

RECORD OF PROCEEDINGS

The regular meeting of the Board of Trustees of Newbury Township was called to order at 7:01 p.m., December 6, 2023 at the Newbury Township town hall. Chairman Bill Skomrock, and Trustee Greg Tropf were in attendance. Trustee Glen Quigley was absent.

Also in attendance:

Ken Fagan	Fire Chief
Scott Koller	resident
Lyndsay Pollock	resident
Jim Lang	resident
Lynn Lang	resident
C. D. Boyd	resident
Tom Reytych	resident
Linda Retych	resident
David Lair, Jr.	resident
Dennis Pearson	resident
Allison Wilson	reporter
Tim Charvat	resident

Mr. Skomrock opened the meeting with the Pledge of Allegiance.

Fire Department Update:

Fire Department call report: For the month of November there were 68 calls, 15 calls so far in December and 747 calls year to date.

Fire Station update: painting interior. Excavating. Will have an open house later in spring.

Fiscal Officer’s Report:

Financial report:

Deposits	\$ 51,753.25
Payments	\$ 152,139.24
Checking balance at the end of November	\$ 826,230.86
Investment account balance	\$3,622,380.57
Total fund balances on deposit	\$4,448,611.43
Difference from previous month	-\$ 106,263.85

Presented minutes from November 15, 2023 regular meeting. Thank you to Anne Tropf for taking minutes at that meeting. Mr. Skomrock moved to approve the minutes as presented. Mr. Tropf seconded the motion. Voice vote: Two ayes. One absent.

Request for Hearing for Liquor License to El Flamazo

No request. Fiscal will fax response to State of Ohio Liquor Control Board and Geauga County Board of Commissioners

Presented Amended Rate Resolution

Amended to reduce collection of Fire Levy first voted in 2021 by .65 mills

Motion by Mr. Skomrock to accept the AMENDED Rate Resolution as prepared by the County Auditor’s office. Mr. Tropf seconded the motion.

Voice vote: Two ayes. One absent

RECORD OF PROCEEDINGS

Resolution 20231206-01

Transfer Appropriations

\$20,000.00	From 2031-330-720-0000	Buildings	To: 2031-330-999-0000	Transfers Out
\$10,000.00	From 2141-330-790-0000	Capital Outlay	To: 2141-330-999-0000	Transfers Out
\$40,000.00	From 2141-330-740-0000	Equipment	To: 2141-330-999-0000	Transfers Out
\$90,000.00	From 2141-330-790-0000	Capital Outlay	To: 2141-330-999-0000	Transfers Out

Mr. Skomrock moved to transfer appropriations to transfers out in order to fund Capital Reserve Fund for Service Garage. Mr. Tropf seconded the motion 2nd
 Voice vote: Two ayes. One absent

After Resolution:

Motion to transfer \$150,000.00 from General Fund to Fund 4902 Oberland Park Capital Project Fund

1st ___ Skomrock _____ 2nd ___ Tropf _____

Voice vote: two ayes, one absent

Motion to transfer \$20,000.00 from Road & Bridge Fund to 4901 Service Garage Capital Project Fund

1st ___ Skorock _____ 2nd ___ Tropf _____

Voice vote: two ayes, one absent

Motion to transfer 140,000.00 from Road Improvement Levy to 4901 Service Garage Capital Project Fund

1st ___ Skomrock _____ 2nd ___ Tropf _____

Voice vote: two ayes, one absent

Road Department Update:

Mr. Zimperman not in attendance.

Mr. Skomrock's update:

Mr. Skomrock informed those in attendance that Mr. Quigley is in poor health and would not be attending this meeting, and probably not for the remainder of the year. Wish best for him and thanked him for his service.

Geauga Trumbull Solid Waste makes available two grants. Will need to assign a trustee to take over the grants from Mr. Quigley.

Also NOPEC sent letter stating the winter rates are 6.5 cents, where average rates are 9 to 12 cents per unit.

Community and Economic Development. Funds are available through the county in the amount of \$500,000.00. Mr. Skomrock will work with Mr. Boskanski to identify potential properties for demolition.

Met with State Reps State Capital Budget. Improvements may qualify. Interested in Oberland Park Possible restroom. Will need to complete project within two years.

Issue 2 passed. Legalized adult use of marijuana. Letter from County Prosecutor. Will need to revise zoning regulations. They will send guidance and make recommendations. Mr. Skomrock asked Mr. Tropf to pass that along to the Zoning Commission.

RECORD OF PROCEEDINGS

Mr. Skomrock received correspondence from Mackenzie Schneider from Chagrin Watershed Partners. Mr. Skomrock moved to renew membership at \$2762.00 for 2024. Mr. Trof seconded motion.

Voice vote: two ayes, one absent

Geauga Public Health will be speaking at the meeting on the 20th to speak about the mandatory septic inspection.

Geauga County Township Association meeting. In January, Auburn Township will be hosting. Adam Hall. Judge Stupica will be speaker.

OTA – published guidelines and templates for cemetery policies. Mr. Skomrock suggested reviewing to compare to our policy.

Sheriff's Report: He hadn't received the report for several months. Forwarded reports summarized.

Employment applications:

Cemetery Sexton – 16 hours a week at \$16.00 per hour.

Zoning **secretary** – flexible as needed estimate 20 hours per week at \$18.00 per hour

Lindsay Pollock asked about possibility of combining an accounting assistant with either zoning or cemetery positions. Mr. Skomrock said they were open to that idea.

Mr. Trof's updates:

Milano Monuments did not finish all work on headstones. Close out invoice for this year and requote in 2024.

Mr. Trof moved to have an abandoned truck towed from road right of way on Stone Road. Mr. Skomrock seconded.

Voice vote: two ayes, one absent

Warrants approved prior to or at this meeting:

374-2023	11/27/23	\$175.00	Ohio Public Employees Deferred Comp.
375-2023	11/28/23	\$651.53	Treasurer of State
376-2023	11/28/23	\$2,806.14	IRS TAX PYMT
377-2023	11/27/23	\$9.11	Medical Mutual Of Ohio
378-2023	12/5/23	\$436.84	John Boksansky
379-2023	12/5/23	\$346.95	Timothy H. Hegedus
380-2023	12/5/23	\$1,435.23	Randal O. Hollis
381-2023	12/5/23	\$541.19	John H. Mansfield
382-2023	12/5/23	\$1,607.62	Timothy A. Mansfield
383-2023	12/5/23	\$1,332.27	Glen E. Quigley
384-2023	12/5/23	\$1,136.76	William J. Skomrock Jr.
385-2023	12/5/23	\$1,731.49	Beverly A Sustar
386-2023	12/5/23	\$1,099.93	Gregory J. Trof
387-2023	12/5/23	\$1,699.72	Douglas J. Zimperman
389-2023	11/30/23	\$25.00	Middlefield Banking Company
390-2023	12/6/23	\$175.00	Ohio Public Employees Deferred Comp.
391-2023	12/4/23	\$6.78	Medical Mutual Of Ohio
37686	11/21/23	\$2,293.90	VISA
37687	11/21/23	\$139.43	VISA

RECORD OF PROCEEDINGS

37688	11/21/23	\$69.70	VISA
37689	11/21/23	\$1.48	Lorraine Sevich
37690	12/6/23	\$32.76	Delta Dental
37691	12/6/23	\$661.53	Medical Mutual Of Ohio
37692	12/6/23	\$11.45	VSP
37693	12/6/23	\$6,005.11	Medical Mutual Of Ohio
37694	12/6/23	\$294.68	Delta Dental
37695	12/6/23	\$103.14	VSP
37696	12/6/23	\$272.30	1st Ayd Corporation
37697	12/6/23	\$200.50	Aris Company
37698	12/6/23	\$1,793.10	Bain Enterprises, LLC
37699	12/6/23	\$1,040.04	Cintas Corp.
37700	12/6/23	\$423.08	Dominion East Ohio Gas
37701	12/6/23	\$546.84	Fisher Auto Parts
37702	12/6/23	\$25.00	Green Vision Material
37703	12/6/23	\$51.89	First Energy
37704	12/6/23	\$545.50	Karlovec Media GRoup
37705	12/6/23	\$1,050.00	Kolsom Tires
37706	12/6/23	\$41.15	MT Business Technologies INc.
37707	12/6/23	\$27.00	O'Reilly Equipment L.L.C.
37708	12/6/23	\$99.99	Spectrum Business
37709	12/6/23	\$65.08	John Boksansky - v
37710	12/6/23	\$26.00	T-Mobile
37711	12/6/23	\$948.00	Treasurer of State
37712	12/6/23	\$58.98	Sunrise Springs Water Co. Inc.
37713	12/6/23	\$1,535.00	H&M Landscaping
37714	12/6/23	\$440.30	Sidley Inc.
37715	12/6/23	\$499.00	Hartville Hardware Inc.
37716	12/6/23	\$381.42	Kimball-Midwest Inc.
37717	12/6/23	\$375.00	Patsy Keyes
37718	12/6/23	\$166.34	McMaster-Carr
37719	12/6/23	\$15.10	Waste Management of Ohio Inc.
37720	12/6/23	\$469.76	Star2Star Communications LLC
37721	12/6/23	\$242.40	Eric Hammonds
37722	12/6/23	\$3,239.37	Middlefield Banking Company
Total			
Payments		\$39,407.88	

Motion by Mr. Tropf to adjourn, seconded by Mr. Skomrock. Meeting was adjourned at 7.58 by unanimous vote.

William Skomrock, Jr. - Chairman

Glen Quigley - Vice Chairman

Greg Tropf - Trustee

Beverly Sustar – Fiscal Officer