

## RECORD OF PROCEEDINGS

The regular meeting of the Board of Trustees of Newbury Township was called to order at 5:30 p.m., March 20, 2024 at the Newbury Township town hall. Chairman Bill Skomrock, and Trustees Greg Trof and David Lair, Jr. were in attendance.

Also in attendance:

Linda Applebaum APA from Prosecutor's Office via teleconference, Doug Zipperman – Road Superintendent, Beverly Sustar – fiscal officer and Lindsay Pollock, fiscal elect.

Mr. Skomrock moved to enter into executive session at 5:31 , pursuant to ORC 122.2 G, pending or imminent litigation. Mr. Lair seconded the motion.

Voice vote: Three ayes

Out of executive 6:00

Mr. Skomrock moved to re-enter executive session at 6:02 p.m. pursuant to OCR 122.22 G. Mr. Trof seconded the motion.

Out of executive session at 6:45 p.m. Meeting is recessed until 7:00 p.m.

Meeting was called back to order at 7:00 p.m.,

Also in attendance:

Ken Fagan	Fire Chief
Belinda Fagan	treasurer Newbury Volunteer Fire Department
Doug Zipperman	Road Superintendent
Jim Lang	resident
Lynn Lang	resident
John Suvak	Scapabilities
Jeff Munn	resident
Thomas Retych	resident
Wayne Mansfield	Park Board
Allison Wilson	Geauga Maple Leaf
C. D. Boyd	resident

Mr. Skomrock re-opened the meeting with the Pledge of Allegiance.

### **Scapabilities contract proposal:**

Proposal for spring and fall cleanup for Fire station, town hall, vets park and American Legion as well as weekly mowing of grass at fire station lawn. Grass reseeding at fire station construction. Mr. Skomrock moved to accept proposal. Mr. Trof seconded the motion

Voice vote: three ayes

### **Knights Baseball**

Luke Short spoke regarding restoration of baseball fields. He is asking for assistance to defray the cost. He presented an estimate of more than \$18,000.

Mr. Skomrock asked for what type of commitment were they planning to make. The ystated that they are committed to the maintenance of the fields thereafter. Mr. Skomrock said that they have contacted counsel to draw up a lease agreement with a hold harmless. Mr. Skomrock move to commit \$10,000 to the restoration of the baseball fields. Mr. Trof seconded the motion.

Voice vote: Three ayes

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### **Road Department Update:**

Lucky Bell fifteen sections of 4 x 20 feet. Quote of \$20, 100.00 from Miller Brothers Concreted Inc.

Mr. Trof moved to accept the quote. Mr. Skomrock seconded.

Voice vote: Three ayes.

Storage tank: Ullman will install. Needs credit application. This is a resolution of a risk assessment issue from OTARMA.

Mr. Skomrock moved to accept Oil storage tank from Ullman. Mr. Trof seconded the motion.

Voice vote: Three ayes

Mr. Zimperman introduced a new company for cemetery foundation restoration. Mr. Lair will make contact. Milano Monuments will finish up the 2023 contract.

Seal coating of town hall parking lot. Service department completed crack seal while the weather was good. He submitted 6 estimates. Trustees reviewed.

Hazen Contracting – 1,994 for one coat with 575 for striping

Mr. Skomrock moved to accept the quote from Hazen. Mr. Lair seconded the motion

Voice vote: Three ayes

Gutter replacement with leaf and debris guards. Town hall, and service garage, American Legion building. Commercial size at five inch. Trustees reviewed quotes.

Mr. Skomrock moved to accept the quote from Above & Beyond Gutter Co. Mr. Lair seconded the motion.

Voice vote: Three ayes.

Roof replacement for front service garage:

Metal roof option was less than \$2,000 higher than the asphalt shingles. Mr. Lair opined that it was worth the extra cost to go with a metal roof. Mr. Trof moved to accept the quote in the amount of \$from Hershberger roofing for a metal roof. Hershberger quote includes six inch gutters on the flat roof. Trustees will go with gutters from Above and Beyond. Trustees shoes black matte finish. \$32,240.00 final quote. Mr. Lair seconded the motion.

Voice vote: Three ayes.

### **Fiscal Officer's Report:**

Minutes:

Presented minutes from March 6<sup>th</sup> regular meeting and the March 15<sup>th</sup> special meeting. Fiscal officer sent drafts to trustees to review. Mr. Skomrock moved to approve the minutes as presented. Mr. Trof seconded the motion.

Voice vote: Three ayes

### **Mr. Lair's Update:**

2024 NOPEC grant reimbursement was submitted and approved in the amount of \$11,347.00 Can be used to offset the cost of the metal roof at the service garage.

Maple Leaf and website need to be corrected for start time for park board meeting to 6:30.4

### **Mr. Skomrock's Updates:**

Mr. Skomrock suggested that the road crew should not perform any unnecessary road work during the full eclipse on April 8<sup>th</sup>.

Mr. Skomrock summarized the joint Park Board/Trustee meeting on March 15<sup>th</sup>.

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State Capital Improvement grant is requiring a different application. Mr. Skomrock will reapply for the Park restroom facility grant.

**Mr. Tropf’s updates:**

Mr. Fagan presented a revised contract for 2024. Contract for \$450,000.00 for general operating, with an addendum to pay additional \$75,000.00 for each full time hire and an additional \$25,000.00 for each part time hire. Trustee Tropf suggested that a specific line item be included in their budget for equipment replacement. Mr. Fagan said that they haven’t done that in the past, but they will make that change.

Mr. Skomrock stated that he was good with the initial contract amount. Mr. Tropf asked if Atty Fitzsimmons would review. Mr. Skomrock said that he has been trying to make contact. Trustees will hold a special meeting on March 26<sup>th</sup> at 7:00 at the fire station to sign the contract, after if has been reviewed by counsel.

**Warrants approved prior to or at this meeting:**

51-2024	3/15/24	\$ 21,550.14	\$ 2,782.31	Geauga County Auditor
77-2024	3/7/24	\$ 235.00	\$ 87.78	Ohio Public Employees Deferred Comp.
78-2024	3/7/24	\$ 601.61	\$ 122.88	Treasurer of State
79-2024	3/7/24	\$ 2,709.05	\$ 227.00	IRS TAX PYMT
81-2024	3/11/24	\$ 5,692.40	\$ 489.30	Ohio Public Employees Retirement
83-2024	3/8/24	\$ 199.27	\$ 78.42	Medical Mutual of Ohio
84-2024	3/11/24	\$ 938.46	\$ 938.46	Medical Mutual of Ohio
85-2024	3/15/24	\$ 870.44	\$ 870.44	Medical Mutual of Ohio
86-2024	3/20/24	\$ 590.67	\$ 590.67	John Boksansky
87-2024	3/20/24	\$ 1,524.30	\$ 1,524.30	Randal O. Hollis
88-2024	3/20/24	\$ 1,009.66	\$ 1,009.66	Daivid J Lair
89-2024	3/20/24	\$ 1,719.47	\$ 1,719.47	Timothy A. Mansfield
90-2024	3/20/24	\$ 423.23	\$ 423.23	Leigh R Orłowski
91-2024	3/20/24	\$ 1,160.37	\$ 1,160.37	William J. Skomrock Jr.
92-2024	3/20/24	\$ 1,734.12	\$ 1,734.12	Beverly A Sustar
93-2024	3/20/24	\$ 1,082.16	\$ 1,082.16	Gregory J Tropf
94-2024	3/20/24	\$ 1,755.60	\$ 1,568.44	Douglas J. Zimperman
37881	3/20/24	\$ 178.57	\$ 178.57	Ruth M Cavanagh
37882	3/20/24	\$ 252.00	\$ 252.00	Geauga County Township Association
37883	3/20/24	\$ 1,414.43	\$ 1,414.43	Chagrin Oil & Gas Co. Inc.
37884	3/20/24	\$ 1,090.44	\$ 50.40	Cintas Corp.
37885	3/20/24	\$ 49.41	\$ 49.41	DEX Imaging
37886	3/20/24	\$ 3,377.75	\$ 3,377.75	DS Architecture
37887	3/20/24	\$ 3,070.59	\$ 176.41	First Energy
37888	3/20/24	\$ 40.16	\$ 40.16	Fisher Auto Parts
37889	3/20/24	\$ 2,637.98	\$ 807.80	The Flag Store, LLC
37890	3/20/24	\$ 4,343.09	\$ 4,343.09	Morton Salt Inc.
37891	3/20/24	\$ 87.00	\$ 87.00	O'Reilly Equipment L.L.C.
37892	3/20/24	\$ 99.99	\$ 69.89	Spectrum Business
37893	3/20/24	\$ 472.02	\$ 146.33	Star2Start Communications LLC
37894	3/20/24	\$ 30.00	\$ 15.00	T-Mobile
37895	3/20/24	\$ 174.88	\$ 174.88	VISA
37896	3/20/24	\$ 1,395.48	\$ 1,395.48	VISA
37897	3/20/24	\$ 390,150.37	\$ 306,986.88	Infinity Construction Co., Inc.
37898	3/20/24	\$ 200.00	\$ 200.50	Aris Company
37899	3/20/24	\$ 30.54	\$ 30.54	Preston Ford
<b>TOTAL OF PAYMENTS</b>		<b>\$452,891.15</b>		

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Motion by Mr. Tropf to adjourn, seconded by Mr. Skomrock. Meeting was adjourned at 9:11 by unanimous vote.

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William Skomrock, Jr. - Chairman

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Greg Tropf - Vice Chairman

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David Lair, Jr. - Trustee

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– Fiscal Officer