

RECORD OF PROCEEDINGS

The regular meeting of the Board of Trustees of Newbury Township was called to order at 7:00 p.m., February 7, 2024 at the Newbury Township town hall. Vice Chairman Greg Tropf and Trustee David Lair, Jr. were in attendance. Chairman Bill Skomrock was absent.

Also in attendance:

Ken Fagan	Fire Chief
Doug Zimperman	Road Superintendent
David Lair, Sr.	resident
Allison Wilson	Geauga Maple Leaf
Tim Charvat	resident
Wayne Mansfield	Park Board
Jim Stefancin	Park Board
C. D. Boyd	resident

Mr. Skomrock opened the meeting with the Pledge of Allegiance.

Fire Department Update: 84 YTD calls. January had 72 and 12 calls so far in February.

Fire Station update: poured concrete today and more poured yet this week. Epoxy floor should be poured next week. Waiting on Spectrum to wire for cable/internet. Final walk through end of month.

Road Department Update:

None.

Townhall: New toilet installed. Found when tile was laid, the floor level was raised, but the flange was not redone. Small amount of leaking. Also need to vent. Trustees okay's repair of flange. Will wait on venting replacement.

Front Service Garage roof needs to be re-shingled. Shingles have been blowing off in the high wind storms. Roof has been patched several times in the past. Trustees asked Mr. Zimperman to obtain quotes for full replacement of roof.

Looking into new gutters and gutter guards for American Legion building. Will get info and quotes.

Parking lot lights seem dim. Doug will check to see if bulbs need to be replaced.

Lights in townhall garage are not working. Trustees gave go ahead to have electrician to service.

Fiscal Officer's Report:

Minutes:

Presented minutes from January 11th special meeting and the January 17th regular meeting. Fiscal officer sent drafts to trustees for review, Mr. Tropf moved to approve the minutes as presented. Mr. Lair seconded the motion.
Voice vote: Two ayes.

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December Bank Reconciliation:

Receipts	\$ 61,962.60
Payments	\$ 100,730.02
Checking balance	\$ 738,936.70
Star Ohio	<u>\$3,656,645.19</u>
Total Balance	\$4,395,581.89

Letter of Engagement from Charles E. Harris for state mandated Full Audit for FY 2022 & 2023. Contract for \$4,425.00.

Mr. Tropf moved to approve the Letter of Engagement. Mr. Lair seconded the motion.

Voice vote: Two ayes. One absent.

Letter to Middlefield Bank.

Letter stating the township will not be requesting further construction loan proceeds. There are sufficient funds to cover remainder of construction costs. Modified loan amount will be less than \$1.5 million. Letter also requests re-amortizing payments based on significantly lower loan proceeds. Mr. Tropf moved to approve the letter to Middlefield Bank as presented. Mr. Lair seconded the motion.

Voice vote: Two ayes. One absent.

Sunrise Springs cooler rental. Currently there are three coolers rented from Sunrise Springs. Two for Service Department. Rental expense per month is \$71. Can purchase outright for under \$150.00 each. Trustees gave go ahead to purchase of 3 water coolers.

Bankruptcy Court. Does not apply to us.

Notice of bankruptcy filing for Endo International, which is a pharmaceutical company. They agreed to opioid settlement. Trustees feel that this is not anything that the township needs to respond to.

Newbury Center Cemetery: Iron Fencing is rusting. Good project for Scout troop. Mr. Lair will contact Troop 99 to see if this would be a community service project that they are interested in. Iron Grate and door on Mausoleum need to be restored. Historically important building in the township. Worth maintaining our unique assets. Mr. Lair will check into.

Park Update:

Hiram football team is looking for a service project.

Mr. Mansfield opined that it would be nice to extend the walking trails. Trail extension would be almost a mile loop west of the overlook. He suggested that this would be a good project for them.

Restroom update. Discussion on preference for drilling a well at Oberland Park. Potential use for water other than restroom and should a community center be built; the well could supply water for the community pavilion and restroom.

Lease of Oberland Park fields for haying. Benefit to township to keep fields clear of overgrowth and saplings. Look into the sugarbush that Les Ober used to work. Has it been abandoned?

Mr. Lair's Update:

Wreaths across America. Want to place wreath on graves from revolutionary war. Six at South Newbury and two at Morton Cemetery. Mr. Lair will connect with sponsors for additional information and when wreaths would be placed.

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Mr. Tropf's updates:

Appointment to zoning Commission. Diellus reappointed to Zoning Commission for a period of five years.

Scrap Tire Grant application has been filed.

Go Green and DIG Grant. Doug would like to use DIG Grant for paving of drive to recycle site. Application deadline is later this spring.

Mr. Lair Chagrin River Watershed membership.

Mr. Lair moved to renew membership. Mr. Tropf seconded the motion.

Voice Vote: Two ayes.

Youth Leadership Institute. Sponsor a student. \$300 scholarship. Mr. Tropf will check if the township can donate to a 501c3 and can the trustees specify the recipient.

Welcome to Newbury on Munn Road is down. Doug will check into replacing. Dave Brent made original.

Mr. Tropf moved to go into executive session at 8:05 under ORC 121.22 (G)3. Mr. Lair seconded the motion.

Mr. Tropf move to exit executive session at 8:24. Mr. Lair seconded the motion.

Voice Vote: Two ayes, one absent.

Warrants approved prior to or at this meeting:

23-2024	1/22/24	\$18.24	Medical Mutual Of Ohio
24-2024	1/23/24	\$175.00	Ohio Public Employees Deferred Comp.
25-2024	1/25/24	\$10.77	Medical Mutual Of Ohio
26-2024	1/30/24	\$60.97	Medical Mutual Of Ohio
27-2024	2/5/24	\$476.42	John Boksansky
28-2024	2/5/24	\$301.00	Ruth M Cavanagh
29-2024	2/5/24	\$267.87	Timothy H. Hegedus
30-2024	2/5/24	\$1,917.04	Randal O. Hollis
31-2024	2/5/24	\$815.09	David J Lair
32-2024	2/5/24	\$2,259.92	Timothy A. Mansfield
33-2024	2/5/24	\$169.33	Leigh R Orlowski
34-2024	2/5/24	\$1,160.37	William J. Skomrock Jr.
35-2024	2/5/24	\$1,767.05	Beverly A Sustar
36-2024	2/5/24	\$1,132.16	Gregory J. Tropf
37-2024	2/5/24	\$2,079.38	Douglas J. Zimperman
39-2024	1/31/24	\$109.68	Medical Mutual Of Ohio
40-2024	1/31/24	\$25.00	Middlefield Banking Company
41-2024	2/2/24	\$2,639.02	Medical Mutual Of Ohio
42-2024	2/6/24	\$578.07	Treasurer of State
43-2024	2/6/24	\$2,497.81	IRS TAX PYMT
44-2024	2/6/24	\$6,341.29	Ohio Public Employees Retirement
45-2024	2/6/24	\$5.77	Ohio Public Employees Retirement
46-2024	2/6/24	\$225.00	Ohio Public Employees Deferred Comp.
47-2024	2/5/24	\$5.36	Medical Mutual Of Ohio
37798	1/31/24	\$105.00	Burnham & Flower of Ohio, Inc.
37799	1/31/24	\$14,899.18	Countryside Truck Service, Inc.
37800	1/31/24	\$479.84	Geauga County Treasurer
37801	1/31/24	\$117.24	First Energy
37802	1/31/24	\$245.45	Hans' Truck & Trailer Repair, Inc.

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37803	1/31/24	\$13,097.30	Morton Salt Inc.
37804	1/31/24	\$53.42	MT Business Technologies INC.
37805	1/31/24	\$2,750.00	Nature's Own Source, LLC
37806	1/31/24	\$45.00	Newbury Technologies
37807	1/31/24	\$300.00	Patsy Keyes
37808	1/31/24	\$100.00	Patton Pest Control Co., Inc
37809	1/31/24	\$30.54	Preston Ford
37810	1/31/24	\$11.00	Sunrise Springs Water Co. Inc.
37811	1/31/24	\$99.99	Spectrum Business
37812	1/31/24	\$63.00	UH Occupational Health
37813	1/31/24	\$466.87	1st Ayd Corporation
37814	1/31/24	\$340.33	Hans' Truck & Trailer Repair, Inc.
37815	1/31/24	\$360.00	Unique Paving Materials
37816	1/31/24	\$441.94	Delta Dental
37817	1/31/24	\$30.12	Delta Dental
37818	2/7/24	\$10,441.84	Medical Mutual Of Ohio
37819	2/7/24	\$139.02	VSP
37820	2/7/24	\$919.68	Dominion East Ohio Gas
37821	2/7/24	\$1,900.00	Schwartz Land Surveying, Inc.
37822	2/7/24	\$2,762.00	Chagrin River Watershed Partners
37823	2/7/24	\$1,128.45	First Energy
37824	2/7/24	\$63.04	Iron Man Contractors Supply
37825	2/7/24	\$82.49	Jobbers Automotive LLC
37826	2/7/24	\$472.02	Star2Star Communications LLC
37827	2/7/24	\$71.00	Sunrise Springs Water Co. Inc.
37828	2/7/24	\$14.84	Waste Management of Ohio Inc.
37829	2/7/24	\$1,020.30	Medical Mutual Of Ohio
37830	2/7/24	\$16.47	VSP
37831	2/7/24	\$1,871.80	First Energy
Total			
Payments		\$79,976.78	

Motion by Mr. Tropf to adjourn, seconded by Mr. Lair. Meeting was adjourned at 8.24 by unanimous vote.

William Skomrock, Jr. - Chairman

Greg Tropf - Vice Chairman

David Lair, Jr. - Trustee

Beverly Sustar – Fiscal Officer