

RECORD OF PROCEEDINGS

The regular meeting of the Board of Trustees of Newbury Township was called to order at 7:01 p.m., August 14, 2024 at the Newbury Township Town Hall. Chairman William J. Skomrock, Jr., and Trustees Greg Tropf and David Lair, Jr. were in attendance.

Also in attendance:

Ken Fagan	Fire Chief
Belinda Fagan	Fire Dept Admin
Roger Mezak	Resident
Francine Nardolillo	Resident
Lindsay Pollock	Fiscal Officer
Allison Wilson	Geauga Maple Leaf

Mr. Skomrock opened the meeting with the Pledge of Allegiance.

Fire Department Update:

- Fire Chief Fagan shared that there have 85 calls in July and 64 so far this month (37ish during the big storm last week). The department is on track to receive 800+ over the course of the year.
- House fire on Sunday morning – contained to bedroom, likely as a result of having staff at the station rather than having to call people in.
- Contract discussion around new hires and amounts to be paid by Township. Agreed \$200k of the \$450k already paid to go against staff payment. Fiscal Officer will put through supplemental appropriation (rev and exp) for additional amount.

Road Department Update:

- Mr. Zimperman was not at the meeting, so Mr. Skomrock gave the Road Dept update in his place.
- Someone broke in and vandalized the bus garage and contents yesterday. Mark Richardson and a Sherriff's deputy met with Mr. Zimperman there to file a report. West Geauga will likely handle insurance.
- Electrical pole with big transformer was blown down. Vendor came to replace pole and put transformer back up, put old one on the ground.
- Need to install cameras on properties. Mr. Lair will talk to vendor about cameras at bus garage and Oberland Park.
- Staircase at Town Hall – no update on treads, etc.
- Steel roof on Legion hall and front garage is done.
- Tractor quotes (for park maintenance)
 - One with cab / one without cab 60 horsepower \$60k/\$65k
- Went to pre-construction meeting for Pekin Rd. project which will likely start right after Labor Day.
- Leasing fields for hay to Less Ober – Timmons asked if they should mow before car show or after – will tell him to pull his equipment out and Mr. Zimperman will tell Timmons to hold off, no action should be taken at the property without the Township knowing.
- Storage container was delivered (Eveon) – some adjustments to be made, then we will notify sports teams and they can do a combination lock to share access.
 - In order to access the container, so need gate put into chain link fence, talked to Mark Richardson, Mr. Zimperman will get price.
- Generator for Town Hall – so can provide water, place to shelter for citizens during storms. To obtain quotes. Fiscal Officer to check on fund availability, if we do less expensive stairs to Town Hall, may be able to do this year.

Fiscal Officer's Report:

- Minutes from the July 17th regular meeting were presented.
 - Fiscal Officer sent drafts to the trustees for review prior to the meeting.
 - Mr. Skomrock motioned to approve the minutes as presented. Mr. Lair seconded the motion.
 - Voice vote: Three ayes.
- July Bank Reconciliation:

RECORD OF PROCEEDINGS

Prior Balance	\$4,144,285.10
Receipts	\$1,498,625.42
Payments	(\$801,772.62)
Adjustments	\$50.00
Total Balance	<u>\$4,841,187.90</u>

Checking balance	\$229,948.88
Star Ohio	\$4,614,465.84
Outstanding checks	<u>(\$3,154.82)</u>
Other Adjustments	<u>(\$72.00)</u>
Total Balance	<u>\$4,841,187.90</u>

- Ms. Pollock confirmed the amount to pay Am. Legion for the Memorial Day picnic - \$350.
- OTARMA renewal – finalized and sending payment at our next meeting. Some minor adjustments to be made will be after the fact.
- Budget hearing with the County Budget Commission is Monday, August 19th at 1:15pm. FO to attend as well as likely all three trustees.
- Update on SOS Fraud Training requirement – all have completed except road department. Will send reminder to Mr. Zimperman.
- Discussion to be had with Mr. Zimperman regarding personal use of work truck (commute) and how to account for it in 2024. Will discuss with him soon.
- Brought up potential to reconfigure Town Hall workspace for Fiscal Officer and Cemetery Sexton – a few ideas discussed, keeping all on first floor.

Mr. Tropf's updates:

- Will ask Patsy Keyes to clean the press box. Trustees agreed and suggested to ask her about Oberland Restroom too – for next year.
- Zoning Inspector, John Boksansky requested a vote to confirm moving forward on demolition of 14567 View Dr.
 - Mr. Skomrock motioned to proceed as recommended by Mr. Boksansky. Mr. Tropf seconded.
 - Voice vote: Three ayes.

Mr. Lair's Update:

- Video camera installation will start next week (delayed a week by the storms).
 - Sign made for NOPEC to hang there as requested to use grant.
- Mr. Lair is coordinating with Ronyak re grindings to Oberland Park parking lot expansion.
- Cemetery maintenance quotes: Fiscal Officer to review funds available for cemetery purchased services.
 - Milano and Stonehugger options were discussed.
 - Trustees agreed to go with Milano to finish up – hold to the figure that we have available.
- Mr. Lair addressed resident, Roger Mezak in attendance, relative's headstone is off the ground, needs to be fixed. Will take care of asap.
- Maple Leaf ad for car show and band concert 8/24, also will be in social media.

Mr. Skomrock's Updates:

- Sherriff's report - 204 calls for July.
- Chip Hess sent quote for the sewage management plan and Ohio EPA permit to install as required.
 - Mr. Skomrock motioned to go with Hess's estimate and Mr. Tropf seconded.
 - Voice vote: Three ayes.
 - Mr. Skomrock to check with Green Flush regarding covering any of the cost.
- Mr. Skomrock made public record request to Claridon Twp. re. management of their ballfields.
 - Claridon Twp. does not charge fees or take reservations. They operate as first come, first served.

RECORD OF PROCEEDINGS

- When Geauga Police Athletic League used as home field for baseball, they maintained with their labor and money, and fielded calls from anyone else interested.
- Mr. Trof has call outstanding to West G Rec Board for info.
- Mr. Skomrock received a request to put a clothing donation bin by the recycling center. Trustees discussed and decided against it to try to avoid more junk accumulating in the parking area around the dumpsters.

Good of the order

- Mr. Fagan brought up the 30-yr. old generator from the Fire Station – Mr. Zimperman can put it on gov deals.
- Mr. Fagan also mentioned receiving emails re Kiwanis Lake and open burning issue. Fire Dept has checked multiple times and found the resident is burning outdoors, in a stove with a stack, and has confirmed the resident is not burning trash. Neighbors continue to complain and claim it's trash being burned.

Warrants approved prior to or at this meeting:

Number	Post Date	Total Warrant Amount	Payee	Status
38073	8/5/24	\$ -	Chagrin Oil & Gas Co. Inc.	C
38153	7/22/24	\$ 9,923.20	Medical Mutual Of Ohio	C
38165	8/7/24	\$ 1,026.95	Arms Trucking Co., Inc.	V
38166	8/7/24	\$ 1,026.95	Arms Trucking Co., Inc.	O
38167	8/7/24	\$ 2,352.97	Chagrin Oil & Gas Co. Inc.	O
38168	8/7/24	\$ 885.00	Charles E. Harris & Assoc. Inc.	O
38169	8/7/24	\$ 2,657.59	Cleveland Plumbing Supply Co.	O
38170	8/7/24	\$ 26.22	ComDoc, Inc.	O
38171	8/7/24	\$ 50.00	Dale Crenshaw	O
38172	8/7/24	\$ 472.06	Delta Dental	O
38173	8/7/24	\$ 162.00	Designs by Dianna Ltd.	O
38174	8/7/24	\$ 39.86	DEX Imaging	O
38175	8/7/24	\$ 246.63	Enbridge Gas Ohio	O
38176	8/7/24	\$ 66.94	First Quality Power Place	O
38177	8/7/24	\$ 587.10	Fisher Auto Parts	O
38178	8/7/24	\$ 420.45	G&L Locksmiths	O
38179	8/7/24	\$ 716.96	Geauga Concrete Inc.	O
38180	8/7/24	\$ 716.25	H&M Landscaping	O
38181	8/7/24	\$ 53.99	Hans' Truck & Trailer Repair, Inc.	O
38182	8/7/24	\$ 45,215.00	Hershberger Roofing & Siding LLC	O
38183	8/7/24	\$ 375.00	Patsy Keyes	O
38184	8/7/24	\$ 139.45	Kimball-Midwest Inc.	O
38185	8/7/24	\$ 65.92	Newbury Auto Parts	O
38186	8/7/24	\$ 95.00	Norlson Inc.	O
38187	8/7/24	\$ 100.00	Patton Pest Control Co., Inc	O
38188	8/7/24	\$ 261.06	Preston Ford	O
38189	8/7/24	\$ 42.00	Sunrise Springs Water Co. Inc.	O
38190	8/7/24	\$ 16.28	Waste Management of Ohio Inc.	O
38191	8/7/24	\$ 155.49	VSP	O
		\$ 67,896.32		

Mr. Skomrock motioned to enter into executive session at 9:02 p.m., pursuant to ORC 121.22G3 (pending or imminent litigation).

- Mr. Lair seconded.
- Voice vote: Three ayes.

No additional action taken, out of executive session.

RECORD OF PROCEEDINGS

Mr. Skomrock motioned to adjourn and Mr. Lair seconded the motion. Meeting was adjourned at 9:23pm by unanimous vote.

William Skomrock, Jr. - Chairman

Greg Tropf - Vice Chairman

David Lair, Jr. - Trustee

Lindsay M. Pollock – Fiscal Officer