The regular meeting of the Board of Trustees of Newbury Township was called to order at 6:30 p.m., May 1, 2024 at the Newbury Township Town Hall. Trustees Greg Tropf and David Lair. Jr. were in attendance.

Also in attendance:

Lindsay Pollock Fiscal Officer

Mr. Tropf motioned to enter into executive session at 6:31pm, pursuant to ORC 121.22G3 (pending or imminent litigation).

- Mr. Lair seconded.
- Voice vote: Two ayes.
- Out of executive session at 6:40pm.

The regular meeting was called back to order at 6:41p.m.

Also in attendance:

Ken FaganFire ChiefBelinda FaganFire Dept AdminDoug ZimpermanRoad SuperintendentAllison WilsonGeauga Maple Leaf

Tim Charvat resident
Linda Retych resident
Tom Retych resident
Jeff Munn resident

Mr. Tropf opened the meeting with the Pledge of Allegiance.

Fire Department Update:

- So far there have been 269 calls year-to-date. April had 78 calls and there has been 1 call so far in May.
- Mr. Fagan shared that the Fire Department started interviewing staff to hire, having completed about four interviews. They can only do it once a week on Tuesday evenings, so are doing them before training starts each week.
- Financials Mr. Tropf would like to see the new truck fund tally how much is set aside so far in addition to the current amount each month.
 - Mr. Tropf is trying to set up a meeting with Count Auditor Walder to review various topics ahead of budget planning.
 - The Fire Department is tracking hours being worked currently, so can prove out staff costs
- Mr. Fagan still can't respond to "trustees" group email. Mr. Tropf is in communication with Newbury Technologies to resolve. Mr. Fagan will test next time he receives an email from one of the trustees.
- Mr. Fagan asked for a list of businesses in Newbury if it exists. Mr. Tropf to ask zoning and revert back.
- H&M Landscaping contract follow up it is being signed by the Trustees tonight. Mr. Fagan mentioned they want to start as soon as the contract is returned.
- Scapabilities weren't sure if they were doing extra work for the fire dept Fiscal Officer to scan PO since it was voted on a meeting or two ago with a copy to Ken.

Road Department Update:

- Man doors went in today.
- Not much to update on for road dept.
- Looking to sign the Resolution to order the asphalt resurfacing of various roads, but Greg can't sign due to conflict of interest. If it were signed tonight, we could put out to bid on the 9th.
- Lift cylinder broke on work truck, \$2500 estimate to buy new, waiting on rebuild estimate, maybe ~\$1000.

- Not urgent, but plow blade system on smaller trucks company went out of business, so want replacement system ready to go plus one for the big truck (\$5k). Winter Equipment is the company ISO Force, Ionhawk,
 - o Mr. Lair motioned to agree to the expense. Mr. Tropf seconded the motion.
 - Voice vote: two ayes.
- Switch in entryway of the Town Hall needs to be replaced, Mr. Zimperman will look into.
- The roof will be addressed in August.

Fiscal Officer's Report:

- Minutes from the April 17th regular meeting were presented.
 - Fiscal officer sent drafts to trustees for review ahead of this meeting.
 - Mr. Tropf motioned to approve the minutes as presented. Mr. Lair seconded the motion.
 - Voice vote: Two ayes.
- March Bank Reconciliation:

Receipts \$707,504.69 Payments \$1,077,716.44

Checking balance \$396,970.25

Star Ohio \$4,059,486.57
Outstanding checks -\$4,426.80
Total Balance \$4,452,030.02

- o Trustees reviewed and signed acknowledging receipt of financial statements.
- Payroll outsourcing tabled for now.
- Bev Sustar to help with Budget planning \$30 / hr not to exceed \$599.
 - o Mr. Tropf motioned, Mr. Lair seconded.
 - Voice vote: two ayes.

Mr. Tropf's updates:

- Mr. Zimperman looking into prices / recommendations for Town Hall back step repair / replacement.
- Campers are back they were at Town Hall. Should we put signs up "No camping" –
 Mr. Lair will discuss with Designs by Dianne as he is already getting four signs for
 Veteran's for playgrounds. Mr. Zimperman confirmed we just need signs as we have
 posts to use.
- Zoning board working on updates to the professional office district. It suits the purpose
 to block out some areas from development, but some areas shouldn't be restricted, so
 looking into commercial property or residential instead.
 - Won't happen quickly as quite a few steps
 - Adding landscapers to commercial designation definition

 Question what is the update on proposed zoning law changes in Ohio Fiscal

 Officer read the update from the OTA newsletter:

Housing and Zoning

The Ohio Senate Select Committee on Housing released its <u>report</u> on April 17. The 94-page report includes recommendations to the General Assembly to solve the housing crisis. As a result, four bills have been introduced this week. As the OTA reviews the legislation, we intend to ensure that township zoning remains intact and that these attacks do not result in any legislation that could infringe on the rights of township government.

The OTA has released a talking point sheet on zoning rights and the importance of township zoning. To view the document, please click $\underline{here.}$

Please utilize this sheet when advocating for townships continued right to zoning. Please note that this is a working document that will be updated as necessary.

- The Township will be posting signs for cleanup day this week / next week. The
 trustees discussed asking the sheriff's office to send someone from 8am/9am noon
 .lune 1st
- Question from resident in attendance, Ms. Retych. Have Newbury Trustees received anything from Century Village about acquiring Newbury memorabilia from West G to

display at Century Village? Trustees in attendance didn't think so, but need to check with Mr. Skomrock as well.

- o Sandstone sign that was on top of the school in township garage.
- o Century Village eclipse viewing party was great.

Mr. Lair's Update:

- Car show in August contract for band Shadow of Doubt \$1200, \$200 deposit, night of car show. Food trucks etc. are locked in, so not changing time this year, maybe next year.
 - Mr. Lair motioned to accept the quote from Shadow of Doubt. Mr. Tropf seconded the motion.
 - Voice vote: two ayes.
 - o 7/24 deposit is due, 8/24 is the show (will use NOPEC grant).
- Cemetery fence still finishing up, may need another gallon of paint.
- NOPEC needs sign for Memorial Day grant they should provide it to us.
- Question from resident in attendance, Mr. Charvat. He was wondering who gave the
 presentation from South Union Chapel (off of 44) to trustees about a year ago. Trustees
 confirmed it was Stephanie O'Connor asked for Carole Drabek and Bill Ward working
 with Geauga Park Foundation to help get additional grants. Also suggested potential
 contact with Christine Davidson from Geauga Park Foundation (specifically for
 greenspace).

Mr. Skomrock's Updates:

N/a – absent.

Warrants approved prior to or at this meeting:

Number	Post Date	Total Warrant Amount	Payee	Status
37966	4/19/24	\$1,986.50	Lindsay M Pollock	С
37967	4/22/24	\$7,137.60	Medical Mutual Of Ohio	С
37968	4/22/24	\$627.43	Medical Mutual Of Ohio	С
37949	5/1/24	-\$280.00	Ohio Township Association	V
37969	5/1/24	\$48.34	Delta Dental	0
37970	5/1/24	\$25.73	VSP	0
37971	5/1/24	\$845.68	1st Ayd Corporation	V
37971	5/1/24	-\$845.68	1st Ayd Corporation	V
37972	5/1/24	\$73.23	John Boksansky - v	0
37973	5/1/24	\$3,346.60	Cleveland Plumbing Supply Co.	0
37974	5/1/24	\$528.38	Countryside Truck Service, Inc.	0
37975	5/1/24	\$487.02	Delta Dental	0
37976	5/1/24	\$1,650.00	Dennis Pavella	0
37977	5/1/24	\$71.10	Designs by Dianna Ltd.	0
37978	5/1/24	\$355.62	Dominion East Ohio Gas	0
37979	5/1/24	\$60.75	First Quality Power Place	0
37980	5/1/24	\$179.41	Fisher Auto Parts	0
37981	5/1/24	\$280.00	Geauga County Township Association	0
37982	5/1/24	\$90.00	Green Vision Material	0
37983	5/1/24	\$716.25	H&M Landscaping	0
37984	5/1/24	\$153,484.24	Infinity Construction Co., Inc.	0
37985	5/1/24	\$300.00	Patsy Keyes	0
37986	5/1/24	\$25.97	MT Business Technologies INc.	0
37987	5/1/24	\$290.97	NAPA Auto Parts Middlefield	0
37988	5/1/24	\$172.99	Norlson Inc.	0
37989	5/1/24	\$54.56	Ohio CAT	0

Number	Post Date	Total Warrant Amount	Payee	Status
37990	5/1/24	\$205.93	Leigh Orlowski	0
37991	5/1/24	\$100.00	Patton Pest Control Co., Inc	0
37992	5/1/24	\$365.90	Sunrise Springs Water Co. Inc.	0
37993	5/1/24	\$187.50	Unique Paving Materials	0
37994	5/1/24	\$150.21	VSP	0
37995	5/1/24	\$845.68	1st Ayd Corporation	0
37996	5/1/24	\$502.66	Greg J Tropf	0
		\$174,070.57	TOTAL ALL PAYMENTS	

Mr. Tropf motioned to adjourn and Mr. Lair seconded the motion. Meeting was adjourned at 7:34pm by unanimous vote.

William Skomrock, Jr Chairman	Greg Tropf - Vice Chairman
David Lair, Jr Trustee	Lindsay M. Pollock – Fiscal Officer