

RECORD OF PROCEEDINGS

The regular meeting of the Board of Trustees of Newbury Township was called to order at 7:01 p.m., October 16th, 2024 at the Newbury Township Town Hall. Trustees Bill Skomrock, Greg Tropf and David Lair, Jr. were in attendance.

Also in attendance:

Tim Charvat Resident	Lindsay Pollock Fiscal Officer
Ken Fagan Fire Chief	Kaley Richard Chagrin Valley Times
Jim Lang Resident	Allison Wilson Geauga Maple Leaf
Lynn Lang Resident	Doug Zimperman Road Superintendent

Mr. Skomrock opened the meeting with the Pledge of Allegiance.

Fire Department Update:

- The department has received about 70 more calls compared to last year so far.
- Staffing is going well with good shift coverage.
- Mr. Fagan shared prices for an AED with outside cabinet with an alarm - \$2500/\$2600.
 - Mr. Skomrock is inquiring with legal to see if HB 47 applies to us since the wording appears to state the requirement is only for indoor facilities.
 - There was discussion around if the Township should install regardless.

Fiscal Officer's Report:

- Minutes from the October 2nd regular meeting were presented.
 - Fiscal Officer sent drafts to the Trustees for review prior to the meeting.
 - Mr. Tropf motioned to approve the minutes as presented. Mr. Lair seconded the motion.
 - Voice vote: Three ayes.
- Medical Mutual informed us they are only increasing rates 0.02%. Trustees agreed no changes to offerings.
 - Mr. Skomrock motioned to approve the insurance offerings with no changes and Mr. Lair seconded.
 - Voice vote: Three ayes.
- Ms. Pollock asked if cell phone reimbursements and safety gear reimbursements should remain at prior rates.
 - Cell phones for FT staff and elected officials - \$35/mo, Road Superintendent - \$50/mo.
 - Safety gear - \$200/yr.
 - Mr. Tropf motioned to keep cell phone reimbursement rates the same, but increase the safety gear reimbursable amount to \$250/year and Mr. Lair seconded.
 - Voice vote: three ayes.
- Ms. Pollock asked if Trustees would like to consider continuation of the mitigation of inside millage tax collection increase into collection year 2025.
 - Trustees asked for more information so Ms. Pollock will provide at the next meeting.
- **Resolution 20241016-01**
Ms. Pollock presented the Buy Board National Purchasing Cooperative Interlocal Participation Agreement as reviewed by APA Linda Applebaum.
 - Mr. Skomrock motioned to sign the agreement as proposed to join the co-op and Mr. Tropf seconded.
 - Voice vote: three ayes.
- Employee Handbook review is ongoing.

Jim Stefancin - Park Board

- Geauga Soil & Water – Big Tree contest
 - We nominated an Oberland woods tree – Basswood – 80 ft high, 55.625 ft crown spread, 117.6 inches in circumference. Overall tree index: 211.51 using Ohio's Big Tree ranking formula.
 - Judy Barnhart of the Park Board accepted the award.

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- Will put on website with pictures taken by Mr. Lair.
 - Mr. Tropsf agreed to monitor the Township's website as content needs to be reviewed.

Mr. Tropsf's updates:

- Sign at Morton Cemetery – arm is cracked (plastic over wood).
- The Trustees signed a letter to each of Rep Fowler Arthur and Senator O'Brien to share the concerns raised by residents at our prior meeting in regards to their neighbors shooting nearby in an unsafe manor.

Mr. Lair's Update:

- Cemetery – Milano is continuing work on Newbury Center Cemetery with the goal to finish by the end of the year.
- Updated quotes for Zirkle Tech cameras at bus garage (4) and Oberland Park (3) – 7 cameras total, can have one more camera at same price (\$6,453.21), but can always upgrade if want more.
 - Package inside bus garage, easier to secure.
 - Fieldhouse box up top – seal north side door, so have camera on south side door
 - Mr. Lair motioned to accept the quote from Zirkle Tech and Mr. Skomrock seconded.
 - Voice vote: three ayes.
- Sugaring at Oberland – Mr. Lair spoke with Todd Palivec, explained Trustees' concerns – clean up what is there, lines aren't across trails, etc. Clean up by end of year. By January he has to be ready to go for tapping. He'd like to continue.
 - Need to look at lease Tom Fitzsimmons did for us.
 - \$1 / tap charge for lease?
 - To discuss at next meeting

Road Department Update:

- Replacement Ferris mower is being purchased through Buy Board / Ray's Repair.
- Fire proof cabinet – do we need? Ms. Pollock thought no.
- Skid steer attachment – Cleveland Equipment Company, new set \$1100 weighted for 5500 lbs – trustees agree Mr. Zimperman should go forward.
- New road dept hire – interviewed two people
 - Skomrock believes we don't pay enough, need to increase \$/hour
 - Resident, Tim Lang – hourly rates should not be set by experience, but rather by position
 - Mechanic A – more qualifications to do more machines, paid Rate A
 - Mechanic B – fewer qualifications, paid Rate B
 - Ms. Pollock to gather details of what others are paying / benefits – public records request to Chardon.
 - Can also inquire to county office for benefits and compensation.
 - Ms. Pollock to find out if Paychex has application form (post to our website) and also to obtain copies of everyone's driver's licenses.

Mr. Skomrock's Updates:

- Kiwanis Lake – stop sign request.
 - Geauga County Engineer suggested a yield sign.
 - Clear trees / brush? Trustees and Mr. Zimperman agreed to start with this and then see how it is from there.
- Complaint about Hillview and Crestwood – all the water running down, washing resident's driveway out.
 - Her property is downhill from the road
 - Could possibly put in ditch, but rest of road will still drain down her house – seek advice from County Engineer.
- Capital Improvement grant – Chagrin River Watershed Partners – met with regarding completing grant project paperwork.
 - No reply from Chip Hess so far.
 - Green Flush – quote received today.

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- Trustees to review separately before 11/6/2024 meeting.
- Mr. Skomrock to confirm exterior wall block colors.
- Mr. Skomrock is attending the West G Chamber of Commerce luncheon tomorrow along with Trustees from Chester and Russell.
- County Engineer's office sent LTAP apps for various functions (traffic control)
 - Crash map of Newbury – State of Ohio
- Monday – Mr. Skomrock will be meeting with APA Applebaum regarding pending litigation.

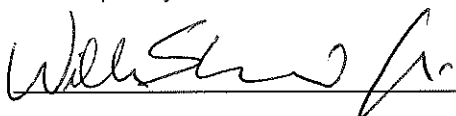
Warrants approved prior to or at this meeting:

Number	Post Date	Type	Total Warrant Amount	Payee	Status
38277	10/16/24	AW	\$192.50	Aris Company	O
38278	10/16/24	AW	\$45.00	Bain Enterprises, LLC	O
38279	10/16/24	AW	\$1,184.52	Cintas Corp.	O
38280	10/16/24	AW	\$338.41	Cleveland Plumbing Supply Co.	O
38281	10/16/24	AW	\$33.98	DEX Imaging	O
38282	10/16/24	AW	\$1,965.98	First Energy	O
38283	10/16/24	AW	\$150.00	Green Vision Material	O
38284	10/16/24	AW	\$131.89	Eric Hammonds	O
38285	10/16/24	AW	\$1,410.00	Horodyski Bros & Co.	O
38286	10/16/24	AW	\$399.00	Iron Man Contractors Supply	O
38287	10/16/24	AW	\$3,080.00	Marshall Power Equipment	O
38288	10/16/24	AW	\$9,923.20	Medical Mutual Of Ohio	O
38289	10/16/24	AW	\$245.00	Newbury Printing Co.	O
38290	10/16/24	AW	\$300,000.00	Newbury Volunteer Fire Department	O
38291	10/16/24	AW	\$7.70	Leigh Orłowski	O
38292	10/16/24	AW	\$35.00	William Skomrock, Jr.	O
38293	10/16/24	AW	\$99.99	Spectrum Business	O
38294	10/16/24	AW	\$448.94	Star2Star Communications LLC	O
38295	10/16/24	AW	\$477.47	Ullman Oil Company	O
38296	10/16/24	AW	\$75.00	Burnham & Flower of Ohio, Inc.	O
38297	10/16/24	AW	\$85,522.62	Infinity Construction Co., Inc.	O
38298	10/16/24	AW	\$30.00	T-Mobile	O
38299	10/16/24	AW	\$178.78	VISA	O
38300	10/16/24	AW	\$16.05	Waste Management of Ohio Inc.	O
			\$405,991.03		

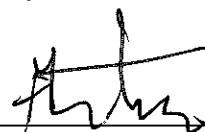
Good of the order:

- Pig Roast – served around 100 meals on 10/12 so went great.

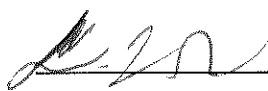
Mr. Skomrock motioned to adjourn and Mr. Trops seconded the motion. Meeting was adjourned at 8:55pm by unanimous vote.



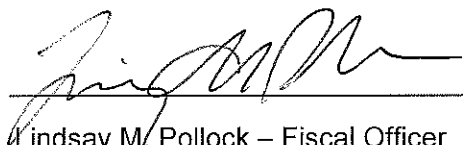
William Skomrock, Jr. - Chairman



Greg Trops - Vice Chairman



David Lair, Jr. - Trustee



Lindsay M. Pollock – Fiscal Officer