-0000	Contracted Services	\$17,000.00
1000-410-190-0000	Other - Salaries	\$0.00
1000-410-219-0000	Other - Employer's Retirement Contributions	\$10.00
1000-410-323-0000	Repairs and Maintenance	\$1,500.00
1000-410-740-0000	Machinery, Equipment and Furniture	\$1,500.00
1000-610-590-0000	Other Expenses	\$50,000.00
1000-910-910-0000	Transfers - Out	\$0.00
1000-920-920-0000	Advances - Out	\$0.00
1000-990-990-0000	Other - Other Financing Uses	\$0.00
2011-330-360-0000	Contracted Services	\$20,000.00
2021-330-360-0000	Contracted Services	\$20,000.00
2021-330-420-0000	Operating Supplies	\$100,000.00
2021-330-720-0000	Buildings	\$50,000.00
2031-330-190-0000	Other - Salaries	\$65,050.00
2031-330-219-0000	Other - Employer's Retirement Contributions	\$9,800.00
2031-330-221-0000	Medical/Hospitalization	\$24,624.00
2031-330-229-0000	Other - Insurance Benefits	\$600.00
2031-330-323-0000	Repairs and Maintenance	\$20,000.00
2031-330-350-0000	Utilities	\$19,000.00
2031-330-360-0000	Contracted Services	\$20,000.00
2031-330-380-0000	Insurance and Bonding	\$19,000.00
2031-330-490-0000	Other - Supplies and Materials	\$125,000.00
2031-330-590-0000	Other Expenses	\$800.00
2031-330-720-0000	Buildings	\$25,000.00
2031-330-740-0000	Machinery, Equipment and Furniture	\$15,000.00
2031-390-314-0000	Tax Collection Fees	\$6,000.00
2041-410-190-0000	Other - Salaries	\$12,000.00
2041-410-219-0000	Other - Employer's Retirement Contributions	\$1,800.00
2041-410-319-0000	Other - Professional and Technical Services	\$8,000.00
2041-410-420-0000	Operating Supplies	\$0.00
2041-410-430-0000	Small Tools and Minor Equipment	\$1,500.00
2041-410-490-0000	Other - Supplies and Materials	\$1,500.00
2041-410-590-0000	Other Expenses	\$500.00
2041-410-730-0000	Improvement of Sites	\$25,000.00
2041-410-740-0000	Machinery, Equipment and Furniture	\$0.00
2111-220-230-0000	Workers' Compensation	\$10,000.00
2111-220-310-0000	Professional and Technical Services	\$125,000.00
2111-220-360-0000	Contracted Services	\$320,000.00
2111-220-590-0000	Other Expenses	\$10,000.00
2111-390-314-0000	Tax Collection Fees	\$25,000.00
2141-330-190-0000	Other - Salaries	\$207,000.00
2141-330-219-0000	Other - Employer's Retirement Contributions	\$31,050.00
2141-330-221-0000	Medical/Hospitalization	\$58,000.00
2141-330-229-0000	Other - Insurance Benefits	\$5,000.00
2141-330-230-0000	Workers' Compensation	\$4,500.00
2141-330-360-0000	Contracted Services	\$359,000.00
2141-330-590-0000	Other Expenses	\$18,000.00
2141-330-740-1200	Machinery, Equipment and Furniture	\$150,000.00
2141-330-790-0000	Other - Capital Outlay	\$10,000.00
2141-390-314-0000	Tax Collection Fees	\$14,000.00
2231-330-360-0000	Contracted Services	\$40,000.00
2273-290-599-0000	Other - Other Expenses	\$582,004.05
4904-760-720-0000	Buildings	\$0.00

4904-760-730-0000	Improvement of Sites	\$5,755.25
4904-920-920-0000	Advances - Out	\$0.00

Report Total: \$3,099,824.30

Mr. Tropf moved to accept the resolution. Mr. Skomrock seconded.
Voice vote: three ayes.

Mr. Tropf is receiving bids for fertilization of Oberland Park. Lawn Matters came in at \$5,605.00, which is up from last year. He is waiting for a quote from H&M Landscaping. No decision will be made until further quotes are received.

Regarding a new copier for the town hall, Mr. Tropf received a quote from Meritech. He's waiting for Ohio Business Machines to quote.

Mr. Tropf received a verbal quote for a well and septic at \$17,000 for a well, and \$35,000 for a septic system at Oberland Park. Estimating a building cost of 70 to \$90,000 and paving at \$42,000, improvements for Oberland Park would then total \$174,500 in 2022.

Discussion of Jim Duber, a walkthrough of the intermediate building will be scheduled through West Geauga LSD.

Landscaping for fire station and town hall, including spring clean-up of Veterans Park was discussed. Mr. Skomrock made a motion to continue a contract with John Suvak as Scapabilities, noting that Mr. Suvak has done a good job over the years and everyone is happy with his work. Mr. Quigley seconded the motion.

Voice vote: was three ayes

Mr. Quigley gave the update on the flag project. They're waiting for a quote from The Flag Store. Mr. Lang didn't get a quote from a third party EZ Pole in Eastlake is the fabricator, and all materials are made in America.

The special incentive district seminar that was presented by the County Auditors office was for soil erosion. That's probably does not apply to Newbury Township.

Mr. Stefancin do spoke about possible events for the parks. He suggested a marching band at Veterans Park for Memorial Day. Mr. Quigley said that they will try to coordinate that with the American Legion, as they usually take charge of the Memorial Day activities.

Warrants approved by signing prior to or at this Meeting:

76-2022	3/8/22	\$215.00	Ohio Public Employees Deferred Comp.
80-2022	3/7/22	\$28.20	Medical Mutual Of Ohio
81-2022	3/9/22	\$50.58	Medical Mutual Of Ohio
82-2022	3/14/22	\$810.96	Treasurer of State
83-2022	3/14/22	\$3,785.06	IRS TAX PYMT
93-2022	3/16/22	\$186.18	Medical Mutual Of Ohio
36503	3/7/22	\$12.37	VSP
36504	3/7/22	\$35.40	Delta Dental
36505	3/7/22	\$111.43	VSP
36506	3/7/22	\$318.38	Delta Dental
36507	3/7/22	\$2,140.65	Chagrin Oil & Gas Co. Inc.
36508	3/7/22	\$76.70	Geauga County Maple Leaf
36509	3/7/22	\$397.43	Dominion East Ohio Gas
36510	3/7/22	\$8,500.00	DS Architecture
36511	3/7/22	\$90.00	Geauga Feed & Grain Supply
36512	3/7/22	\$111.26	Hill Mfg. Co. Inc.
36513	3/7/22	\$339.96	Kimball-Midwest Inc.
36514	3/7/22	\$73.79	MT Business Technologies INC.

36515	3/7/22	\$2,150.00	Nature's Own Source, LLC
36516	3/7/22	\$75.00	Northeastern Air Control Inc.
36517	3/7/22	\$300.00	Patsy Keyes
36518	3/7/22	\$56.96	Tractor Supply Co.
36519	3/7/22	\$78.85	Sunrise Springs Water Co. Inc.
36520	3/7/22	\$26.07	Turney Home and Auto
36521	3/7/22	\$194.70	Unique Paving Materials
36522	3/7/22	\$135.14	John Boksansky - v
36523	3/7/22	\$2,267.95	Ironhawk Industrial Distribution
Total Payments		\$22,568.02	

Mr. Trof moved to adjourn at 9:18 p.m. Mr. Quigley seconded the motion Meeting was adjourned by unanimous affirmative vote.

William Skomrock, Jr. - Chairman

Glen Quigley - Vice Chairman

Greg Trof - Trustee

Beverly Sustar – Fiscal Officer