

## RECORD OF PROCEEDINGS

The regular meeting of the Board of Trustees of Newbury Township was called to order at 7:00 p.m., December 20, 2023 at the Newbury Township town hall. Chairman Bill Skomrock, and Trustee Greg Tropf were in attendance. Trustee Glen Quigley was absent.

Also in attendance:

Ken Fagan	Fire Chief
Jim Lang	resident
Lynn Lang	resident
David Lair, Jr.	resident/trustee elect
Colleen Lair	resident
David Lair, Sr.	resident
Lindsay Pollock	resident/fiscal officer elect
Damon Pollock	resident
Allison Wilson	Geauga Maple Leaf
Tim Charvat	resident
John Boksansky	Zoning Inspector
Chris Loxterman, Dan Lark	Geauga Public Health

Mr. Skomrock opened the meeting with the Pledge of Allegiance.

### **Fire Department Update:**

Fire Station update: painting, ceiling tiles, flooring materials are on site. Sidewalks and outside stairs are nearly complete.

### **Road Department Update:**

Mr. Zimperman not in attendance.

### **Geauga Public Health - EPA Mandate**

State mandated septic inspections. Chris Loxterman. On Lot discharge require testing. Geauga Public Health will collect samples on site and forward samples for testing. Homeowners should regularly maintain systems.

### **Fiscal Officer's Report:**

Presented minutes from December 6, 2023 regular meeting and the December 6, 2023 special meeting. Mr. Tropf moved to approve the minutes as presented. Skomrock seconded the motion.

Voice vote: Two ayes, one absent.

### **Temporary Appropriation resolution for 2024**

#### **Resolution 20231220-01**

**Totaling \$3,357,238.00**

**DIVISION OF LIQUOR CONTROL – NOTICE OF CHANGE ZEPPE'S TAVERN/REQUEST FOR HEARING?** No hearing requested.

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## **OATH OF OFFICE:**

LINDSAY POLLOCK sworn in as fiscal officer for a term of four years beginning April 1, 2024, by Beverly Sustar, fiscal officer

DAVID LAIR JR. sworn in as trustee for a term of four years beginning January 1, 2024 by Bill Skomrock, Chairman of the Board of Trustees.

## **Mr. Skomrock's update:**

### **Road Update:**

Move forward on hiring one or two additional service department workers.

Doug filed permits for engine brake signs.

He also applied for the MORE grant through OTARMA.

Doug also completed Safety Council training. Due to attendance the township will qualify for a discount on premiums.

NOPEC is making available Community Sponsorship grant. Mr. Skomrock will look into this year's requirements.

Also \$15,000 grant for Electric Savings grants.

### **Zoning:**

John Boksansky discussed activity. 75 zoning certificates were issued. Zoning certificates for 10 new homes.

**Demolition and Revitalization Grant.** County Commissioners are the lead. The property owner has to make the request. Mr. Boksansky will contact homeowners that are identified as most urgent. He said that he had already sent a letter to an owner on Munn Road. Mr. Skomrock thanked him for doing that.

### **2024 State Capital Budget**

Mr. Skomrock went to meeting in Chardon. State representatives were there. Mr. Skomrock has filled out an application for a construction of permanent restrooms at Oberland Park. In the meantime he will look more specifically at construction costs of various prefabricated versus brick and mortar structures.

**Broadband Expansion** – Spectrum is asking for a letter of support. Mr. Trof feels that it since it only supports a limited area within the township. Trustees will not send a letter.

**Year End meeting December 26<sup>th</sup> at 5:30.**

### **Amend Revenue actual revenue with Budget**

Sheriff's Report: He hadn't received the report for several months. Forwarded reports summarized.

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### Mr. Tropf's updates:

Filled two open positions: Cemetery sexton – Kathryn Musick and Zoning secretary – Ruth Cavanaugh.

Mr. Charvat asked about new hires. Is there a plan to assist new hires in obtaining CDL's. Mr. Tropf said that though the cost of training and licensing could be several thousands of dollars, the trustees would consider reimbursement after satisfactory completion and signing a commitment for a minimum period of service with the township.

### Warrants approved prior to or at this meeting:

303-2023	12/14/23	\$565,491.84	Middlefield Banking Company *
392-2023	12/6/23	\$11,314.00	Bureau of Workers' Compensation
393-2023	12/6/23	\$5,824.39	Ohio Public Employees Retirement System
394-2023	12/6/23	\$28.63	Ohio Public Empl. Def. Comp. Pro.
395-2023	12/18/23	\$669.38	John Boksansky
396-2023	12/18/23	\$311.36	Timothy H. Hegedus
397-2023	12/18/23	\$1,368.55	Randal O. Hollis
398-2023	12/18/23	\$1,487.67	Timothy A. Mansfield
399-2023	12/18/23	\$1,530.08	Douglas J. Zimperman
401-2023	12/18/23	\$175.00	Ohio Public Employees Deferred Comp.
37723	12/15/23	\$420.00	William Skomrock, Jr.
37724	12/15/23	\$620.00	Tim Mansfield
37725	12/15/23	\$582.50	Randal O. Hollis
37726	12/15/23	\$936.39	Doug Zimperman
37727	12/15/23	\$327.47	ABCO Printing Plus, LLC
37728	12/15/23	\$200.50	Aris Company
37729	12/15/23	\$1,546.63	Chagrin Oil & Gas Co. Inc.
37730	12/15/23	\$1,300.05	Cintas Corp.
37731	12/15/23	\$109.25	CCM Rental at Chesterland
37732	12/15/23	\$2,598.50	DS Architecture
37733	12/15/23	\$38.05	DEX Imaging
37734	12/15/23	\$3,246.86	First Energy
37735	12/15/23	\$279.67	First Quality Power Place
37736	12/15/23	\$140.00	Geauga County Township Association
37737	12/15/23	\$72.00	Geauga Feed & Grain Supply
37738	12/15/23	\$159.08	Hartville Hardware Inc.
37739	12/15/23	\$23.75	Newbury Technologies
37740	12/15/23	\$56.17	T-Mobile
37741	12/15/23	\$886.33	VISA
37742	12/15/23	\$306.84	West Geauga Local School District
37744	12/20/23	\$0.00	Skipped Warrants 37743 to 37744 Series 2
37745	12/20/23	\$639.24	Medical Mutual Of Ohio
37746	12/20/23	\$5,845.53	Medical Mutual Of Ohio
37747	12/20/23	\$39.00	Medical Mutual Of Ohio
37748	12/20/23	\$225.62	CCP Industries, Inc.
37749	12/20/23	\$476.00	COSE-Greater Cleveland Partnership
37750	12/20/23	\$150.00	County Wide Welding, LLC
37751	12/20/23	\$110.60	Designs by Dianna Ltd.
37752	12/20/23	\$28.99	DEX Imaging
37753	12/20/23	\$398.54	Preston Ford
37754	12/20/23	\$1,116.50	Robert H. Finke & Sons, Inc.
37755	12/20/23	\$99.99	Spectrum Business
37756	12/20/23	\$606.15	Fisher Auto Parts
<b>TOAL PAYMENTS</b>		<b>\$611,787.10</b>	

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Motion by Mr. Tropf to adjourn, seconded by Mr. Skomrock. Meeting was adjourned at 8.15 by unanimous vote.

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William Skomrock, Jr. - Chairman

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Glen Quigley - Vice Chairman

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Greg Tropf - Trustee

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Beverly Sustar – Fiscal Officer