

RECORD OF PROCEEDINGS

The regular meeting of the Board of Trustees of Newbury Township was called to order at 7:01 p.m., May 20, 2022 at the Newbury Township town hall. Chairman Bill Skomrock, and Trustee Greg Tropf were in attendance. Trustees Quigley attended via telephone.

Mr. Skomrock opened the meeting with the Pledge of Allegiance.

Fire Department Update:

Chief Fagan reported calls year to date were 228, 44 calls in April and 10 calls so far in May.

Fiscal Officer's Report: Financial report:

No new business

Mr. Tropf's updates:

Walk through with Milano Monuments. They will recommend repairs to headstone foundations.

Need an appointment to Zoning Commission. Mr. Jim Lang applied for position.

Mr. Skomrock's Update:

New business: Compensation of township employees.

Mr. Skomrock recommended giving Service Department employees a 7% increase in their pay rate. Also including in the 7% increase should be Zoning inspector and Lorraine Sevich. Lorraine is currently working as the zoning secretary, trustees' admin assistant as well as cemetery sexton. John Mansfield's pay rate is currently \$16.00. General discussion agreed that he should be increased to \$18.00 per hour.

Board of Zoning appeals is currently paid \$15.00 per meeting. Proposed to increase to \$20.00 per meeting. Zoning commission members are not paid. General agreement that they should be compensated for their time, at the same rate as the BZA members.

Motion by Mr. Quigley to approve pay increase of 7% for full and part time employees, with the exception of Mr. John Mansfield, who will be increased to \$18.00 per hour. Also proposed is eliminating the payout for unused vacation, due to the increase in compensation. Mr. Tropf seconded the motion, confirming that full time employees would still be allowed to rollover up to 80 hours of unused vacation to the following year.

Voice vote: three ayes

Mr. Quigley will update the vacation policy in the employee manual.

Mr. Quigley updates:

Flag project should be completed by Memorial Day.

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Warrants approved prior to or at this meeting:

142-2022	5/6/22	\$215.00	Ohio Public Employees Deferred Comp.
144-2022	5/16/22	\$620.23	Treasurer of State
145-2022	5/16/22	\$2,773.76	IRS TAX PYMT
147-2022	5/20/22	\$457.97	John Boksansky
148-2022	5/20/22	\$853.47	Joseph Colini
149-2022	5/20/22	\$241.68	Timothy H. Hegedus
150-2022	5/20/22	\$1,155.05	Randal O. Hollis
151-2022	5/20/22	\$932.99	John H. Mansfield
152-2022	5/20/22	\$1,248.96	Timothy A. Mansfield
153-2022	5/20/22	\$1,380.01	Douglas J. Zimperman
155-2022	5/20/22	\$245.00	Ohio Public Employees Deferred Comp.
157-2022	5/11/22	\$14.70	Medical Mutual Of Ohio
158-2022	5/16/22	\$277.84	Medical Mutual Of Ohio
36614	5/14/22	\$1,142.92	Chagrin Oil & Gas Co. Inc.
36615	5/14/22	\$34,946.00	DS Architecture
36616	5/14/22	\$1,747.85	First Energy
36617	5/14/22	\$167.12	First Quality Power Place
36618	5/14/22	\$85.00	Geauga Feed & Grain Supply
36619	5/14/22	\$104.45	Geauga County Maple Leaf
36620	5/14/22	\$2,907.00	Leppo Rents
36621	5/14/22	\$150.00	Newbury Technologies
36622	5/14/22	\$117.90	Sagamore Companies
36623	5/14/22	\$89.99	Spectrum Business
36624	5/14/22	\$444.42	Star2Star Communications LLC
36625	5/14/22	\$45.76	VISA
36626	5/14/22	\$195.34	VISA
36627	5/14/22	\$3,000.00	Envelope Consulting Services, LLC
36628	5/20/22	\$1,097.05	Lorraine Sevich
36629	5/20/22	\$352.30	Ohio Child Support Payment Central
36630	5/20/22	\$637.00	Medical Mutual Of Ohio
36631	5/20/22	\$5,880.85	Medical Mutual Of Ohio
36632	5/20/22	\$5,215.00	Middlefield Banking Company
36633	5/20/22	\$527.25	The Flag Store, LLC
36634	5/20/22	\$665.20	VISA
Total payments		\$69,935.06	

Motion by Mr. Trof to adjourn, seconded by Mr. Skomrock. Meeting was adjourned at 8:22 by unanimous vote.

William Skomrock, Jr. - Chairman

Glen Quigley - Vice Chairman

Greg Trof - Trustee

Beverly Sustar – Fiscal Officer