

RECORD OF PROCEEDINGS

The regular meeting of the Board of Trustees of Newbury Township was called to order at 7:01 p.m., November 30, 2022 at the Newbury Township town hall. Chairman Bill Skomrock, and Trustees Greg Tropf and Glen Quigley were in attendance.

Mr. Skomrock opened the meeting with the Pledge of Allegiance.

Fiscal Officer's Report: Financial report:

Presented minutes from November 2, 2022 regular meeting. Mr. Quigley moved to approve the minutes as presented. Mr. Tropf seconded the motion.

Voice vote: three ayes.

Resolution 20221130-01

Supplemental Appropriations: increase expense budget for following expenses

1000-110-111-0000	Trustees Salaries	\$4,000.00
1000-110-121-0000	Fiscal Officer Salary	\$2,500.00
1000-130-219-0000	Zoning Retirement/Medicare	\$750.00
2031-330-590-0000	Other (Boot Reimbursement)	\$1,000.00
2141-330-350-0000	Utilities (Cell Phone Reimb)	\$2,400.00
2111-220-310-0000	Professional Services	\$80,000.00
Total additional appropriations		\$90,650.00

Mr. Quigley moved to approve the supplemental appropriations. Mr. Tropf seconded the motion.

Voice vote: Three ayes

Vote on Cell Phone Reimbursement (Taxable benefit)

Trustees amount:	35.00
Service Department employees	35.00
Service Department Supervisor	50.00

Motion to reimburse for use of personal cell phone for on-call paging by Mr. Quigley, seconded by: Mr. Tropf

Voice Vote: Three ayes

Vote on Boot Reimbursement

Reimbursement for work boots used on job for full time employees. Historically up to \$200.00 per year. Township currently pays for uniforms through Cintas: approximate annual cost of \$18,000.00.

Motion to reimburse for work boots up to \$200.00 with original paid receipt. by Mr. Quigley, seconded by: Mr. Tropf

Voice Vote: Three ayes

Signed revised engagement letter from Tucker Ellis attorneys

Atty Roth explained that the original engagement letter that she had forwarded was an outdated version. She asked that we sign the revised letter.

Resolution 20221130-02

Rescind prior resolutions 20211201-02 and 202201-02

To include additional verbiage to resolution as determined necessary by legal counsel. Trustees determine that it is necessary to issue obligations (Promissory Note) for the purpose of financing the costs of the Capital project Fire Station addition and renovation. And that sufficient funds for repayment will come from the 5.5 mill levy passed by voters at the November 2021 election.

Mr. Quigley moved to approve the resolution as presented. Mr. Tropf seconded the motion.

Voice vote: three ayes.

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Request to schedule signing of loan documents with Middlefield Bank at the next regular township meeting on December 7th.

Request from Ohio Department of Commerce specifying whether or not the township requests a hearing regarding the application for a liquor permit for Hanini Enterprises (Sunoco at Kinsman and Rt. 87). Trustees did not feel a hearing was needed. Form will be signed and faxed.

Geauga Trumbull Solid Waste District renewal contract for recycling.

New contract is for a period of one year with automatic renewal unless terminated in writing with 90 days' notice. Trustees agreed to continue with recycling through GTSWD. Agreement was signed.

Fire Station

Presented first draw application from Infinity Construction. Work is for cooperative design work with DS Architecture, and advising of materials. Total draw request \$18,287.05.

Mr. Trof moved to approve draw. Mr. Quigley seconded motion.

Voice vote: Three ayes.

Fire Department Update:

Chief Fagan reported calls year to date were 616, 56 calls in November.

Fire Station: Design is 100%. Plans and specs will be forwarded to county for review and out for bid by January 2023.

Road Department Update:

Mr. Zimperman stated that Lucky Bell is still on the table if they can get four days of good weather.

Resident wants Service Department to fix drain problem on her property. Trustees and Road Superintendent will visit property.

Chip and seal surfacing on Diane is not holding up. Contractor did not apply seal. They have not been paid. Doug will discuss with Engineer's office. Invoice is on hold.

Mr. Quigley updates:

Still wants to do mural and cameras at recycling site. Grant for site improvement is past deadline. Will have to reapply next year. His brother is working with students for a design for the mural. Cameras will probably have to be purchased first, with grant reimbursing cost.

ODNR turned down the grant request for waterless restrooms.

Engine Brake signs. Mr. Quigley has the application for approval with Engineer's office. They will be signed and forwarded.

Mr. Trof's updates: Fire Station update was covered by Ken Fagan.

Mr. Skomrock's update:

Mr. Skomrock received email advising of increase in membership dues for Chagrin River Watershed Partnership. Mr. Skomrock moved to go ahead and approve the renewal of the township's membership. Mr. Quigley seconded. Renewal has not been invoiced yet.

Voice vote: Three ayes.

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Other business:

Mr. Skomrock moved to go into executive session at 8:09 to discuss employment applications for the Service Department openings.

Out of executive session at 9:15 with no action taken.

Mr. Trof will canvass other townships and the county to get an idea of what other departments in the area are paying for new hires.

Warrants approved prior to or at this meeting:

353-2022	11/7/22	\$245.00	Ohio Public Employees Deferred Comp.
358-2022	11/7/22	\$14.65	Medical Mutual Of Ohio
359-2022	11/8/22	\$647.75	Treasurer of State
360-2022	11/8/22	\$3,047.16	IRS TAX PYMT
361-2022	11/8/22	\$7,104.12	Ohio Public Employees Retirement System
363-2022	11/18/22	\$414.84	John Boksansky
364-2022	11/18/22	\$908.86	Joseph Colini
365-2022	11/18/22	\$350.33	Timothy H. Hegedus
366-2022	11/18/22	\$1,318.99	Randal O. Hollis
367-2022	11/18/22	\$902.47	John H. Mansfield
368-2022	11/18/22	\$1,365.82	Timothy A. Mansfield
369-2022	11/18/22	\$1,510.55	Douglas J. Zimperman
371-2022	11/21/22	\$245.00	Ohio Public Employees Deferred Comp.
372-2022	11/23/22	\$698.49	Treasurer of State
373-2022	11/23/22	\$3,292.05	IRS TAX PYMT
374-2022	11/28/22	\$5,979.89	Medical Mutual Of Ohio
386-2022	11/30/22	\$25.00	Middlefield Banking Company
36945	11/18/22	\$1,351.22	Lorraine Sevich
36946	11/18/22	\$352.30	Ohio Child Support Payment Central
36947	11/18/22	\$655.45	Medical Mutual Of Ohio
36948	11/18/22	\$5,898.75	Medical Mutual Of Ohio
36949	11/18/22	\$169.00	Acquire Fire Protection, Inc.
36950	11/18/22	\$5.90	Aris Company
36951	11/18/22	\$498.75	Cerni Motor Sales, Inc
36952	11/18/22	\$3,777.68	Chagrin Oil & Gas Co. Inc.
36953	11/18/22	\$1,481.44	Cintas Corp.
36954	11/18/22	\$1,791.29	Countryside Truck Service, Inc.
36955	11/18/22	\$2,000.86	First Energy
36956	11/18/22	\$153.64	Fisher Auto Parts
36957	11/18/22	\$72.00	Geauga Feed & Grain Supply
36958	11/18/22	\$87.63	Good News
36959	11/18/22	\$60.21	Hans' Truck & Trailer Repair, Inc.
36960	11/18/22	\$315.00	Karlovec Media GRoup
36961	11/18/22	\$1,756.26	Kimball-Midwest Inc.
36962	11/18/22	\$6,173.52	Cuyahoga Asphalt Materials
36963	11/18/22	\$409.14	Marshall Power Equipment
36964	11/18/22	\$49.10	MT Business Technologies INC.
36965	11/18/22	\$22.50	Newbury Auto Parts Inc.
36966	11/18/22	\$225.00	Newbury Technologies
36967	11/18/22	\$300.00	Patsy Keyes
36968	11/18/22	\$100.00	Patton Pest Control Co., Inc
36969	11/18/22	\$5,160.35	Southeastern Equipment Co. Inc.
36970	11/18/22	\$89.99	Spectrum Business
36971	11/18/22	\$402.02	Star2Star Communications LLC
36972	11/18/22	\$16.11	Waste Management of Ohio Inc.
36973	11/18/22	\$1,475.00	Lawn Matters Ltd.
36974	11/18/22	\$9.90	VISA

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36975	11/18/22	\$607.52	VISA
36976	11/18/22	\$149.66	VISA
36977	11/18/22	\$418.32	Cleveland Plumbing Supply Co.
36978	11/30/22	\$1,767.80	Cerni Motor Sales, Inc
36979	11/30/22	\$50.15	Geauga County Maple Leaf
36980	11/30/22	\$431.43	Kimball-Midwest Inc.
36981	11/30/22	\$94.08	Preston Ford
36982	11/30/22	\$943.40	ScapeAbilities (John Suvak)
36983	11/30/22	\$227.50	Unique Paving Materials
36984	11/30/22	\$58.00	UH Occupational Health
36985	11/30/22	\$1,200.00	Veneer Tree Service
36986	11/30/22	\$50.00	Kathleen Saunders-Reinker
36987	11/30/22	\$1,400.52	Southeastern Equipment Co. Inc.
36988	11/30/22	\$175.26	Good News
36989	11/30/22	\$39.74	MT Business Technologies INC.
36990	11/30/22	\$300.00	Patsy Keyes
36991	11/30/22	\$1,338.00	Singerman, Mills Desberg & Knautz Co,

TOTAL PAYMENTS **\$72,182.36**

Motion by Mr. Tropf to adjourn, seconded by Mr. Skomrock.

Meeting was adjourned at 9:34 p.m. by unanimous vote.

William Skomrock, Jr. - Chairman

Glen Quigley - Vice Chairman

Greg Tropf - Trustee

Beverly Sustar – Fiscal Officer