

# RECORD OF PROCEEDINGS

The special meeting of the Board of Trustees of Newbury Township was called to order at 5:30 p.m. on April 13, 2026, at the Newbury Township Fire Station. Chairman Gregory Tropf, and Trustees David Lair, Jr. and Carly Sayre were in attendance. Also in attendance were Fiscal Officer Lindsay Pollock and Shane Hajjar, Deputy Engineer of the Geauga County Engineer's Office.

Mr. Hajjar presented the 2026 road projects plan for the paving of Parkview Dr, Pond Rd, Linda Dr, Dianne Dr, and Lela Ln.

Mr. Lair moved to accept **Resolution 20260413-01 Resolution of Convenience and Necessity for the Improvement of Various Roads** and Mr. Tropf seconded. Roll call vote, three ayes.

Mr. Tropf moved to accept **Resolution 20260413-02 Resolution to Order the Asphalt Resurfacing of Park View Drive** and Mr. Lair seconded. Roll call vote, three ayes.

Mr. Tropf moved to accept **Resolution 20260413-03 Resolution to Order the Chip Seal of Various Roads** and Mr. Lair seconded. Roll call vote, three ayes.

Mr. Hajjar confirmed the schedule of next steps – ad in the paper on April 16<sup>th</sup>, bids will be due by May 1<sup>st</sup>.


Mr. Hajjar also confirmed that the OPWC grant paperwork should be coming out soon and will be due around the third week of May.

Ms. Sayre asked regarding the call with ODOT and work being done in Newbury Twp, does Mr. Hajjar know if we can be notified of the timing of road closures in order to notify residents. Mr. Hajjar noted that Mr. Zimperman can stop by the job once they have begun to ask the plan. He believes the start date to be May 4<sup>th</sup>. Ms. Sayre inquired why the county doesn't do paving projects in the evenings and Mr. Hajjar said to mitigate both safety and quality issues. There was some continued discussion regarding trees down in the township and where the responsibility lies. Mr. Hajjar said it would be the county (Joe Rini, Assistant Highway Superintendent, at the Highway Department) unless there are wires involved at which point, PUCO would be involved. The county also does proactively trim trees in the right of way. Mr. Hajjar and the Trustees also discussed how responsibility is split when a road belongs to township A on one side and township B on the other. Mr. Hajjar noted that some townships split responsibility based on cross street sections rather than splitting down the middle of the road which is difficult for plowing and berm maintenance. Mr. Lair inquired about any leftover asphalt grindings available to be used by townships and Mr. Hajjar said the department decided to keep all grindings and hold in their yard for future use.

Mr. Tropf moved to adjourn, seconded by Mr. Lair. Meeting was adjourned at 6:13 p.m. by unanimous vote.

  
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Gregory Tropf - Chairman

  
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Carly A. Sayre - Trustee

  
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David Lair, Jr. – Vice Chairman

  
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Lindsay M. Pollock – Fiscal Officer