

## RECORD OF PROCEEDINGS

The regular meeting of the Board of Trustees of Newbury Township was called to order at 7:07 p.m., October 19, 2022 at the Newbury Township town hall. Chairman Bill Skomrock and Trustee Greg Tropf were in attendance. Trustees Glen Quigley was absent.

Mr. Skomrock opened meeting with the Pledge of Allegiance.

**Fire Department Update:** 539 calls year to date.

**Road Update:**

Mr. Zimperman indicated that they would do patching on Lucky Bell. Quote from Sandman Concrete of \$37,200.00. He will carryover work on Burton Heights Boulevard until next year. Repairs are needed on several pieces of equipment. He asked if there is enough funds to cover approximately \$7,000.00 in repairs. Fiscal officer confirmed that funds will be encumbered for repairs.

He asked that the Employee Manual be updated to include Juneteenth as a Township paid holiday, as it is a recognized federal holiday. He also asked when the Vacation policy would be updated. Mr. Quigley committed to update the manual.

**Fiscal Officer:**

Fiscal officer presented renewal information of health Insurance. Rate increase for 2023 is projected to be 4.94%. Trustee Skomrock remarked that this was a very small increase given how much everything else is increasing in price. Motion by Mr. Skomrock, seconded by Mr. Tropf to renew existing policy without changes.  
Voice vote: two ayes, one absent. Motion carried.

**Resolution 20221019-01**

Certify additional revenue. Increase in real estate tax and non operating revenue totaling \$311,829.00.

Mr. Skomrock moved to approve resolution. Mr. Tropf seconded motion.  
Voice vote: two ayes, one absent. Resolution passed.

**Resolution 20221019-02**

Use standard allowance for American Rescue Plan Federal Grant

Mr. Tropf moved to pass the resolution. Motion seconded by Mr. Skomrock.  
Voice vote: two ayes, one absent. Resolution passed.

**Resolution 20221019-03**

Adopts the Uniform Guidance Procurement Policy in accordance with 2CFR 200.320 (a)(10)(iv)

Mr. Tropf moved to pass the resolution. Motion seconded by Mr. Skomrock.  
Voice vote: two ayes, one absent. Resolution passed

## RECORD OF PROCEEDINGS

### **Resolution 20221019-04**

Appropriate and transfer 583,163.49 from the American Recue Plan Fund 2273.

Mr. Skomrock moved to pass the resolution. Motion seconded by Mr. Tropf.

Voice vote: two ayes, one absent. Resolution passed

### **Resolution 20221019-05**

Establish two new funds. Fund 4301 Fire Station Capital Improvement and Fund 4901 – Capital Reserve Fund for Road Service Garage.

Mr. Tropf moved to pass the resolution. Motion seconded by Mr. Skomrock.

Voice vote: two ayes, one absent. Resolution passed

### **Mr. Tropf's update:**

Lot consolidation should be complete within a couple of weeks.

No updates on Fire Station.

### **Mr. Quigley's Update:**

Mr. Quigley is not present. Camping in Parks will be tabled until the next meeting.

### **Mr. Skomrock's updates:**

Lease of school property. Waiting for insurance agency to provide proposed addendum.

Cemetery: Received request to transfer cemetery plot from current owner to a new owner. Current policy is for the owner to sell the lot back to the township with a \$50.00 deduction from the original purchase price. If a family member wants to repurchase, the purchase price would be whatever is detailed in current policy.

### **Warrants approved prior to or at this meeting:**

319-2022	10/7/22	\$245.00	Ohio Public Employees Deferred Comp.
322-2022	10/14/22	\$738.68	Treasurer of State
323-2022	10/14/22	\$3,437.09	IRS TAX PYMT
324-2022	10/14/22	\$7,239.36	Ohio Public Employees Retirement System
325-2022	10/12/22	\$4.70	Medical Mutual Of Ohio
328-2022	10/20/22	\$339.49	John Boksansky
329-2022	10/20/22	\$890.36	Joseph Colini
330-2022	10/20/22	\$239.68	Timothy H. Hegedus
331-2022	10/20/22	\$1,263.56	Randal O. Hollis
332-2022	10/20/22	\$965.35	John H. Mansfield

## RECORD OF PROCEEDINGS

333-2022	10/20/22	\$1,345.70	Timothy A. Mansfield
334-2022	10/20/22	\$1,484.19	Douglas J. Zimperman
337-2022	10/17/22	\$3.93	Medical Mutual Of Ohio
36872	10/6/22	\$44.04	Delta Dental
36873	10/6/22	\$15.33	VSP
36874	10/6/22	\$396.08	Delta Dental
36875	10/6/22	\$138.13	VSP
36876	10/6/22	\$410.75	Acquire Fire Protection, Inc.
36877	10/6/22	\$180.75	Aris Company
36878	10/6/22	\$150.00	Cassidy Web Creations
36879	10/6/22	\$233.38	CCP Industries, Inc.
36880	10/6/22	\$240.76	Dominion East Ohio Gas
36881	10/6/22	\$742.50	Geauga County Maple Leaf
36882	10/6/22	\$92.47	Iron Man Contractors Supply
36883	10/6/22	\$493.20	Kimball-Midwest Inc.
36884	10/6/22	\$2,950.00	Lawn Matters Ltd.
36885	10/6/22	\$34.49	Marshall Power Equipment
36886	10/6/22	\$99.52	MT Business Technologies INC.
36887	10/6/22	\$20.00	Newbury Tire
36888	10/6/22	\$139.83	Ohio CAT
36889	10/6/22	\$55.75	O'Reilly Equipment L.L.C.
36890	10/6/22	\$132.85	Sunrise Springs Water Co. Inc.
36891	10/6/22	\$291.34	Turney Home and Auto
36892	10/6/22	\$304.40	Universal Oil Inc.
36893	10/6/22	\$392.23	Eric Hammonds
36894	10/6/22	\$20,557.63	DS Architecture
36895	10/20/22	\$1,210.15	Lorraine Sevich
36896	10/20/22	\$352.30	Ohio Child Support Payment Central
36897	10/20/22	\$655.45	Medical Mutual Of Ohio
36898	10/20/22	\$5,898.75	Medical Mutual Of Ohio
36899	10/20/22	\$509.11	1st Ayd Corporation
36900	10/20/22	\$185.00	Aris Company
36901	10/20/22	\$3,600.42	Chagrin Oil & Gas Co. Inc.
36902	10/20/22	\$494.08	Chagrin Valley Auto Parts
36903	10/20/22	\$1,851.50	Cintas Corp.
36904	10/20/22	\$20,178.58	Cuyahoga Asphalt Materials
36905	10/20/22	\$46,038.50	DS Architecture
36906	10/20/22	\$2,005.32	First Energy
36907	10/20/22	\$113.00	Karlovec Media GRoup
36908	10/20/22	\$175.26	Good News
36909	10/20/22	\$46.07	M.T. Business Technologies
36910	10/20/22	\$375.00	Patsy Keyes
36911	10/20/22	\$6,000.00	Southeastern Equipment
36912	10/20/22	\$572.40	ScapeAbilities (John Suvak)
36913	10/20/22	\$89.99	Spectrum Business
36914	10/20/22	\$448.86	Star2Star Communications LLC
36915	10/20/22	\$909.69	VISA
36916	10/20/22	\$60.00	VISA
36917	10/20/22	\$187.40	VISA
36918	10/20/22	\$15.74	Waste Management of Ohio Inc.
36919	10/20/22	\$85.13	Lorraine Sevich-v
<b>Total Payments</b>		<b>\$138,370.22</b>	

## RECORD OF PROCEEDINGS

Motion by Mr. Skomrock to adjourn, seconded by Mr. Tropf. Meeting was adjourned at 8:06 p.m. by unanimous vote.

---

William Skomrock, Jr. - Chairman

---

Glen Quigley - Vice Chairman

---

Greg Tropf - Trustee

---

Beverly Sustar – Fiscal Office