

RECORD OF PROCEEDINGS

The regular meeting of the Board of Trustees of Newbury Township was called to order at 7:01 p.m., March 19, 2025 at the Newbury Township Town Hall. Chairman William Skomrock Jr., Vice Chairman David Lair, Jr. and Trustee Gregory Tropf were in attendance.

Also in attendance:

C.D. Boyd	Resident	Lindsay Pollock	Fiscal Officer
Tim Charvat	Resident	Joe Reis	Newbury Volunteer Fire Dept
Melody Coniglio	West G Transportation	Kaley Richard	CVT / GTC
Ken Fagan	Fire Chief	Tim Woodcock	Geauga County Engineer
Zak Gerhardt	Newbury Volunteer Fire Dept	Doug Zipperman	Road Superintendent

Mr. Skomrock opened the meeting with the Pledge of Allegiance.

Public Comment

- Melody Coniglio from West Geauga SD transportation department
  - Is looking to host a school bus driver recruitment event at old school.
  - April 12 (Saturday) 8:30am -11:30am (also would park a bus advertising the event the Monday before).
  - Need Newbury Twp to be listed as additional insured. Hold harmless agreement to be signed.
  - Mr. Skomrock motioned to allow the West G transportation event and Mr. Lair seconded.
  - Voice vote: three ayes.

Fire Department Update:

- Mr. Skomrock motioned to adopt the annual contract agreement as proposed by the Newbury Volunteer Fire Department for \$1,090,000 for the period of March 20, 2025 – March 19, 2026 and Mr. Tropf seconded.
  - Voice vote: three ayes.
  - Trustees and NVFD signed off on the contract and the hold harmless agreement.
- 256 calls to the fire department YTD with 81 so far in March 2025. Last month total was around 85.
- Ohio no burn period: March, April, May throughout daylight hours.

Road Department Update:

- Resolution 20250319-01 The Asphalt Resurfacing of Various Roads (Stone, Shadowood, Cory)
  - Mr. Skomrock motioned to accept the resolution as proposed by the Geauga County Engineer’s Office and Mr. Lair seconded.
  - Voice vote: Three ayes.
  - April 11 – bid opening. Engineer’s office will post project online next week, bids will be received digitally.
- Roadside mower needs rear tires, perhaps upgrade to different tread pattern.
  - \$3800 quote – truck tire tread Kolsom Tire.
  - \$3200 3R backhoe style with flat lugs, it’s cheaper but won’t last
  - Trustees agree should move forward with higher quote.
- Mr. Lair met with Park Board on Sunday to get an idea of dimensions for parking lot project at Oberland, hope to start cutting trees this weekend.
  - Trustees agree various details - 25’x60’ for 6 vehicles and agree to run power to allow for food trucks near pavilion.
  - Road Dept is going to excavate for the parking area after contacting OH811 (oups.org). Have base material to start filling in; will use grindings from paving project later once available.
  - Zeigler Earthworks to quote for excavation for restroom area.
- Salt supply
  - There’s not a summer contract, but we can get 219 more tons (10% over contracted amount without change in the price).
  - Road Superintendent would like another 200-250 above that but haven’t received quote back on that yet.

## RECORD OF PROCEEDINGS

- We will be on a waiting list for the additional 200-250 above 10%.
- Trustees reviewed another bid for salt shed from Hershberger for \$26k (RAM was \$21.2k and Somrack \$43.5k). Mr. Skomrock motioned to accept Hershberger's quote and Mr. Trops seconded.
  - Voice vote: three ayes.

### **Fiscal Officer's Update:**

- Minutes from the March 5th regular meeting were presented.
  - Fiscal Officer sent drafts to the Trustees for review prior to the meeting.
  - Mr. Lair motioned to approve the minutes as presented. Mr. Trops seconded the motion.
  - Voice vote: Three ayes.
- Minutes from the March 15<sup>th</sup> Tri-Board meeting were presented.
  - Mr. Skomrock motioned to approve the minutes as presented. Mr. Trops seconded the motion.
  - Voice vote: Three ayes.
- Ms. Pollock reported that she confirmed with APA Linda Applebaum that the cannabis resolution from 2024 (20240417-04) stays in effect and does not need to be renewed.
- Mr. Skomrock nominated Mr. Lair for prevailing wage coordinator and Mr. Trops seconded.
  - Voice vote: three ayes.
- **Resolution 20250319-02 Supplemental Appropriations**
  - Mr. Lair motioned to accept the resolution as proposed and Mr. Trops seconded.
  - Voice vote: Three ayes.
- **Resolution 20250319-03 Rescind Resolution 20250305-02 Interfund Transfer**
  - Mr. Lair motioned to accept the resolution as proposed and Mr. Trops seconded.
  - Voice vote: Three ayes.
- **Resolution 20250319-04 Fund Transfer**
  - \$425,000 from Fire Fund (2111) and \$150,000 from General Fund (1000) to Debt Service Fund (3101).
  - Mr. Lair motioned to accept the resolution as proposed and Mr. Trops seconded.
  - Voice vote: Three ayes.
- Ms. Pollock mentioned a couple of updated driver's licenses outstanding.
- Ms. Pollock mentioned that the week of April 21<sup>st</sup> will be "spring cleaning" at the Town Hall where she and the Office Administrator will work on updating files, etc.
- Ms. Pollock reported that she found Resolution 2008050701 Creating Noncriminal Violations Regulating the Stopping, Standing, or Parking of Vehicles on County Roads and minutes from the Regular meeting on June 6, 2012 which stated, "...in an email from the County Prosecutor, she indicated that the resolution made prior to tonight for no parking made all township roads no parking and that all that was required was a motion to post the signs..."
  - As such, Mr. Skomrock motioned to post signs indicating no parking in the following locations: within the Kiwanis Lake subdivision (on entrance on Elm Dr), on Thomas St, Hillview Rd, Crestwood Rd, Linda Dr or Dianne Dr and Mr. Trops seconded.
  - Voice vote: Three ayes.

### **Mr. Trops's Update:**

- Zoning Inspector – Frank Kolk has been hired.
- BZA and Zoning Commission openings – need alternate for each (Mary Lee Brezina is staying on for now).

### **Mr. Lair's Update:**

- Submitted \$11,540 for AC and Heater to NOPEC.
- Called Mike Milano to get quotes to compare to Stonehugger for cemetery repairs.
- Thanks to Mr. Zimperman for planting the Christmas tree.

### **Mr. Skomrock's Update:**

- Contact from Green Flush (Micah) reported they will start preliminary plans.
  - We will need to shut the park down for two days when the install takes place.

RECORD OF PROCEEDINGS

- There were 216 sheriff calls in Feb 2025.
- Mr. Skomrock met with Bill Brian, gave him copy of lease agreement and hold harmless, still have proof of insurance from last year.
  - They may want to do additional improvement to field and also remove the fencing currently there from 20-yard line to 20-yard line. Trustees agree it's okay, but need to confirm with Mark Richardson (ground maintenance for West G) before it happens.
  - Mentioned they could sub lease the field to the lacrosse team for \$200 / event to help with upkeep.
  - Brett Munn – last year they liked how it worked with the league and the knights baseball. Just got hired as head coach of West G baseball team. West G rec board may be interested in redoing other fields. Waiting on phone call.
- RFQ – cemetery / town hall mowing

	Exscape	RS DeWeese Landscaping	Difference
Newbury Center and Town Hall	9,400.00	9,285.00	115.00
Munn Cemetery	10,580.00	12,150.00	(1,570.00)
South Newbury Cemetery	5,640.00	3,160.00	2,480.00
Morton Cemetery	3,950.00	2,070.00	1,880.00
Veteran's Park	7,305.00	8,400.00	(1,095.00)
	36,875.00	35,065.00	1,810.00

- Mr. Lair motioned and Mr. Tropf seconded to proceed with Munn and Morton only. Voice vote: two ayes (Mr. Skomrock abstained).
  - Mr. Tropf to touch base with Exscape and get the tax removed from their quote; communicate the agreement for Morton and Munn to move forward.
  - Mr. Lair and Mr. Zipperman to meet tomorrow to look at Oberland space for parking area.
- **Resolution 20250319-05** Capital Improvement Community Park, Recreation/Conservation Project Pass-Through Grant Agreement Ohio Department of Natural Resources
  - Received from Teresa Goodridge of ODNR and had our APA Linda Applebaum sign off.
  - Mr. Skomrock motioned to approve resolution as presented and Mr. Tropf seconded. Voice vote: three ayes.
  - Section 11 – Mr. Tropf to check on requirement for builder's risk insurance.
- Linda Cromby – short survey from HB315 – OH Dept of Development seeking input from communities across state – housing technical assistance program (taking zoning rights away from townships)

Warrants approved prior to or at this meeting:

Number	Post Date	Type	Total Warrant Amount	Payee	Status
38480	3/19/25	AW	-\$1,015.84	VISA	V
38511	3/19/25	AW	\$1,015.84	VISA	O
38512	3/19/25	AW	\$240.00	All Ways Flasher LLC	O
38513	3/19/25	AW	\$212.50	Aris Company	O
38514	3/19/25	AW	\$4,181.13	Cargill, Incorporated	O
38515	3/19/25	AW	\$1,138.31	Cintas Corp.	O
38516	3/19/25	AW	\$7,171.15	Cleveland Plumbing Supply Co.	O
38517	3/19/25	AW	\$2,752.55	First Energy	O
38518	3/19/25	AW	\$532.04	Fisher Auto Parts	O
38519	3/19/25	AW	\$52.00	Geauga County Maple Leaf	O
38520	3/19/25	AW	\$50.00	Iron Man Contractors Supply	O
38521	3/19/25	AW	\$60.00	Ohio Treasurer of State	O
38522	3/19/25	AW	\$74.94	Preston Ford	O
38523	3/19/25	AW	\$1,095.00	Sedgwick Claims Management Services, Inc.	O
38524	3/19/25	AW	\$100.00	Spectrum Business	O
38525	3/19/25	AW	\$30.00	T-Mobile	O
38526	3/19/25	AW	\$437.00	UH Occupational Health	O
38527	3/19/25	AW	\$1,565.09	Ullman Oil Company	O
38528	3/19/25	AW	\$302.50	Unique Paving Materials	O


RECORD OF PROCEEDINGS


Number	Post Date	Type	Total Warrant Amount	Payee	Status
38529	3/19/25	AW	\$1,472.30	VISA	O
			\$21,466.51	TOTAL PAYMENTS	


Mr. Skomrock asked if any final questions.

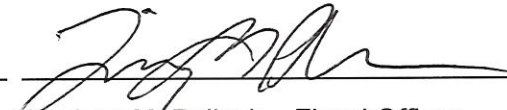
C.D. Boyd: Can you explain the cannabis resolution mentioned? Mr. Skomrock explained.

Mr. Skomrock motioned to adjourn and Mr. Lair seconded the motion. Meeting was adjourned at 9:06p.m. by unanimous vote.

  
William Skomrock, Jr. - Chairman

  
Gregory Tropf - Trustee

  
David Lair, Jr. - Vice Chairman

  
Lindsay M. Pollock – Fiscal Officer