

RECORD OF PROCEEDINGS

The regular meeting of the Board of Trustees of Newbury Township was called to order at 7:01 p.m., September 4th, 2024 at the Newbury Township Town Hall. Chairman William J. Skomrock, Jr., and Trustees Greg Tropf and David Lair, Jr. were in attendance.

Also in attendance:

C.D. Boyd	Resident
Cindy Chambers	Resident
Tim Charvat	Resident
Belinda Fagan	Fire Dept Admin
Ken Fagan	Fire Chief
Dianna Haskett	Resident
Jim Lang	Resident
Lynn Lang	Resident
Wayne Mansfield	Resident, Park Board
Cathleen Mathews	Resident
Lindsay Pollock	Fiscal Officer
Jim Stefancin	Resident, Park Board
Kelly Sukol Black	Resident
Lisza Christine Tirabasso	Resident
Allison Wilson	Geauga Maple Leaf
Doug Zimperman	Road Superintendent

Mr. Skomrock opened the meeting with the Pledge of Allegiance.

Mr. Skomrock asked those in attendance to observe a moment of silence for former Trustee, Glen Quigley. Mr. Quigley who faithfully served the community for many, many years passed away last Thursday.

Fire Department Update:

- 6 calls in Sept, 107 in Aug, 609 YTD.
- Contract payment discussion
 - Additional \$200,000 owed from Township, Trustees agreed and Fiscal Officer will process.
- Open house September 7th 1-4pm to come check out the facility.
- Infinity final payment is on hold – the Township will be in receipt of new final payment packet.
 - One current issue is that humidity in the building is too high (in new section of bldg) – HVAC service is working on it.

Road Department Update:

- Enbridge came out today, working on upgrading meter (for installing generator).
- Pekin Rd started – milling going on, question about driveway aprons, Mr. Zimperman will follow up.
- Painter – washed deck at Legion Hall.
- Somrack – Town Hall back steps down payment going out tonight.
- County Engineer's office 2025 request
 - Through roads – wait a couple years so we can use OPWC grant.
 - Fiscal Officer to confirm 2025 figures to Mr. Zimperman in order to estimate how many projects can be done.
- There was discussion between the Trustees and Mr. Zimperman about potentially purchasing a John Deere tractor. Topic tabled.
- Interested in Portman's used Bucket truck, discussed with Trustees. Tabled for now – to obtain more information.
- Residual clean up from storm – old transformer located on leased school property near the soccer field to be picked up by CEI.
- Shared estimate to add gate to the north end of the football field where storage box is - \$2450 with Jackson Fence (GFC & Supply Inc).
 - Mr. Skomrock motioned to approve the estimate as presented. Mr. Tropf seconded the motion.
 - Voice vote: Three ayes.

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- Parking lot at Oberland – The Township really appreciates Zeigler Earthworks’ reasonable rates. 35ft x 250ft excavated, 400 tons grinding from Pekin Rd project, so Zeigler rolled out for \$1500.

Fiscal Officer’s Report:

- Minutes from the August 21st regular meeting were presented.
 - Fiscal Officer sent drafts to the trustees for review prior to the meeting.
 - Mr. Tropf motioned to approve the minutes as presented. Mr. Lair seconded the motion.
 - Voice vote: Three ayes.
- August Bank Reconciliation:

Prior Balance	\$4,841,187.90		
Receipts	\$406,039.13	Checking balance	\$368,001.16
Payments	(\$283,176.20)	Star Ohio	\$4,635,719.23
Adjustments	505.59	Outstanding checks	(\$39,163.97)
Total Balance	\$4,964,556.42	Total Balance	\$4,964,556.42

- Update on SOS Fraud Training requirement – all have completed except road department. Reminded Mr. Zimperman.
- **Resolution 20240904-01 Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor**
 - Mr. Tropf motioned to approve the resolution as presented. Mr. Lair seconded the motion.
 - Voice vote: Three ayes.
- **Resolution 20240904-02 Supplemental Appropriation**
 - To appropriate additional expense needed to pay Township Trustee and Fiscal Officer salaries (duet o shift in payment from in arrears to current payment as well as settlement of underpayment from 2023).
 - Mr. Lair motioned to accept the resolution as presented. Mr. Tropf seconded.
 - Voice vote: Three ayes.
- Town Hall key copies were distributed to each of the Trustees and Fiscal Officer.
- **Wayne Mansfield & Jim Stefancin - Park Board**
 - 211 registered cars, 30 trucks, 275 total, 4 tractors
 - 3 restroom facilities worked well
 - ~300 people for the concert
 - Mr. Lair thanked Park Board for hard work and dedication – great event!
 - Flags to be taken down after Nov 11th. Mr. Skomrock asked to take a count so we can order new flags for the spring.
 - All trustees – thank you for all you do.
 - Maybe Vet’s Park – sidewalks replace in future.

Mr. Tropf’s updates:

- No word from West G Rec about field management.
- Lease for Les Ober (sugaring) ended December 31, 2023. Need to have his equipment removed from the property.
- Trustees discussed potential leasing of property for sugaring or hay, etc - Mr. Tropf checking with legal advisor.

Mr. Lair’s Update:

- Video camera installation finished, just to tweak angles, etc. Next step to get project for cameras at the service garages.
- F.O. to send details for costs to send back for reimbursements on grant.
- Cemetery – Milano meeting last week, went over budget for rest of this year, cemetery here should be completed, start in two weeks. Has to be done this year.
- Eveon container – ready to go. Mr. Zimperman put combo lock on it, mentioned to football field guy and Luke Short (Knights baseball).

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Mr. Skomrock's Updates:

- 6-page report from Sherriff – 270 911 calls, 59 traffic stops
 - Mr. Fagan voiced his sincere appreciation to the deputies for helping remove downed trees during big storm.
- Capital Improvement grant from State of OH - \$150,000 applied, got \$100k to be used for Green Flush, Oberland Park restroom project.
 - Mr. Skomrock started filling out required paperwork which will be submitted back to the State of OH with attorney review.
 - Working with Hess & Associates to obtain the permit to install from OH EPA and create a waste mgt plan to empty out the vault.
 - Mid-sept / end sept – Chip Hess will get done.
 - We expect a 1% discount for direct procurement, also they will likely waive cost for onsite supervisor, and have told us costs have been coming in under estimates.
 - Mr. Skomrock motioned to move forward with the Green Flush estimate as presented (\$286,550). Mr. Lair seconded.
 - Voice vote: Three ayes.
- GCTA upcoming meeting in Bainbridge Twp. October 9, 2024 at Centerville Mills.

Warrants approved prior to or at this meeting:

Number	Post Date	Type	Total Warrant Amount	Payee	Status
38215	9/4/24	AW	\$250.00	Aris Company	O
38216	9/4/24	AW	\$67.24	John Boksansky - v	O
38217	9/4/24	AW	\$58.10	ComDoc, Inc.	O
38218	9/4/24	AW	\$385.00	Designs by Dianna Ltd.	O
38219	9/4/24	AW	\$12.52	DEX Imaging	O
38220	9/4/24	AW	\$329.55	Enbridge Gas Ohio	O
38221	9/4/24	AW	\$716.25	H&M Landscaping	O
38222	9/4/24	AW	\$535.00	Patsy Keyes	O
38223	9/4/24	AW	\$23,081.40	Miller Bros. Concrete	O
38224	9/4/24	AW	\$5,330.00	Miller-Dodson	O
38225	9/4/24	AW	\$7,447.50	Portman Electric, Inc.	O
38226	9/4/24	AW	\$11,280.00	SOMRACK ROOFING	O
38227	9/4/24	AW	\$1,222.70	Treasurer of State	O
38228	9/4/24	AW	\$3,634.81	Ullman Oil Company	O
38229	9/4/24	AW	\$155.49	VSP	O
38230	9/4/24	AW	\$250.67	1st Ayd Corporation	O
38231	9/4/24	AW	\$100.00	Green Vision Material	O
38232	9/4/24	AW	\$235.81	Marshall Power Equipment	O
38233	9/4/24	AW	\$11.52	Leigh Orłowski	O
38234	9/4/24	AW	\$16.15	Waste Management of Ohio Inc.	O
38235	9/4/24	AW	\$4,524.00	B&M Tool Sales	O
			\$59,643.71		

Good of the Order:

- Resident Dianna Haskett and others from Kiwanis Lake were present to raise their concerns about others in Kiwanis Lake burning garbage and setting off explosives. They asked if the Trustees could give any help or direction.
 - Mr. Tropp asked if HOA has an attorney, suggested they pursue with one / consulting with one. The Township cannot make laws, we fall under O.R.C.
 - Mr. Fagan noted according to EPA – open fire without chimney or stack is problematic but the person in question put an indoor fireplace outside and put a stack on it.

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- Another suggestion given by the Trustees was to have the Sherriff meet with residents at the community to discuss regulations (Trustees could attend as well), Animal Control, Game Warden, etc.
- When visit and see wood burning stove with stack, take pics, notify the EPA as then health issue not fire issue.
- It was clarified that in Ohio during April, May, June, October and November open burns are prohibited.
- Resident Tim Charvat mentioned that the Legion had an event on August 17th that unknowingly coincided with the concrete work at the recycling center. The Newbury Twp. road crew responded quickly and helped to circumvent the issue. Thank you - good people in the road crew!
- Mr. Skomrock moved to enter into executive session at 8:30 p.m. pursuant to O.R.C. 121.22 (G) to discuss pending or imminent litigation. Mr. Trof seconded.
 - Voice vote: Three ayes.

No additional action taken, out of executive session at 8:54 p.m.

Mr. Skomrock motioned to adjourn and Mr. Trof seconded the motion. Meeting was adjourned at 9:03pm by unanimous vote.

William Skomrock, Jr. - Chairman	Greg Trof - Vice Chairman
David Lair, Jr. - Trustee	Lindsay M. Pollock – Fiscal Officer