

## RECORD OF PROCEEDINGS

The regular meeting of the Board of Trustees of Newbury Township was called to order at 7:02 p.m., November 2, 2022 at the Newbury Township town hall. Chairman Bill Skomrock, and Trustees Greg Tropf and Glen Quigley were in attendance.

Mr. Skomrock opened the meeting with the Pledge of Allegiance.

### **Fire Department Update:**

Chief Fagan reported calls year to date were 563, 44 calls in October, and 3 calls in November.

Fire Station: November 1, 2022 final detail design meeting was postponed. Expect groundbreaking in March 2023. Mr. Skomrock thought that a public event should be planned as this will have a big impact for the township. Mr. Fagan agreed.

### **Road Department Update:**

Mr. Zimperman purchased set of aluminum benches from GovDeals for \$115.00. Future use intended for Oberland Park, however the benches are moveable so they can be used at different sites, for various events.

Seal on Chip and Seal project was not done. Contractor states that weather is no longer cooperative and cannot be completed this year. Contract price will be reduced.

Final Draw for Music Street paving project. Engineer's office sent change order. Mr. Quigley moved to accept the change order. Mr. Skomrock seconded the motion.

Voice Vote: two ayes. Mr. Tropf abstained.

Mr. Tropf will attend Safety Council meeting on Friday. Safety meeting attendance is used to discount Bureau of Workers Comp annual premium.

Hiring of new Road Department employee, Trustees will meet in executive session to review applications on November 30, 2022.

Fire Department requests use of Township garage (or possibly West Geauga bus garage to hold Rescue Squads during renovation of existing fire station. Trustees agreed that cooperation with the Fire Department was obvious.

### **Fiscal Officer's Report: Financial report:**

Deposits	\$ 136,270.08
Payments	\$ 153,779.13
Checking balance at the end of September	\$2,257,050.94
Investment account balance	\$1,936,547.65
Total fund balances on deposit	\$4,193,598.59

Trustees reviewed and signed the bank reconciliation report.

Presented minutes from September 21, October 5 and October 19, 2022. Mr. Quigley moved to approve the minutes as presented. Mr. Tropf seconded the motion.

Voice vote: three ayes.

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**Resolution 20221102-01**

Amend prior resolution 20211201-02

To correct ORC statute to read 505.262 and specify source of repayment of loan.

Mr. Quigley moved to approve the resolution as presented. Mr. Trof seconded the motion.

Voice vote: three ayes.

**Resolution 20221102-01**

To appropriate Ohio Public Works expense. Auditor of State requires that funds although not received, be accounted for as revenue and expense to the Certificate of Estimated Resources. loan. \$140,000.00 expense for Music Street was paid directly from OPWC grant

Mr. Quigley moved to approve the resolution as presented. Mr. Trof seconded the motion.

Voice vote: three ayes.

**Vacation Policy update:**

May 20, 2023 trustees approved pay rate increases at 7% and discontinuance of payouts for unused vacation time. Due to delay in updating employee manual, trustees proposed that policy also be delayed. Mr. Skomrock moved to make vacation payout for 2022, and make the policy change, that was approved in May 2022 to not payout unused vacation, effective January 1, 2023.

**Park Board update:**

Mr. Stefancin stated that he had received a request for an Eagle Scout project. The project is a nesting site for chimney sweeps. With the school buildings removed, there is an opportunity to replace the chimneys with an artificial structure to provide habitat for the birds in Oberland Park. He said that potentially something would be rustic in design and placed away from areas where people would gather. More information will be coming.

Flags will be reinstalled for one week for Veterans Day.

**Mr. Trof's updates:**

Lot Consolidation survey has been completed by Schwartz Surveying. Documents should be submitted to the County Auditor's office by next week.

Cemetery: Nonresident purchased lot in 2006. Receipt in the amount of \$600.00 was provided. Full price should have been \$1,200.00. Deed cannot be located. Request to allow burial. Funeral Home has paid for Interment. Trustees feel that too much time has passed and records are not clear enough to warrant charging the additional \$600.00 at this time.

**Mr. Quigley updates:**

Mr. Quigley wanted to determine what roads should have the Engine Brake restricted signs placed. Mr. Skomrock and Mr. Trof thought that State Routes 44 and 87 should have them in both directions at township limit. Also county roads Auburn and Munn. Any additional roads would be township roads and signs could be put in place at any time.

Mr. Quigley would like to have two large stones and two trees removed from West Geauga property (site of prior intermediate school), before demolition takes place.

Still working on language to restrict camping in township parks.

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### Mr. Skomrock's update:

Sheriff's Report: **185** calls in October.

Lease agreement for prior school property is waiting for attorneys.

### Other business:

Resident Rusell Garganta spoke about an issue with his neighbors having chickens and sheep on their property that is zoned residential. After much discussion, Mr. Trof said that he would see what can be done, if anything. Mr. Quigley suggested that if the property is located in a platted subdivision, there were restrictions and that possibly the County Soil and Water District might be helpful if there is runoff of animal waste.

### Mr. Trof exited the meeting at 8:10 p.m..

Request from NOPEC to nominate representative to NOPEC Board. The only applicant was William Koons. Mr. Skomrock move to nominate Mr. Koons. Mr. Quigley seconded the motion. Voice vote: three ayes.

Oberland Park Lighting. At least two light poles will need to be removed to make way for the new fire station addition. Since they will not be needed, Mr. Zimperman said that the poles could be reused at Oberland Park. Trustees thought that sounded like a good idea. More information will be needed to determine what foundation will be needed to re-site the poles.

Radio controlled airplanes at Oberland – trustees stated that it is a public park and though the noise may be annoying, the trustees didn't feel that they should prevent this activity.

### Warrants approved prior to or at this meeting:

336-2022	10/21/22	\$245.00	Ohio Public Employees Deferred Comp. Program
338-2022	10/25/22	\$14.02	Medical Mutual Of Ohio
339-2022	10/27/22	\$22.25	Medical Mutual Of Ohio
340-2022	11/4/22	\$480.83	John Boksansky
341-2022	11/4/22	\$1,027.30	Joseph Colini
342-2022	11/4/22	\$727.97	Timothy H. Hegedus
343-2022	11/4/22	\$1,457.53	Randal O. Hollis
344-2022	11/4/22	\$1,124.21	John H. Mansfield
345-2022	11/4/22	\$1,546.95	Timothy A. Mansfield
346-2022	11/4/22	\$1,023.48	Glen E. Quigley
347-2022	11/4/22	\$805.41	William J. Skomrock Jr.
348-2022	11/4/22	\$1,489.48	Beverly A Sustar
349-2022	11/4/22	\$790.29	Gregory J. Trof
350-2022	11/4/22	\$1,738.26	Douglas J. Zimperman
353-2022	11/7/22	\$245.00	Ohio Public Employees Deferred Comp.
354-2022	10/31/22	\$25.00	Middlefield Banking Company
36920	11/4/22	\$352.30	Ohio Child Support Payment Central
36921	11/4/22	\$1,289.21	Lorraine Sevich
36922	11/4/22	\$44.04	Delta Dental
36923	11/4/22	\$15.33	VSP
36924	11/4/22	\$396.08	Delta Dental
36925	11/4/22	\$138.13	VSP
36926	11/4/22	\$180.75	Aris Company
36927	11/4/22	\$307.17	Bradford Neal Machinery Inc.
36928	11/4/22	\$282.24	CCM Rental at Chesterland
36929	11/4/22	\$1,730.25	DJL Material & Supply

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36930	11/4/22	\$332.09	Dominion East Ohio Gas
36931	11/4/22	\$487.50	Fall & Stebbins Automotive, Inc.
36932	11/4/22	\$87.63	Good News
36933	11/4/22	\$73.50	Kimball-Midwest Inc.
36934	11/4/22	\$80,000.00	Newbury Volunteer Fire Department
36935	11/4/22	\$16.70	Preston Ford
36936	11/4/22	\$1,942.00	Singerman, Mills Desberg & Knautz Co, LPA
36937	11/4/22	\$52.00	Sunrise Springs Water Co. Inc.
36938	11/4/22	\$494.08	NAPA Auto Parts Middlefield
36939	11/4/22	\$29.07	Tractor Supply Co.
36940	11/4/22	\$219.54	Turney Home and Auto
36941	11/4/22	\$55.63	John Boksansky - v
36942	11/4/22	\$435.00	Bain Enterprises, LLC
36943	11/4/22	\$668.58	Kimball-Midwest Inc.
36944	11/4/22	\$49,759.00	Ronyak Bros. Paving Inc.

**Total Payments** **\$152,150.80**

Motion by Mr. Skomrock to adjourn, seconded by Mr. Quigley. Meeting was adjourned at 8:41 by unanimous vote.

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William Skomrock, Jr. - Chairman

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Glen Quigley - Vice Chairman

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Greg Tروف - Trustee

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Beverly Sustar – Fiscal Officer