

RECORD OF PROCEEDINGS

The Special meeting of the Board of Trustees of Newbury Township was called to order at 5:30 p.m., January 11, 2024 at the Newbury Township town hall. Chairman Bill Skomrock, Trustees Greg Tروف and David Lair were in attendance.

Leigh Orlowski met with the trustees to interview for the position of cemetery sexton/administrative assistant. Ms. Orlowski currently works for the Geauga Public Library system. She has experience in organization and records management. She is familiar with Microsoft Office applications, but admitted that she may need to brush up on Excel.

Ms. Orlowski is also looking for a position that can utilize her experience, and relieve her of working weekends.

Trustees asked about her requirements.

Ms. Orlowski left the meeting.

Trustees discussed the applicant's work experience and how that would assist in fulfilling the duties of the position. Trustees unanimously decided to meet her current salary. Trustees will meet with her after 90 days, with a potential adjustment to her pay rate at that time.

Other business:

Mr. Skomrock contacted several companies for quotes for a permanent restroom facility at Oberland Park. This is part of the application for the Capital Improvement Grant from the State of Ohio. Mr. Skomrock found Green Flush, which supplies a prefabricated building to be palced over a septic vault. It would require regular pumping, but would eliminate the need for a septic system. The quoted option also would allow for flushable toilets and water supply for hand washing. They use a water holding tank and ultraviolet light to supply safe water usage. This system also eliminates the need for drilling a well, and can be winterized. Cost for upgraded two stall building is quoted at under \$200,000. Mr. Skomrock moved to add this system to the Grant application. Mr. Lair seconded the motion.

Voice vote: three ayes.

Mr. M

Motion by Mr. Skomrock to adjourn, seconded by Mr. Tروف. Meeting was adjourned at 6:24 by unanimous vote.

William Skomrock, Jr. - Chairman

Greg Tروف - Vice Chairman

David Lair, Jr. - Trustee

Beverly Sustar – Fiscal Officer