

RECORD OF PROCEEDINGS

The regular meeting of the Board of Trustees of Newbury Township was called to order at 6:00 p.m., November 20, 2024 at the Newbury Township Town Hall. Chairman Bill Skomrock, and Trustees Gregory Tropf and David Lair, Jr. were in attendance.

Also in attendance:

Anne Tropf, Resident filling in for Fiscal Officer to take minutes

Mr. Skomrock moved to enter into executive session at 6:01 p.m., pursuant to ORC 122.22G3 (pending or imminent litigation).

- Mr. Tropf seconded the motion.
- Voice vote: Three ayes.
- Out of executive session at 6:13p.m., no action taken.

Meeting is recessed until 7:00 p.m.

The regular meeting was called back to order at 7:00p.m.

Also in attendance:

Tim Charvat	Resident	Phil Paradise, Jr.	Resident
Ken Fagan	Fire Chief	Kaley Richard	GTC/CVT
Larry Green	Resident	Doug Zimperman	Road Superintendent
Emma MacNiven	Geauga Maple Leaf		

Mr. Skomrock opened the meeting with the Pledge of Allegiance.

Fire Department Update:

- Fire Chief Fagan reported there have been 51 calls so far in November.
- 802 calls to date (792 last year).

Public Comment

- Tim Charvat noted the American Legion has \$1,244.40 in Park Fund from the Preston Car Raffle and they would like to donate to the Township in order to close their bank account due to ongoing fees for inactivity.
- Mr. Tropf suggested the American Legion could purchase flags for Veteran's Park with the funds for donation.
- Tim Charvat will review with the American Legion to purchase the flags.

Road Department Update:

- Mr. Zimperman inquired if the Trustees obtained an estimate for the work at the American Legion.
- Mr. Tropf confirmed DS Architecture will be providing recommendations.
- Mr. Zimperman reported the new truck is ready and the plow has been installed. There was some confusion with regard to the billing as an old email address was listed. He has had that corrected.

Fiscal Officer's Report:

- Minutes from the November 6th regular meeting were presented.
 - Fiscal Officer sent drafts to the Trustees for review prior to the meeting.
 - Mr. Skomrock motioned to approve the minutes as presented. Mr. Lair seconded the motion.
 - Voice vote: Three ayes.
- **Resolution 20241120-01 Convenience & Necessity for the Improvement of Various Roads**
 - Mr. Skomrock motioned to accept the resolution as presented and Mr. Lair seconded.
 - Voice vote: Three ayes.

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- Mr. Tropf noted the final figure for the Fire Department was \$4,187,595.84 which was completed under budget.

Mr. Tropf's Update:

- There is a zoning issue with SRM Concrete. Ken Fagan to meet with them as the facility is outside of the required 35' height zoning requirement. The site engineer is to go before the BZA before operation.
- Mr. Tropf met with Rudy Schwartz of Schwartz Land Surveying and reviewed the original deed for South Newbury Cemetery from 1892 which confirmed 1 acre. The remaining 1.67 acres is on a separate deed. Title Professionals is providing a title search.
- The holiday tree for the Veteran's Park is being delivered and is donated by TRC Landscape and Green Vision Materials.
- The Zoning Inspector position advertisement is online and in the Maple Leaf. Mr. Mike Joyce is willing to cover during the transition.
 - Current pay rate is \$22.33 per hour.
 - Mr. Skomrock motioned to make Mike Joyce interim Zoning Inspector at the rate of \$22.33 p/hr, Mr. Tropf second. Voice vote: Three ayes.

Mr. Lair's Update:

- Newbury Center Cemetery repairs complete. Next year they will review Munn and quotes from both companies in consideration.
- Video cameras are up and working at the bus garage and Oberland Park.
- Spectrum provided estimate of \$100 set up and \$64 p/mth for live monitoring service. The pricing might be lowered if bundled with other township accounts. Mr. Lair will review with Spectrum for options.
- The Park Board will be decorating at Veteran's Park on Saturday November 30th at 9:00am. Volunteers are welcome. DS Cakes is donating pastries and Mangia Mangia is providing pizzas for lunch time.
- Mr. Lair will be providing hay bales and new decorations are needed. He will check with the Fiscal Officer for available funds to purchase.

Mr. Skomrock's Update:

- Mr. Skomrock inquired with Mr. Zimperman on the number of flags required for Veteran's Park. Mr. Zimperman has replaced 10. More are needed.
- Mr. Skomrock confirmed the township is waiting for response from Chagrin River Water Shed as they are processing the grant for the Green Flush project.
 - The EPA permit has been processed and waiting to see if it has been issued to Hess Associates or the Township.
 - The contract for Green Flush has been reviewed by the Trustee's and counsel. Minor changes have been noted.
 - Mr. Skomrock motioned to accept the contact with Green Flush for the estimated amount of \$270,000 and Mr. Tropf seconded.
 - Voice vote: 3 ayes.
 - Mr. Green asked if the Township will be responsible for maintenance and Mr. Skomrock confirmed yes.

Warrants approved prior to or at this meeting:

Number	Post Date	Type	Total Warrant Amount	Payee	Status
310-2024	11/12/24	CH	\$185.00	Ohio Public Empl. Def. Comp. Pro.	O
311-2024	11/12/24	CH	\$2,062.57	Ohio EPA	O
312-2024	11/18/24	CH	\$350,000.00	Ronyak Bros. Paving Inc.	O
313-2024	11/12/24	CH	\$278.04	Medical Mutual Of Ohio	O
314-2024	11/13/24	CH	\$25.00	Middlefield Banking Company	O
315-2024	11/15/24	CH	\$150.85	PXC, Inc.	O
316-2024	11/15/24	CH	\$15.51	Medical Mutual Of Ohio	O
317-2024	11/18/24	CH	\$607.68	Medical Mutual Of Ohio	O

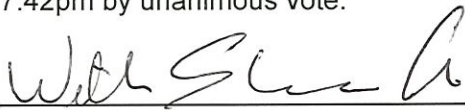
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Number	Post Date	Type	Total Warrant Amount	Payee	Status
318-2024	11/19/24	CH	\$14,182.62	PXC, Inc.	O
319-2024	11/19/24	CH	\$1,942.32	PXC, Inc.	O
38327	11/20/24	AW	\$212.50	Aris Company	O
38328	11/20/24	AW	\$1,167.10	Cintas Corp.	O
38329	11/20/24	AW	\$6,453.21	Eric T Zirkle	O
38330	11/20/24	AW	\$852.27	First Energy	O
38331	11/20/24	AW	\$1,197.72	First Energy	O
38332	11/20/24	AW	\$48.15	First Quality Power Place	O
38333	11/20/24	AW	\$102.03	Fisher Auto Parts	O
38334	11/20/24	AW	\$53.55	Geauga County Maple Leaf	O
38335	11/20/24	AW	\$9,923.20	Medical Mutual Of Ohio	O
38336	11/20/24	AW	\$18,000.00	Milano Monuments	O
38337	11/20/24	AW	\$382.73	Ohio Cat	O
38338	11/20/24	AW	\$201.00	Portman Electric, Inc.	O
38339	11/20/24	AW	\$305.00	R.D. Jenkins Electric LLC	O
38340	11/20/24	AW	\$107,025.85	Ronyak Bros. Paving Inc.	O
38341	11/20/24	AW	\$99.99	Spectrum Business	O
38342	11/20/24	AW	\$30.00	T-Mobile	O
38343	11/20/24	AW	\$919.15	Ullman Oil Company	O
38344	11/20/24	AW	\$234.61	VISA	O
38345	11/20/24	AW	\$615.74	VISA	O
38346	11/20/24	AW	\$16.08	Waste Management of Ohio Inc.	O
			\$517,289.47		

Mr. Skomrock asked if any final questions.

- Tim Charvat inquired for the time commitment for the open Zoning Commissioner position he may know an interested party.
 - Mr. Tropf confirmed, part time estimated 20 hours per week and a few evenings per month for meetings as needed. The application is on the website.

Mr. Tropf motioned to adjourn and Mr. Lair seconded the motion. Meeting was adjourned at 7:42pm by unanimous vote.



William Skomrock, Jr. - Chairman



Gregory Tropf - Vice Chairman



David Lair, Jr. - Trustee



Lindsay M. Pollock - Fiscal Officer