

RECORD OF PROCEEDINGS

The regular meeting of the Board of Trustees of Newbury Township was called to order at 6:30 p.m., May 6, 2026, at the Newbury Township Fire Station. Trustees Gregory Tropf, David Lair, Jr., and Carly Sayre were in attendance.

Also in attendance:

Nick Bellas	Zoning Inspector	Linda Retych	Resident
Belinda Fagan	Resident	Anne Tropf	Resident
Ken Fagan	Fire Chief	Doug Zipperman	Road Superintendent
Francine Nardolillo	Resident		

Mr. Tropf opened the meeting with the Pledge of Allegiance.

Public Input: Resident Linda Retych inquired about the scholarship advertised on the Newbury website being available to home schooled students. Mr. Lair will contact Roger Mezak to inquire.

Fire Chief's Update:

- 77 calls in April; 12 so far in May, 373 YTD.

Road Update:

- Spoke to Ken Hunter (American Legion) for Memorial Day events. Will post information on the sign.
- The press box was open but now has a deadbolt. Need to review with all pertinent contacts to leave open to avoid future damage.
- Trash Day and tire pick up scheduled. Mr. Tropf to arrange for sheriff.
- Concern to address some sort of barrier on field 2 at Oberland Park to prevent people from parking there. Suggested a gate. Trustees discussing.

Zoning Inspector's Update:

- 2 permits issued in April.
- A few new home applications.
- Removal of twenty-two signs from the right of way.
- A few violation notices for home occupations. Mr. Bellas is researching definitions for farm market use.
- Moratorium presented for shipping containers in residential areas. Trustees reviewing.
- BZA had two hearings and both were granted.
- Current Munn Road court case awaiting ruling.
- Tri-Board meeting completed.
- Zoning office hours change to 8am to 4pm.
- Ms. Sayre inquired about the 4-parcel lot Elm and Portlew. Mr. Bellas reviewing the ODOT filings.

Fiscal Officer's Update:

- Mr. Tropf inquired whether there were any additions or deletions to/from the consent agenda.
 - Consent agenda:
 - 4/1/26 & 4/15/26 meeting minutes
 - 4/13/26 special meeting minutes
 - resolution 20260506-01 supplemental appropriations
 - Mr. Lair moved to pass the consent agenda as presented and Ms. Sayre seconded. Roll call vote, three ayes.

Mr. Tropf's Update:

- NOPEC renewal time for all accounts. If not wanting to participate the township would need to opt out. Trustees will remain with NOPEC.

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- Veterans Park has imminent need for weed control. Mr. Tropf obtained a quote from H&M to offer the 4-application process. Mr. Tropf moved to accept the H&M quote #100470 and Mr. Lair seconded. Roll call vote, three ayes.

Mr. Lair's Update:

- Restroom completed at Oberland Park. Sunrise Springs filled with 2800 gallons of water. Mr. Lair reviewing cleaning process with contact. Considering either a mop and bucket process for water to clean or submerged pump to pump up water for hose access. Keys to be at town hall for the facility as well as distributed to Sunrise Springs and cleaning company. Signage up noting not potable water. Mr. Fagan inquired how to know when water is low, and Mr. Lair clarified a float system provides that information.
- G.A.R. provided a quote to replace the catch basin, clean the loose gravel area by the pickleball courts and pave the designated parking area. Mr. Tropf moved to approved the G.A.R. proposal 13474 for items 1, 3, 4 and Mr. Lair seconded. Roll call vote, three ayes.
- Trees have been planted in the park.
- Go Green grant picnic tables are ready. Future discussion is required to determine location.
- Lease review for maple use is in progress in addition to upcoming talks for lease for hay plowing.

Ms. Sayre's Update:

- Ms. Sayre is working with cemetery sexton on procedures for deceased notice calls.
- Geauga Knights are not utilizing field 3 as expected and may need the township to assist with field maintenance.
- Jump With Us company in Mentor offers bounce house and obstacle courses for the upcoming car show. Ms. Sayre can obtain a quote for review.
- Savvy Citizen App would be for residents to download at their expense and offer regionalized and general township information. Has a nominal monthly fee.
- Ms. Sayre suggested discussing the township's technology at a future meeting.
- Ms. Sayre spoke to Mrs. Claypool of the West Geauga School Board and suggested the Township Trustees may be able to attend an upcoming school board meeting or have a special meeting to discuss the former school property. Mr. Tropf to make contact.

Other Input:

- Resident Francine Nardolillo inquired about the large board displayed at the intersection of Route 87 and Auburn Road. Mr. Tropf advised that is the required signage for the active construction of Route 87.

Warrants approved prior to or at this meeting:

Number	Post Date	Total Warrant Amount	Payee	Status
39168	5/6/26	\$477.76	1st Ayd Corporation	0
39169	5/6/26	\$1,245.93	Acquire Fire Protection, Inc.	0
39170	5/6/26	\$256.03	Arms Trucking Co., Inc.	0
39171	5/6/26	\$12,734.00	Auburn Fence Corp.	0
39172	5/6/26	\$165.00	Burnham & Flower of Ohio, Inc.	0
39173	5/6/26	\$159.61	CCM Rental at Chesterland	0
39174	5/6/26	\$3,900.00	Charles E. Harris & Assoc. Inc.	0
39175	5/6/26	\$650.00	Cintas	0
39176	5/6/26	\$1,184.61	Cintas Corp.	0
39177	5/6/26	\$2,644.90	Cleveland Plumbing Supply Co.	0
39178	5/6/26	\$147.01	DEX Imaging	0
39179	5/6/26	\$1,350.00	Egrek Electric, Inc	0
39180	5/6/26	\$75.25	Geauga County Automatic Data Processing Board	0
39181	5/6/26	\$2,024.93	H&M Landscaping	0
39182	5/6/26	\$226.67	Hartville Hardware Inc.	0
39183	5/6/26	\$7,410.00	Independent Tree LLC	0
39184	5/6/26	\$149.00	Iron Man Contractors Supply	0
39185	5/6/26	\$397.80	Karlovec Media GRoup	0

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Number	Post Date	Total Warrant Amount	Payee	Status
39186	5/6/26	\$4,557.96	Morton Salt Inc.	O
39187	5/6/26	\$138.50	NEO Electrical Supply Co.	O
39188	5/6/26	\$3,907.38	Newbury Tire	O
39189	5/6/26	\$102.78	Nickolas Bellas	O
39190	5/6/26	\$375.00	Patsy Keyes	O
39191	5/6/26	\$105.00	Patton Pest Control Co., Inc	O
39192	5/6/26	\$3,332.60	Pine Craft Storage Barns, LLC	O
39193	5/6/26	\$687.13	SRM Concrete	O
39194	5/6/26	\$280.00	Sunrise Springs Water Co. Inc.	O
39195	5/6/26	\$3,470.57	Ullman Oil Company	O
39196	5/6/26	\$211.44	West Geauga Local School District	O
		\$52,366.86	Total Payments	

At 5:56 p.m., Mr. Tropf moved to go into executive session pursuant to ORC 121.22(G)(1) considering employment of a public employee) and Mr. Lair seconded. Roll call vote: three ayes.

At 6:01 p.m., Mr. Tropf moved to leave executive session and Mr. Lair seconded. Roll call vote: three ayes. No decisions made.


The regular meeting was called back to order at 6:10 p.m.

Mr. Tropf moved to approve the Tri-Board meeting minutes as presented and Mr. Lair seconded. Roll call vote: three ayes.

Mr. Tropf moved to adjourn the meeting and Mr. Lair seconded. The meeting was adjourned at 6:12 p.m. by unanimous vote.



 Gregory Tropf - Chairman



 David Lair, Jr. - Vice Chairman



 Carly A. Sayre – Trustee



 Lindsay M. Follock – Fiscal Officer