

RECORD OF PROCEEDINGS

The regular meeting of the Board of Trustees of Newbury Township was called to order at 7:01 p.m., September 18th, 2024 at the Newbury Township Town Hall. Trustees Greg Tropf and David Lair, Jr. were in attendance.

Also in attendance:

Ken Fagan	Fire Chief
Jim Lang	Resident
Lynn Lang	Resident
Wayne Mansfield	Resident, Park Board
Todd Palivec	Non-Resident
Phil Paradise Jr.	Resident
Lindsay Pollock	Fiscal Officer
Kathy Shimer	Resident
Allison Wilson	Geauga Maple Leaf
Doug Zimperman	Road Superintendent

Mr. Tropf opened the meeting with the Pledge of Allegiance.

Mr. Tropf then confirmed that a township employee was involved in a serious accident during performing duties of work; nothing further to comment, but we are thinking of those involved.

Fire Department Update:

- Open house went well – well attended.
- Moving along on staffing. Majority of shifts are covered.

Road Department Update:

- Pekin Rd paving project: Some problem areas identified, Geauga County Engineer sent over paperwork to approve an additional \$27,810 to address.
 - The Trustees agreed and Mr. Lair signed the paperwork. Mr. Zimperman to return to the Engineer's office.
- Mr. Zimperman completed the County Engineer's request for 2025 road paving estimates.
 - Corey Lane and Stone Road were listed for 2025 projects, Shadowood Dr is backup.
- The generator is installed and functioning at the Town Hall.
- There is a date set to learn how to operate and review the surveillance cameras now installed.
- American Legion deck is finished being stained by Dennis Pavella, so invoice is okay to pay.
- Looking at getting self-propelled blower for cemeteries from Marshall Power Equipment
 - 18hp \$3080 – bigger blower, 13hp \$2220
 - Mr. Lair motioned to accept the quote for the 18hp blower. Mr. Tropf seconded the motion.
 - Voice vote: two ayes.
- The road and service staff completed the SOS required Fraud training.
- Potential to upgrade truck 1 ton at Junction Auto – trade in is good value. Wait to discuss until Mr. Skomrock is back from traveling.
- Ms. Pollock mentioned resident called to inquire about their driveway on Pekin Rd. Mr. Zimperman to follow up.

Fiscal Officer's Report:

- Minutes from the September 4th regular meeting were presented.
 - Fiscal Officer sent drafts to the trustees for review prior to the meeting.
 - Mr. Tropf motioned to approve the minutes as presented. Mr. Lair seconded the motion.
 - Voice vote: Two ayes.
- **Resolution 20240918-01 Supplemental Appropriation NV Fire Dept Contract**

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- Additional \$200k to be appropriated to pay the Newbury Volunteer Fire Dept per the 24-25 contract terms.
- Mr. Tropf motioned to approve the resolution as presented and Mr. Lair seconded the motion.
- Voice vote: Two ayes.
- **Resolution 20240918-02 Creation of Special Assessment Fund – Demolition Assessments**
 - To create a new fund to collect any special assessments paid related to Demolition / Unsafe structure assessments.
 - Mr. Lair motioned to accept the resolution as presented and Mr. Tropf seconded.
 - Voice vote: two ayes.
- **Resolution 20240918-03 Creation of ODNR Capital Improvement – Oberland Restroom Fund**
 - To create a new fund to collect ODNR H.B.2 Ohio grant for Community Parks, Recreation, and Conservation project #7 Oberland Park Restroom project.
 - Mr. Lair motioned to accept the resolution as presented and Mr. Tropf seconded.
 - Voice vote: two ayes.
- **Resolution 20240918-04 Employer-Provided Vehicle Policy Update**
 - To establish that the Road Superintendent shall use his work truck to commute and have the benefit taxed as required per the Commuting Valuation Rule.
 - Mr. Tropf motioned to accept the resolution as presented and Mr. Lair seconded.
 - Voice vote: Two ayes.
- **Resolution 20240918-05 Supplemental Appropriation to the Demolition Assessments Fund.**
 - \$4500 to be appropriated as revenue and expense to the fund which estimates amounts remaining to be collected.
 - New account numbers to be established in order to properly account for the values to be collected and paid out.

REVENUE 2401-601-0000	Special Assessments
EXPENSE 2401-290-360-0000	Contracted Services
 - Mr. Tropf motioned to accept the resolution as presented as well as the creation of the new account numbers and Mr. Lair seconded.
 - Voice vote: Two ayes.

Wayne Mansfield - Park Board

- Mr. Zimperman asked Mr. Mansfield who should seed at Oberland Park.
 - Mr. Mansfield to discuss with Mr. Stefancin and advise.

Mr. Tropf's updates:

- Zoning board update – working on having landscaping businesses incorporated to policies so can avoid needing to come to BZA for variances.
- A residence for sale on south side of Newbury – new owner would like to store fireworks on the property. Trustees agree they do not want to permit, but the owner has the right to bring to BZA, fight it in court should they wish to.
- Les Ober agreed to cut the hay field and will pay \$600 to the Township for this year as per the prior gentlemen's agreement. He also agreed to return any money he collected to Timmons Farm for hay bales.
- Miller Dodson's Replacement Reserve Report FY2024 – still to be reviewed / marked up – will address at first meeting in October.

Mr. Lair's Update:

- Will be meeting on Monday to review camera installation.
 - Mr. Lair has requested all paperwork from Ms. Pollock required for the NOPEC grant submission.
- Cemetery – Milano will be starting week of the 30th.

Mr. Skomrock's Updates:

- No report – not present.

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Warrants approved prior to or at this meeting:

Number	Post Date	Type	Total Warrant Amount	Payee	Status
38236	9/18/2024	AW	\$187.90	Ag-Pro Ohio, LLC	O
38237	9/18/2024	AW	\$192.50	Aris Company	O
38238	9/18/2024	AW	\$753.90	Bain Enterprises, LLC	O
38239	9/18/2024	AW	\$105.00	Bainbridge Twp Attn Fiscal Officer	V
38239	9/18/2024	AW	(\$105.00)	Bainbridge Twp Attn Fiscal Officer	V
38240	9/18/2024	AW	\$1,175.48	Cintas Corp.	O
38241	9/18/2024	AW	\$482.50	Designs by Dianna Ltd.	O
38242	9/18/2024	AW	\$185.96	Fisher Auto Parts	O
38243	9/18/2024	AW	\$38,940.00	G.A.R. Paving	O
38244	9/18/2024	AW	\$269.92	Hill Mfg. Co. Inc.	O
38245	9/18/2024	AW	\$2,040.44	First Energy	O
38246	9/18/2024	AW	\$9,923.20	Medical Mutual Of Ohio	O
38247	9/18/2024	AW	\$200,000.00	Newbury Volunteer Fire Department	O
38248	9/18/2024	AW	\$55.36	Leigh Orlowski	O
38249	9/18/2024	AW	\$572.40	ScapeAbilities (John Suvak)	O
38250	9/18/2024	AW	\$99.99	Spectrum Business	O
38251	9/18/2024	AW	\$448.02	Star2Star Communications LLC	O
38252	9/18/2024	AW	\$58.94	William Skomrock, Jr.	O
38253	9/18/2024	AW	\$30.00	T-Mobile	O
38254	9/18/2024	AW	\$84.00	UH Occupational Health	O
38255	9/18/2024	AW	\$2,987.26	VISA	O
38256	9/18/2024	AW	\$3,700.00	Zeigler Earthworks, Inc.	O
38257	9/18/2024	AW	\$105.00	Geauga County Township Association	O
			\$262,292.77		

Good of the Order:

Destination Geauga – Kathy Schimer

- Promotes tourism in the county, office is in Newbury Industrial Park
- Budget is from \$100 / membership plus bed tax money from county (approx. \$60k/year)
- Weekly newsletter out every Thursday - happy to promote what the township is doing
- info@destinationgeauga.com – best way to contact.
- Separate from Geauga Growth, but have partnership with them and all of the chambers
- May 17, 2025 – rent out Adam Hall 21st Annual Spring Drive-it-yourself Tour
- Also do the Taste of Geauga (3-5k passports), participants get it stamped (once have 10, you can turn in and first person gets gift cards, then prizes) Nov 1st kickoff (need more restaurants – maybe Zeppe’s or Madrick’s?)

Mr. Trof motioned to adjourn and Mr. Trof seconded the motion. Meeting was adjourned at 7:45pm by unanimous vote.

William Skomrock, Jr. - Chairman

Greg Trof - Vice Chairman

David Lair, Jr. - Trustee

Lindsay M. Pollock – Fiscal Officer