

# RECORD OF PROCEEDINGS

The regular meeting of the Board of Trustees of Newbury Township was called to order at 6:30 p.m., February 18, 2026, at the Newbury Township Fire Station. Trustees Gregory Tropf, David Lair, Jr., and Carly A. Sayre were in attendance.

Also in attendance:

Ken Fagan	Newbury Fire Chief	Lindsay Pollock	Fiscal Officer
Lynn Lang	Resident	Kaley Richard	Geauga Times Courier
Emma MacNiven	Geauga County Maple Leaf	Doug Zimperman	Road Superintendent
Ken McNish	Hambden resident		

Mr. Tropf opened the meeting with the Pledge of Allegiance.

### Public Comment

- Ken McNish came to speak about interest in sugaring at Oberland Park. Mr. Lair and Mr. Tropf confirmed the township is looking for someone to take over. There is equipment still there from previous tapping that the trustees would like out as soon as possible. Mr. McNish was asked by Les Ober to talk to the trustees. Mr. Ober’s lease expired in 2023. Mr. Tropf asked that we clean up the old equipment within the next month or two with the help of volunteers. Mr. Lair invited Mr. McNish to the next park board meeting to discuss lease terms and requirements. Mr. McNish said he can take down old equipment and return to Mr. Ober. Mr. McNish would like to tube it, then when sugaring is done, will take it down. Mr. Tropf suggested the Park Board send a letter to Mr. Ober to ask that he stay off the property.

### Fiscal Officer’s Update:

- Ms. Pollock presented the January 2026 Financials:

Prior Balance	\$3,036,010.56	Checking balance	\$322,328.01
Receipts	\$367,352.67	Star Ohio	\$2,743,846.24
Payments	(\$339,334.98)	Outstanding checks	(\$2,146.00)
Adjustments	\$ -	Adjustments	\$ -
<b>Total Balance</b>	<b>\$3,064,028.25</b>	<b>Total Balance</b>	<b>\$3,064,028.25</b>

- Meeting with Engineer’s office next week with Mr. Zimperman and Mr. Lair – Thurs 3pm.
- Ms. Pollock confirmed that elected official pay date will move to the 5<sup>th</sup> of the following month as there is nothing in handbook or resolution, so will proceed next month.
- Trucks list was provided to the Trustees for review.
- 2025 Annual Financial Report (AFR) is now available for review.
- Received confirmation from the Office of Capital Access (OCA), U.S. Department of the Treasury regarding the closeout of the Coronavirus State and Local Fiscal Recover Funds (SLFRF) project and expenditure report for Newbury Township.
- Cintas update: cancelled unneeded ancillary service fees and are reviewing the supply orders. Will cancel for the end of the contract (October 2026, notice between 5/2/26-7/31/26)
- Paving reserve fund: from Mr. Zimperman confirmed he will look into quote for Lucky Bell.
- LWVG and library events for property taxes coming up – mention on website.
- Mr. Antenucci unable to attend tonight’s meeting, so will invite to the first March meeting.

### Road Department Update:

- Working on repairs.
- Valley Truck PO – all good.
- Picked up cold patch today, but not a lot of potholes so far.

### Mr. Lair’s Update:

- Green Flush update – should be ready and tested in 2 weeks and then will sit in their yard awaiting delivery. Pre-installation meeting with the Park Board will be at the next Park Board meeting (Teams). Green Flush require pictures of the site to ensure readiness before they ship the building, anticipated end of March / April.
- Mr. Lair talked to Park Board about 250<sup>th</sup>. Brainstorming ideas – please send any thoughts / ideas of what to add to the car show to celebrate (email to Mr. Lair). There will be live music, soccer club does cooking. What about pickleball / volleyball / bocce tournaments? Mr. Lair also mentioned needing to look at layout for parking.

### Ms. Sayre’s Update:

- Sports field use – spoke with Mike Gonzales who said they are paying \$2,000 / year as agreed with the park board. They paid \$5,000 as they owed from prior year. Ms. Sayre is aiming to have paperwork solidified with teams by March 15<sup>th</sup>. Geauga Knights put a lot of work into the fields, so the trustees hadn’t asked them to pay in the past. Ms. Sayre pointed out that she didn’t think it would be fair to charge teams

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for 2026 now as they've already set their fees for the year with their participants. Ms. Pollock to pull together money received and paid to / from different groups for March meeting.

- Ms. Sayre has emailed 6 zoning candidates, some of whom have issue with the meeting night for zoning. Mr. Trof said meeting date doesn't matter. Once the members are appointed, they can agree a night that works for all. Apps by next Tuesday from candidates, directed to Zoning Secretary or Office Administrator or straight to Ms. Sayre.
- Lindsey Elementary – can we sponsor an ad for the 5<sup>th</sup> grade play? Deadline is tonight. Not sure, so won't use township funds.
- Cemetery update – received two quotes (Center Cemetery repairs vs. entire replace), given to Ms. Pollock to forward to OTARMA for insurance claim.
- Brandon Davis – Chester Trustee asked if we've ever had paving issues with mailboxes being replaced per county engineer's spec – too close to road and filled with dirt rather than cement? Mr. Zimperman and trustees said nothing of note.
- Chester is doing a July 3<sup>rd</sup> event for America's 250<sup>th</sup> and asked if we would like to participate so it's more for West Geauga school district rather than just Chester. Burton is same night. Trustees would like more information – what is Chester hoping for? Financial contribution, etc?
- Ms. Sayre asked if anyone can address squatters in Kiwanis. Mr. Trof said the trustees can't directly; it would usually be handled with the sheriff's department, not zoning. Make sure to encourage reporting to the Health Dept too.

**Mr. Trof's Update:**

- Left message for Ken Hunter at the American Legion to ask regarding the lease for the building.
- Mr. Trof spoke with Pat Claypool, she's out of town through early March, will set up date to meet late March, early April (President of West G school board).
- BZA – Ed Meyers has opted to not be reappointed. Mr. Trof moved to appoint Albert Hehr to the BZA effective today through Dec 31, 2030 as a regular member and Mr. Lair seconded. Roll call vote – three ayes.
- Dave Fabig would still like to move to BZA or maybe alternate (current ZC). Will be addressed at later date once all applications are in.
- Mr. Trof confirmed that the current vacation policy is no vacation payout.
- Ms. Sayre showed pay comparisons with several other townships in Geauga County. Ms. Sayre would like to do % increase for all staff, and right size the road superintendent's pay.
- Landscaping bids – what did we advertise last year? Would like to advertise sooner rather than later. Mr. Trof to forward email trail from last year.

**Warrants approved prior to or at this meeting:**

Number	Post Date	Total Warrant Amount	Payee	Status
39078	2/18/26	\$53.00	Designs by Dianna Ltd.	O
39079	2/18/26	\$51.00	Karlovec Media GRoup	O
39080	2/18/26	\$42.25	Sunrise Springs Water Co. Inc.	O
39081	2/18/26	\$300.00	West Geauga Local School District	O
		<b>\$446.25</b>	<b>Total Payments</b>	

Mr. Trof moved to adjourn the meeting and Mr. Lair seconded. The meeting was adjourned at 7:39 p.m. by unanimous vote.

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Gregory Trof - Chairman David Lair, Jr. - Vice Chairman

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Carly A. Sayre – Trustee Lindsay M. Pollock – Fiscal Officer